

MINUTES OF A COMMITTEE OF THE WHOLE MEETING

Monday, June 9, 2025
Council Chambers, District of Hope Municipal Office
325 Wallace Street, Hope, British Columbia

Council Members Present: Mayor Victor Smith
Councillor Bonny Graham
Councillor Scott Medlock
Councillor Pauline Newbigging
Councillor Angela Skoglund
Councillor Dusty Smith
Councillor Heather Stewin

Staff Present: John Fortoloczky, Chief Administrative Officer
Donna Bellingham, Director of Corporate Services
Robin Beukens, Director of Community Development
Branden Morgan, Deputy Corporate Officer
Danielle Laporte, Communications/IT

Others Present: 1 member of the Public

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:27 p.m.

2. APPROVAL OF AGENDA

Moved / Seconded

THAT the June 9, 2025 Committee of the Whole Meeting Agenda be adopted, as presented. **CARRIED.**

3. ADOPTION OF MINUTES

(a) Committee of the Whole

Moved / Seconded

THAT the Minutes of the Committee of the Whole Meeting held May 12, 2025, be adopted, as presented. **CARRIED.**

4. STAFF REPORTS

(a) Report dated June 4, 2025 from the Planner III

Re: Proposed Development Application Fee Amendments

Council noted that the development application fees were last updated in 2015 and inquired as to whether there is a way to tie the fees to inflation. The Director of Community Development advised that tying the fee increases to inflation may result in uneven amounts that are difficult to track, noting that staff intend to update the fees every two to three years moving forward.

Moved / Seconded

THAT Council receive the report dated June 4, 2025, regarding Proposed Development Application Fee Amendments for information. **CARRIED.**

(b) Report dated June 4, 2025 from the Planner III
Re: Short-Term Rental Regulations

The Director of Community Development advised that the purpose of this report is to provide Council with a high-level analysis of short-term rental activity in the District, regulations implemented by the Province, and regulations implemented by neighbouring municipalities. He added that staff will prepare a report with recommendations for short-term rentals for review by Council.

Council engaged in discussion regarding short-term rental regulations, including:

- The impact of limiting short-term rentals to owner-occupied homes as tourists may prefer whole-home rentals
- The results of the Official Community Plan update engagement which found that many respondents did not support short-term rentals as a standalone use, but that it also did not necessarily capture responses from out-of-town visitors
- Options for limiting the number of short-term rentals within the municipality
- Providing staff with the tools to enforce business licensing requirements for short-term rentals
- Impacts on motels in the District and how to better align short-term rental costs through business license fees or tax rates
- Establishing a process to track non-compliant short-term rentals
- The Municipal & Regional District Tax Program and how it applies to short-term rentals

Moved / Seconded

THAT Council receive the report dated June 4, 2025, regarding Short-Term Rental Regulations for information. **CARRIED.**

5. QUESTION PERIOD

There were no questions from the public.

6. CLOSE

Moved / Seconded

THAT the June 9, 2025 Committee of the Whole Meeting adjourn at 7:44 p.m. **CARRIED.**

Certified a true and correct copy of the Minutes of the Committee of the Whole meeting held on June 9, 2025 in Council Chambers of the District of Hope, British Columbia

Original Signed by Victor Smith
Mayor

Original Signed by Donna Bellingham
Director of Corporate Services