



## REGULAR MEETING OF COUNCIL AGENDA

**Monday, June 24, 2024 at 7:00 p.m.**

**Council Chambers**

**325 Wallace Street, Hope, British Columbia**

For those in attendance at District of Hope Open Council Meetings and Public Hearings, please be advised that the Hope Ratepayers Association is recording these meetings and hearings. The District, in no way, has custody or control of the recordings. Therefore, all persons who do not want their presentation or themselves recorded, please approach the Clerk to declare same and the District will relay this to the Association so that you can freely speak.

### 1. CALL TO ORDER

Mayor to acknowledge that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations.

### 2. APPROVAL OF AGENDA

Recommended Resolution:

THAT the June 24, 2024, Regular Council Meeting Agenda be adopted, as presented.

### 3. ADOPTION OF MINUTES

#### (a) Regular Council Meeting

(1)

Recommended Resolution:

THAT the Minutes of the Regular Council Meeting held June 10, 2024, be adopted, as presented.

#### (b) Public Hearing Record

(7)

Recommended Resolution:

THAT the Record of the Public Hearing held June 10, 2024, be received.

### 4. DELEGATIONS

There are no Delegations.

## 5. STAFF REPORTS

- (a) **Report dated June 20, 2024 from the Director of Finance** (10)  
**Re: 2023 Statement of Financial Information**

Recommended Resolution:

THAT Council approves the 2023 Statement of Financial Information.

- (b) **Report dated June 19, 2024 from the Director of Finance** (52)  
**Re: 2023 Annual Report**

Recommended Resolution:

THAT Council approves the 2023 Annual Report.

- (c) **Report dated June 18, 2024 from the Director of Community Development** (114)  
**Re: 828 6<sup>th</sup> Avenue – Covenant for Parking Lot**

Recommended Resolution:

THAT the covenant that only permits a parking lot at 828 6th Avenue legally known as Lot 15 Section 10 Township 5 Range 26 West of the 6th Meridian Yale Division Yale District Plan 740 remain on title and not be removed.

- (d) **Report dated June 17, 2024 from the Director of Operations** (131)  
**Re: Reclamation of 111 Old Hope Princeton Way**

Recommended Resolution:

THAT Council approve funding for the reclamation works at 111 Old Hope Princeton Way, in the amount of \$130,000, and that the funds be allocated from the Station House Reserve.

- (e) **Report dated June 19, 2024 from the Director of Corporate Services** (133)  
**Re: Filming – Noise Exemption**

Recommended Resolution:

THAT Council exempt the Ginkym Production Services Inc. from the noise regulation timelines in District of Hope Good Neighbour Bylaw No. 1240, 2008 for the filming production of the movie “Untamed”, within the various areas of the District of Hope, as outlined in the report dated June 19, 2024;

AND FURTHER the noise exemption period be granted for July 4th and 5th, 2024, between the hours of 9pm and 7am;

AND FURTHER Ginkym Production Services, and their contractors, undertake a comprehensive notification process to inform the public in the affected areas of the timelines for filming;

AND FURTHER THAT this noise exemption applies only for the filming within the specific areas outlined in this report, all other activities and works for the film production follow the noise regulations as set out in the Good Neighbour Bylaw: filming not to commence, on any day, before 7a.m. or after 9p.m.

## 6. COMMITTEE REPORTS

There are no Committee Reports.

## 7. MAYOR AND COUNCIL REPORTS

## 8. PERMITS AND BYLAWS

### (a) ***District of Hope Official Community Plan Amendment Bylaw No. 1581, 2024*** (145)

#### Recommended Resolution:

THAT *District of Hope Official Community Plan Amendment Bylaw No. 1581, 2024*, in order to redesignate the land use designation in the Official Community Plan for the portion of the properties on the west side of Silver Skagit Road legally described as Lot 2 & 3 District Lot 1601 Yale Division Yale District Plan 5302; PID 008-814-015 and PID 008-780-684; 19652 and 19683 Silver Skagit Road from Country Residential to Light/Service Industry be adopted this 24<sup>th</sup> day of June, 2024.

### (b) ***District of Hope Zoning Amendment Bylaw No. 1582, 2024*** (147)

#### Recommended Resolution:

THAT *District of Hope Zoning Amendment Bylaw No. 1582, 2024*, in order to rezone a portion of the properties on the west side of Silver Skagit Road legally described as Lot 2 & 3 District Lot 1601 Yale Division Yale District Plan 5302; PID 008-814-015 and PID 008-780-684; 19652 and 19683 Silver Skagit Road from Country Residential (CR-1) to Light/Service Industrial (I-2); in order to continue the active business from this location be adopted this 24<sup>th</sup> day of June, 2024.

### (c) ***District of Hope Subdivision and Development Servicing Amendment Bylaw No. 1583, 2024*** (149)

#### Recommended Resolution:

THAT *District of Hope Subdivision and Development Servicing Amendment Bylaw No. 1583, 2024* be adopted this 24<sup>th</sup> day of June, 2024.

### (d) ***District of Hope Building Amendment Bylaw No. 1584, 2024*** (152)

#### Recommended Resolution:

THAT *District of Hope Building Amendment Bylaw No. 1584, 2024* be adopted this 24<sup>th</sup> day of June, 2024.

### (e) **Report dated June 18, 2024 from the Director of Community Development** (155) **Re: Fifth Avenue Improvement Proposal - Road Closure**

#### Recommended Resolution:

THAT *District of Hope Highway Closure and Removal of Highway along a portion of Fifth Avenue Bylaw No. 1578, 2024* be given third reading in order to close the road and remove the road dedication for a portion of 5<sup>th</sup> Avenue legally shown on the reference plan to accompany District of Hope Highway Cancellation Bylaw No. 1578 Closing Part of Road Dedicated on the Townsite of Hope Plan Sections 9 and 10 Township 5 Range 26 West of the 6<sup>th</sup> Meridian Yale Division Yale District.

## **9. FOR INFORMATION CORRESPONDENCE**

### **(a) For Information Correspondence**

**(162)**

Recommended Resolution:

THAT the For Information Correspondence List dated June 24, 2024, be received.

## **10. OTHER PERTINENT BUSINESS**

## **11. QUESTION PERIOD**

Call for questions from the public for items relevant to the agenda.

## **12. NOTICE OF NEXT REGULAR MEETING**

Monday, July 8, 2024 at 7:00 p.m.

## **13. ADJOURN REGULAR COUNCIL MEETING**



## MINUTES OF THE REGULAR COUNCIL MEETING

Monday, June 10, 2024  
Council Chambers, District of Hope Municipal Office  
325 Wallace Street, Hope, British Columbia

**Council Members Present:** Mayor Victor Smith  
Councillor Heather Stewin  
Councillor Scott Medlock  
Councillor Dusty Smith  
Councillor Angela Skoglund  
Councillor Pauline Newbigging

**Council Members Absent:** Councillor Zachary Wells

**Staff Present:** John Fortoloczky, Chief Administrative Officer  
Donna Bellingham, Director of Corporate Services  
Robin Beukens, Director of Community Development  
Branden Morgan, Deputy Corporate Officer

**Others Present:** 8 members of the Public and 1 Media

### 1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:26 p.m.

The Mayor acknowledged that the meeting is being held on the traditional, ancestral and unceded territories of the Stó:lō people, particularly the Chawathil, Union Bar and Yale First Nations.

### 2. APPROVAL OF AGENDA

**Moved / Seconded**

THAT the June 10, 2024 Regular Council Meeting Agenda be adopted, as amended, to add item 10(a), letter of support.

**CARRIED.**

### 3. ADOPTION OF MINUTES

#### (a) Regular Council Meeting

**Moved / Seconded**

THAT the Minutes of the Regular Council Meeting held May 27, 2024, be adopted, as presented.

**CARRIED.**

### 4. DELEGATIONS

There were no Delegations.

**5. STAFF REPORTS**

- (a) **Report dated June 4, 2024 from the Director of Community Development  
Re: Fifth Avenue Improvement Proposal – Road Closure**

**Moved / Seconded**

THAT *Highway Closure and Removal of Highway along a portion of Fifth Avenue Bylaw No. 1578, 2024* be given first and second readings in order to close the road and remove the road dedication for a portion of 5th Avenue legally shown on the reference plan to accompany *Highway Closure and Removal of Highway along a portion of Fifth Avenue Bylaw No. 1578, 2024*, Closing Part of Road Dedicated on the Townsite of Hope Plan Sections 9 and 10 Township 5 Range 26 West of the 6th Meridian Yale Division Yale District; and

FURTHER THAT the public be notified in accordance with the *District of Hope Application Procedures and Public Hearing/Information Meeting Procedural Bylaw No. 13/93*, the *Local Government Act* and the *Community Charter*. **CARRIED.**

**6. COMMITTEE REPORTS**

There were no Committee Reports.

**7. MAYOR AND COUNCIL REPORTS**

**Mayor Smith Reported:**

- He noted that the Farmers Market has started up for the year, with the first market on June 7<sup>th</sup> and will run every Friday from 9:30 a.m. to 2:30 p.m. on 3<sup>rd</sup> and Wallace Street. He added that the Hope Fire Department will have a FireSmart table there for residents to ask questions and get more information.
- He thanked everyone who supported Trash to Treasure over the weekend, noting that it makes a difference to our landfill with items being recycled for people to use.
- He announced that Infoshred Day will take place on July 20<sup>th</sup> from 10:00 a.m. to 2:00 p.m. on Wallace Street in front of Memorial Park. He added that the event is being held in partnership with Enbridge, Hope and District Chamber of Commerce, Hope Crime Prevention, Hope RCMP and the District of Hope.
- He met with Alexis and Tristan from UFV regarding research addressing racism in Hope, noting that they are working with the Hope Inclusion Project to gather insights into how we can best support Hope's community members.
- He attended the Hope Graduation Ceremony, noting that it is a proud day for families and teachers. He added that over \$98,000 in scholarships and bursaries, from people and businesses in the community, were dispersed. He added that he spoke with retiring principal Rosalee Floyd and thanked her for her help sheltering people during the 2021 atmospheric river event.
- He attended the Federation of Canadian Municipalities conference along with CAO John Fortoloczky, noting that it was the largest ever held in Canada with over 3,100 attendees. He added that he spoke with CN Rail regarding assistance with the Station House project and their cooperation with the Tashme Historical Society and Communities in Bloom.
- He announced the appointment of Staff Sergeant Mike Sargent to the District of Hope RCMP posting.

**Councillor Medlock Reported:**

- He noted that he will be attending the AdvantageHOPE AGM on June 11<sup>th</sup> at 6:00 p.m.
- He announced that two new staff members have been hired for the Visitor Centre, with one starting on June 10<sup>th</sup>.

**Councillor Skoglund Reported:**

- She attended the Career Fair at Hope Secondary School on May 30<sup>th</sup> on behalf of her employer, Kal Tire, and noted that there were a lot of business and universities in attendance.

**Councillor Smith Reported:**

- He noted that he will be attending the AdvantageHOPE AGM on June 11<sup>th</sup> at 6:00 p.m.

**Councillor Stewin Reported:**

- She met with Alexis and Tristan from UFV regarding anti-oppression work in the community to provide helpful insights.
- She met with a research group on diversity and accessibility in our community.
- She attended a Hope Inclusion Project meeting where they worked on finalizing plans for the Pride Events taking place on June 22<sup>nd</sup>.
- She attended a Purple Lights committee meeting, noting that they are gearing up for the October 1<sup>st</sup> kickoff in Memorial Park. She added that her fellow Council members have been given a list of tasks to accomplish.
- She noted that a public concern regarding vehicle traffic and the safety of children playing on Acacia Drive was brought to her attention. She asked that Staff look into traffic calming options and social media information posts.

**Councillor Newbigging Reported:**

- She noted that she received a public concern regarding the condition of wood carvings in town, particularly the one located at the beginning of the Fraser Bridge. She added that anyone interested in joining the small group that maintains the carvings can approach the Mayor.
- She noted that she was contacted by a member of the public who would like to place painted rocks at the entrance of the Rotary Trail. The CAO asked that this information is passed on to Staff so they can follow up with the request.

**8. PERMITS AND BYLAWS**

**(a) *District of Hope Zoning Amendment Bylaw No. 1580, 2024***

**Moved / Seconded**

THAT *District of Hope Zoning Amendment Bylaw No. 1580, 2024*, to update District of Hope Zoning Bylaw No. 1324 to comply with Bill 44, 2023 Housing Statutes (Residential Development), be adopted this 10<sup>th</sup> day of June, 2024. **CARRIED.**

**(b) Report dated June 4, 2024 from the Director of Community Development  
Re: Re-Designate and Rezone the Properties at 19652 and 19683 Silver Skagit Road**

The Director of Community Development provided a brief overview of the proposal and the submissions received. Council engaged in discussion, which included the following topics:

- Existing uses in the area include logging, junkyards, and mixed use by residential properties.
- Increased truck traffic on the road due to repairs that took place following the 2021 atmospheric river event that has now subsided.
- The issue of bringing the properties into compliance after they have operated for years under improper zoning.
- The low-impact uses that are permitted under the Light Service/Industry (I-2) zoning, which excludes blasting and rock quarrying.
- The extensive process that must be undertaken for the sale of an I-2 zoned property to take place.
- The need to increase the amount of industrial land available in the District.
- Whether the approval of this application will open the door to more rezoning in the area.
- Balancing the need to look at this application on an individual basis and considering the long-term effect of increasing the concentration of industrial land in the area.
- The increase in value of a property that is rezoned to I-2.
- Other neighboring properties that have been rezoned.
- The increase in taxes paid by properties that are rezoned to I-2, and the idea that property owners will be paying their fair share based on actual uses.
- Enforcement of non-compliant properties and fines that could be issued.
- The District's Strategic Plan, specifically the section that speaks to Council making bold decisions.
- Other areas of the District that have industrial properties near concentrations of residential, and the impacts that operations have on the neighbors quality of life.
- The need to work with your neighbors to co-exist in a respectful manner.
- The District's Integrated Official Community Plan, which calls for Hope's industrial areas to be clean, attractive, well maintained, contribute to the local economy, be buffered from adjacent land uses, and be compatible with the tourism experience.
- Existing tree line and large rural properties that create a buffer.

**Moved / Seconded**

THAT District of *Hope Official Community Plan Amendment Bylaw No.1581, 2024* be given third reading in order to redesignate the land use designation in the Official Community Plan for the portion of the properties on the west side of Silver Skagit Road legally described as Lot 2 & 3 District Lot 1601 Yale Division Yale District Plan 5302; PID 008-814-015 and PID 008-780-684; 19652 and 19683 Silver Skagit Road from Country Residential to Light/Service Industry.

**CARRIED.**

**OPPOSED: Councillor Skoglund.**

**Moved / Seconded**

THAT *District of Hope Zoning Amendment Bylaw No. 1582, 2024* be given third reading in order to rezone a portion of the properties on the west side of Silver Skagit Road legally described as Lot 2 & 3 District Lot 1601 Yale Division Yale District Plan 5302; PID 008-814-015 and PID 008-780-684; 19652 and 19683 Silver Skagit Road from Country Residential (CR-1) to Light/Service Industrial (I-2); in order to continue the active business from this location.

**CARRIED.**

**OPPOSED: Councillor Skoglund.**

- (c) **Report dated June 3, 2024 from the Director of Community Development  
Re: Small-Scale Multi-Unit Housing Extension Request for Silver Creek and East Kawkawa Lake Area**

**Moved / Seconded**

THAT *District of Hope Subdivision and Development Servicing Amendment Bylaw 1583, 2024* be given first, second and third readings this 10<sup>th</sup> day of June, 2024.

**CARRIED.**

**Moved / Seconded**

THAT *District of Hope Building Amendment Bylaw 1584, 2024* be given first, second and third readings this 10<sup>th</sup> day of June, 2024.

**CARRIED.**

**9. FOR INFORMATION CORRESPONDENCE**

- (a) **For Information Correspondence**

**Moved / Seconded**

THAT the For Information Correspondence List dated June 10, 2024, be received.

**CARRIED.**

- (b) **Accounts Payable Cheque Listing – May 2024**

**Moved / Seconded**

THAT the Accounts Payable Cheque Listing for the period of May 1-31, 2024, be received.

**CARRIED.**

**10. OTHER PERTINENT BUSINESS**

- (a) **Letter of Support**

**Re: Kelly Pearce's Nomination to the Canada Volunteer Awards**

**Moved / Seconded**

THAT Council of the District of Hope issue a letter of support for Kelly Pearce's nomination to the Canada's Volunteer Community Leader Awards.

**CARRIED.**

**11. QUESTION PERIOD**

There were no questions.

**12. NOTICE OF NEXT REGULAR MEETING**

Monday, June 24, 2024 at 7:00 p.m.

**13. ADJOURN REGULAR COUNCIL MEETING**

**Moved / Seconded**

THAT the Regular Council Meeting adjourn at 8:13 p.m.

**CARRIED.**

*Certified a true and correct copy of the Minutes of the Regular Meeting of Council held June 10, 2024 in Council Chambers, District of Hope, British Columbia.*

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Mayor

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Director of Corporate Services

## THE DISTRICT OF HOPE RECORD OF A PUBLIC HEARING

Monday, June 10, 2024

Council Chambers, District of Hope Municipal Office  
325 Wallace Street, Hope, British Columbia

**Council Members Present:** Mayor Victor Smith  
Councillor Scott Medlock  
Councillor Angela Skoglund  
Councillor Pauline Newbigging  
Councillor Heather Stewin  
Councillor Dusty Smith

**Council Members Absent:** Councillor Zachary Wells

**Staff Present:** John Fortoloczky, Chief Administrative Officer  
Donna Bellingham, Director of Corporate Services  
Robin Beukens, Director of Community Development  
Branden Morgan, Deputy Corporate Officer

**Others Present:** 19 members of the Public and 1 Media

Mayor Smith called the Public Hearing to order at 6:30 p.m.

The purpose of the Public Hearing is to hear input on amendments to the ***District of Hope Official Community Plan Bylaw No. 1378, 2016*** and ***District of Hope Zoning Bylaw No. 1324, 2012***.

- **District of Hope Official Community Plan Amendment Bylaw No. 1581, 2024:**

To redesignate the land use designation in the Official Community Plan for the properties at 19652 and 19683 Silver Skagit Road from Country Residential to Light/Service Industry.

- **District of Hope Zoning Amendment Bylaw No. 1582, 2024:**

To rezone the properties at 19652 and 19683 Silver Skagit Road from Country Residential (CR-1) to Light/Service Industrial (I-2).

The Director of Corporate Services read the Chairperson Statement.

The Director of Community Development gave an overview of the proposed bylaws and a brief summary of the submissions received.

The Director of Corporate Services advised that six late submissions were received and posted to the District's website. It was noted that Council also received a copy of these submissions prior to the public hearing. A summary of these submissions was read into the record:

Natashya Fehr, resident of Silver Skagit Road, supported the proposal noting that they would like to see the Official Community Plan amended to re-designate Silver Skagit Road as Light/Service Industry.

Wayne Smith, resident of Silver Skagit Road, supported the proposal citing the proximity to commercial and industrial properties to the North, West, and South, and increased tax revenue.



Vernon Baker, resident of Silver Skagit Road, opposed the proposal citing concerns regarding the applicant property operating out of compliance and the *Local Government Act's* requirements for changes to use or density in Geotechnical Hazard and Flood and Erosion Hazard areas.

Shaelyn Smith, resident of Silver Skagit Road, supported the proposal citing increased tax revenue, benefits for the business community, curb appeal improvements, and making the properties compliant.

Kenneth James Gulliman, resident of Silver Skagit Road, supported the proposal noting that they believe the Official Community Plan should be amended to re-designate Silver Skagit Road as Light/Service Industry.

Owners of 1209075 BC Ltd., located on Flood Hope Road, supported the proposal citing increased tax revenue, industrial land availability, and nearby commercial and industrial properties.

The Mayor called for any questions or comments from the public or members of Council.

Bernd Briese, resident of Silver Skagit Road, opposed the proposal citing concerns regarding the application of the *Good Neighbour Bylaw* on industrial properties, existing issues with industrial, and public concern forms that have been submitted in the past.

Justin Visser, resident of Old Yale Road, opposed the proposal citing concerns regarding wildlife, silica dust, noise, extended work hours, and maintaining nature.

Jamie Davis, the applicant, replied to some of the concerns raised, noting that the main reason for his proposal is to receive ICBC accreditation for his towing operation which requires the business to have a Light Industrial zoned property. Mr. Davis explained that he previously owned a property on Flood Hope Road to fulfil these requirements, but has since sold that property. He added that the operations on the property will remain the same after the rezoning.

Billy Shauer, resident of Silver Skagit Road, opposed the proposal citing concerns regarding industrial work being performed in a sensitive area between a mountain and a spawning creek, environmental concerns, noise, pollution and possible impacted to resident's wells.

Kenneth James Gulliman, resident of Silver Skagit Road, supported the proposal noting previous uses of the area including logging going down the road every 15 minutes and pipeline work, the lack of light industrial land in town, and the need for neighbours to work together.

Elizabeth Mercer, resident of Silver Skagit Road, opposed the proposal citing concerns regarding the future use of the properties if the current owner sells after they have been rezoned; the uses stay and continue even after people move.

Sheila Asdal, resident of Birch Street, opposed the proposal citing concerns regarding pedestrian safety due to traffic, noise and light pollution, industrial properties in residential areas, and rezoning a property that has been operating out of compliance. She added that Mr. Davis should not have sold his Flood Hope Road property before obtaining the zoning at this location.

Amanda Lasser, resident of Silver Skagit Road, supported the proposal noting that many of the submissions and speakers are referencing the actions of properties on Silver Skagit Road instead of the applicant properties.



Gary Mercer, resident of Silver Skagit Road, opposed the proposal citing concerns regarding proximity to the mountain, noise pollution, and other properties in the area not adhering to zoning restrictions. He added that zoning stays with the property, property ownership changes over time.

Jamie Davis, the applicant, addressed the concerns regarding oil polluting the water and added that he lives at this property and he too has a well, he would not do anything to impact water that people drink.

Kenneth James Gulliman, resident of Silver Skagit Road, noted that the proposal is for light industrial and not heavy industrial.

Billy Shauer, resident of Silver Skagit Road, raised further concerns that the zoning change would increase Mr. Davis's property value and decrease residential property values.

The Mayor called again for any questions or comments from the public or members of Council; hearing none, it was noted that no further submissions, either verbal or written, regarding the proposed bylaws can be made to Council. The Public Hearing was declared closed at 7:19 p.m.

Certified Correct:

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**Donna Bellingham,**  
**Director of Corporate Services**

# REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 20, 2024

**FILE:** 1830-02

**SUBMITTED BY:** Mike Olson, Director of Finance

**MEETING DATE:** June 24, 2024

**SUBJECT:** 2023 Statement of Financial Information

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**PURPOSE:**

To approve the 2023 Statement of Financial Information.

**BACKGROUND:**

The Statement of Financial Information (SOFI) is a statutory requirement under the *Financial Information Act* that must be filed annually by June 30<sup>th</sup> each year. Section 9 of BC reg. 371/93 states: “the Statement of Financial Information and accompanying schedules must be approved in writing by the Council and the Chief Financial Officer. In addition, a Management Report approved by the Chief Financial Officer must accompany the Statement of Financial Information.”

**RECOMMENDATION:**

THAT Council approves the 2023 Statement of Financial Information.

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Prepared by:

Approved for submission to Council:

Original Signed by Mike Olson

Mike Olson, CPA, CA

Original Signed by John Fortoloczky

Chief Administrative Officer



**STATEMENT OF FINANCIAL INFORMATION  
YEAR ENDED DECEMBER 31, 2023**

**(In compliance with the Public Bodies Financial Information  
Act Statutes of British Columbia, Chapter 140)**

**DISTRICT OF HOPE**  
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## **MANAGEMENT REPORT**

The Financial Statements contained in this Statement of Financial Information have been prepared by management in accordance with Canadian generally accepted accounting principles as prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. The integrity and objectivity of these statements are management's responsibility. Management is responsible for all statements and schedules and for ensuring that this information is consistent with the information contained in the financial statements.

Further management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The external auditors, KPMG LLP Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Financial Information Act. Their examination includes a review of the District's system of internal controls and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and fair access to the District's records.

On behalf of the District of Hope,

Mike Olson, CPA, CA  
Director of Finance

Consolidated Financial Statements of

# **DISTRICT OF HOPE**

Year ended December 31, 2023

# DISTRICT OF HOPE

## Consolidated Financial Statements

Year ended December 31, 2023

### Financial Statements

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**KPMG LLP**  
Suite 200 - 9123 Mary Street  
Chilliwack BC V2P 4J7  
Canada  
Telephone 604 793 4700  
Fax 604 793 4747

## **INDEPENDENT AUDITORS' REPORT**

To the Mayor and Council of the District of Hope

### ***Opinion***

We have audited the consolidated financial statements of the District of Hope (the "District") which comprise:

- the consolidated statement of financial position as at December 31, 2023
- the consolidated statements of operations and accumulated surplus for the year then ended
- the consolidated statement of changes in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2023, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the ***"Auditors' Responsibilities for the Audit of the Financial Statements"*** section of our auditors' report.

We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.





In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with Governance are responsible for overseeing the District's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than the one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.



*District of Hope*  
*Page 3*

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Professional Accountants

Chilliwack, Canada

May 13, 2024

# DISTRICT OF HOPE

## Consolidated Statement of Financial Position

December 31, 2023, with comparative information for 2022

	2023	2022
<b>Financial assets:</b>		
Cash and short term deposits (note 3)	\$ 16,046,766	\$ 6,839,084
Accounts receivable (note 4)	1,485,756	1,985,880
Portfolio investments (note 3)	23,027,933	27,545,549
Investment in government business partnership (note 5)	1,219,141	652,831
	41,779,596	37,023,344
<b>Financial liabilities:</b>		
Accounts payable and accrued liabilities (note 7)	3,473,312	3,522,511
Development cost charges (note 8)	2,548,705	2,417,271
Deferred revenue	3,229,977	3,257,277
Long-term debt (note 9)	3,102,524	1,490,990
Equipment financing	7,275	9,217
Asset retirement obligation (note 11)	779,059	453,143
	13,140,852	11,150,409
Net financial assets	28,638,744	25,872,935
<b>Non-financial assets:</b>		
Tangible capital assets (note 12)	42,829,737	40,875,591
Prepaid expenses and deposits	192,660	135,721
Inventories	503,970	187,928
Contingencies (note 15)		
<b>Accumulated surplus (note 13)</b>	<b>\$ 72,165,111</b>	<b>\$ 67,072,175</b>

Original Signed By Mike Olson Director of Finance

Original Signed By Victor Smith Mayor

The accompanying notes are an integral part of these consolidated financial statements.

# DISTRICT OF HOPE

## Consolidated Statement of Operations and Accumulated Surplus

Year Ended December 31, 2023, with comparative information for 2022

	2023 Budget (note 18)	2023	2022
Revenues:			
Municipal taxation	\$ 10,021,000	\$ 10,014,386	\$ 9,215,147
Parcel taxes	233,100	229,300	229,300
Payments in lieu of taxes	281,200	303,715	261,213
Sales of services	4,407,400	4,422,200	4,681,822
Investment income	450,000	1,961,931	614,993
Government business partnership income	-	741,310	15,471
Rents and leases	30,000	31,970	34,956
Transfers from other governments	1,100,000	4,804,883	1,612,115
Gain on disposal of tangible capital assets	-	-	2,131,368
Actuarial adjustment on debenture debt	-	62,466	83,396
	16,522,700	22,572,161	18,879,781
Expenses:			
General government	2,226,100	2,158,641	2,135,312
Recreation	1,055,850	1,504,284	1,388,804
Protective services	3,771,850	3,405,577	3,751,394
Environment and public health	2,287,000	2,988,654	1,947,841
Transportation	3,039,200	2,764,577	2,626,522
Community development	1,291,000	974,884	711,314
Utilities	1,307,900	1,507,747	1,326,208
Interest	73,350	80,555	58,275
Accretion expense	-	17,717	-
Amortization	1,850,000	2,076,589	2,035,480
	16,902,250	17,479,225	15,981,150
Annual surplus (deficit)	(379,550)	5,092,936	2,898,631
Accumulated surplus, beginning of year	67,072,175	67,072,175	64,173,544
Accumulated surplus, end of year	\$ 66,692,625	\$ 72,165,111	\$ 67,072,175

The accompanying notes are an integral part of these consolidated financial statements.

# DISTRICT OF HOPE

## Consolidated Statement of Changes in Net Financial Assets

For the Year Ended December 31, 2023, with comparative information for 2022

	2023	2022
Annual surplus	\$ 5,092,936	\$ 2,898,631
Acquisition of tangible capital assets	(3,660,240)	(4,375,158)
Amortization of tangible capital assets	2,076,589	2,035,480
Initial recognition of asset retirement obligation	(370,497)	-
	(1,954,148)	(2,339,678)
Change in inventories	(316,040)	340,119
Change in prepaid expenses	(56,939)	711,827
	(372,979)	1,051,946
Change in net financial assets	2,765,809	1,610,899
Net financial assets, beginning of year	25,872,935	24,262,036
Net financial assets, end of year	\$ 28,638,744	\$ 25,872,935

The accompanying notes are an integral part of these consolidated financial statements.

# DISTRICT OF HOPE

## Consolidated Statement of Cash Flows

For the Year Ended December 31, 2023, with comparative information for 2022

	2023	2022
Cash provided by (used in):		
<b>Operating activities:</b>		
Annual surplus	\$ 5,092,936	\$ 2,898,631
Items not involving cash:		
Government business partnership income	(741,310)	(15,471)
Amortization on tangible capital assets	2,076,589	2,035,480
Actuarial adjustment on debt	(62,466)	(83,396)
Change in non-cash operating assets and liabilities:		
Accounts receivable	500,124	645,286
Prepays	(56,939)	711,827
Inventories	(316,042)	340,119
Accounts payable and accrued liabilities	(49,199)	(978,998)
Asset retirement obligation	388,214	-
Asset retirement obligation - landfill	(432,794)	(40,908)
Deferred revenue	(27,300)	2,578,653
Development cost charges	131,435	36,071
	6,503,248	8,127,294
<b>Capital activities:</b>		
Acquisition of tangible capital assets	(3,660,240)	(4,375,158)
<b>Investing activities:</b>		
Change in portfolio investments	4,517,616	(5,043,720)
Partnership draws	175,000	-
	4,692,616	(5,043,720)
<b>Financing activities:</b>		
Repayment of equipment financing debt	(1,942)	\$ (2,168)
Proceeds of long-term debt	1,800,000	-
Repayment of long-term debt	(126,000)	(126,000)
	1,672,058	(128,168)
Increase (decrease) in cash	9,207,682	(1,419,752)
Cash and equivalents, beginning of year	6,839,084	8,258,836
Cash and cash equivalents, end of year	\$ 16,046,766	\$ 6,839,084
Supplemental cash flow information:		
Interest paid	\$ 80,555	\$ 58,275
Interest received	1,961,931	614,993
Non-cash transaction		
Capitalization of initial asset retirement obligation for buildings and wells	\$ 370,497	\$ -

The accompanying notes are an integral part of these consolidated financial statements.

# DISTRICT OF HOPE

## Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

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### General

The District of Hope (the "District") was incorporated in 1992 under Letters Patent and operates under the authority of British Columbia Community Charter. The District's principal activities include the provision of local government services to residents of the incorporated area including administrative, protective, transportation, recreational, water, sewer, environmental health and fiscal services.

#### 1. Significant accounting policies:

These financial statements are prepared using standards issued by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants.

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon the receipt of goods and services or the creation of an obligation to pay.

##### (a) Basis of presentation:

These consolidated financial statements include the operations of the operating, water, sewer, and reserve funds.

All material interfund accounts and transactions have been eliminated.

The consolidated financial statements do not include assets, liabilities or surplus of trust funds administered by the District.

##### (b) Cash and short-term deposits:

Cash and short-term deposits include term deposits whose maturities upon acquisition were 90 days or less.

##### (c) Portfolio investments:

Portfolio investments are recorded at amortized cost plus accrued interest. Discounts or premiums arising on the purchase of portfolio investments are amortized on a straight line basis over the term to maturity. If it is determined that there is a permanent impairment in the value of an investment, it is written down to net realizable value.

##### (d) Inventories:

Inventories consist of land held for resale and supplies and are valued at the lower of cost and net realizable value.

##### (e) Revenue recognition:

Revenue from municipal taxation payments, grants in lieu of taxes and utility charges are recognized when the levies are billed or billable to the property owner. Revenue from sales of services are recognized when the services are provided and collection is reasonably assured. Government grants are recognized when they are

# DISTRICT OF HOPE

## Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

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### 1. Significant accounting policies: (continued)

(e) Revenue recognition: (continued)

approved by senior governments and the conditions required to earn the grants have been completed. Development cost charges are recognized as revenue in the period the funds are expended on a development project. Development cost charges not expended are recorded as unearned revenue.

(f) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- a) an environmental standard exists
- b) contamination exceeds the environmental standard
- c) the organization is directly responsible or accepts responsibility for the liability
- d) future economic benefits will be given up, and
- e) a reasonable estimate of the liability can be made.

(g) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported amounts of revenues and expenses at the date of the financial statements. Areas that contain estimates include assumptions used in determining the landfill post-closure liability, contingent liabilities, and estimated useful lives of tangible capital assets.

(h) Government Business Partnership

The investment in government business partnership is accounted for using the modified equity basis.



# DISTRICT OF HOPE

## Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 1. Significant accounting policies: (continued)

(i) Non-financial capital assets:

Non financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development, or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful life - years
Land	Indefinite
Engineering structures	10-100
Buildings	10-75
Machinery and equipment	5-20
Water systems	10-100
Sewer systems	10-100

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Natural resources:

Natural resources that have not been purchased are not recognized as assets in the financial statements.

(iv) Works of art and cultural and historic assets:

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

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## 1. Significant accounting policies: (continued)

### (i) Non-financial capital assets: (continued)

#### (v) Interest capitalization:

The District does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

#### (vi) Leased tangible capital assets:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred

### (j) Asset retirement obligation

An asset retirement obligation is a legal obligation associated with the retirement of a tangible capital asset that the District will be required to settle. The District recognizes asset retirement obligations when there is a legal obligation to incur retirements costs in relation to a tangible capital asset, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made.

Asset retirement obligations are initially measured at the best estimate of the amount required to retire a tangible capital asset at the financial statement date. The estimate of a liability includes costs directly attributable to asset retirement activities.

Asset retirement obligations are recorded as liabilities with a corresponding increase to the carrying amount of the related tangible capital asset. Subsequently, the asset retirement costs are allocated to expenses over the estimated remediation of the tangible capital asset. The obligation is adjusted to reflect period to period changes in the liability resulting from the passage of time and for revisions to either the timing or the amount of the original estimate of the undiscounted cash flows or the discount rate.

### (k) Financial instruments

The Districts financial instruments consist of cash, short-term investments, accounts and grants receivable, accounts payable, and long-term debt. It is management's opinion that the City is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

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## 2. Change in accounting policy

### (a) Change in accounting principles

#### (i) Asset Retirement Obligations

On January 1, 2023, the District adopted Canadian public sector accounting standard PS 3280 *Asset Retirement Obligations* (PS 3280). An asset retirement obligation is recognized when, as at financial reporting date, all of the following criteria are met:

- (i) There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (ii) The past transaction or event giving rise to the liability has occurred;
- (iii) It is expected that future economic benefits will be given up; and,
- (iv) A reasonable estimate of the amount can be made.

The estimate of the asset retirement obligation includes costs directly attributable to the asset retirement activities and is recorded as a liability and increase to the related tangible capital assets if the tangible capital asset is in productive use. The asset retirement obligation is recorded as a liability and expense if the related tangible capital asset is unrecognized or no longer in productive use. The District determined that there were significant asset retirement obligations associated with its tangible capital assets as at December 31, 2023 and December 31, 2022 and has adopted of this standard on a prospective basis.

The impact of the adoption of this standard is as an increase in the Asset Retirement Obligation Asset of \$388,214 and the Asset Retirement Obligation increase of \$388,214.

#### (ii) Financial instruments

On January 1, 2023, the District adopted Canadian public sector accounting standard PS 3450 *Financial Instruments*, PS 2601 *Foreign Currency Translation*, PS 1201 *Financial Statement Presentation* and PS 3041 *Portfolio Investments*. Under PS 3450 *Financial Instruments*, all financial instruments are included on the statement of financial position and are measured at either fair value or cost or amortized cost based on the characteristics of the instrument and the District's accounting policy choices (see note 1(j)).

The adoption of these standards did not have an impact on the amounts presented in these financial statements.

# DISTRICT OF HOPE

## Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 3. Restricted assets:

Included in cash and short-term deposits and portfolio investments are the following restricted amounts:

	2023	2022
Cash and short term deposits	\$ 16,046,766	\$ 6,839,084
Portfolio investments	23,027,933	27,545,549
	39,074,699	34,384,633
Less restricted for:		
Statutory reserves	4,837,998	1,800,752
Deferred revenue	3,229,977	3,107,277
Development cost charges	2,548,705	2,417,271
	10,616,680	7,325,300
Funds available for operations	\$ 28,458,019	\$ 27,059,333

### 4. Accounts receivable:

	2023	2022
Taxes	\$ 689,459	\$ 834,030
Utilities	437,321	376,255
Trade accounts	131,909	126,924
Provincial government	127,623	506,493
Federal government	99,444	142,178
	\$ 1,485,756	\$ 1,985,880

# DISTRICT OF HOPE

## Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 5. Investment in Government Business Partnership

#### (a) Partnership

The District owns a 1/3 partnership share in the Cascade Lower Canyon Community Forest LP "CLCCF" or the "Partnership".

#### (b) Establishment

In 2006, the District along with Yale First Nation and the Fraser Valley Regional District established the CLCCF for the purpose of operating a community forest. The District initially invested \$10,000 for 10,000 units in the Partnership. In 2013, the Partnership acquired a license to forest up to 34,300 cubic meters of timber annually. At this time net revenues are anticipated to remain within the Partnership until such time that the CLCCF Board determines that sufficient reserves exist to fund capital needs related to forestry operations. Should the Partnership cease to exist, the District would be entitled to 1/3 of the accumulated equity.

The Partnership has a March 31 year-end. The condensed results for the year end March 31, 2023 are summarized below.

#### CLCCF Condensed Financial Statements:

<b>Assets</b>	2023	2022
Cash	\$ 3,514,036	\$ 1,060,154
Other Current Assets	1,181,243	1,131,856
Tangible Capital Assets	230,006	248,609
	<b>\$ 4,925,285</b>	<b>\$ 2,440,619</b>
<b>Liabilities</b>	2023	2022
Accounts Payable	\$ 747,950	\$ 479,354
Partnership Equity	4,185,416	1,961,265
	<b>\$ 4,933,366</b>	<b>\$ 2,440,619</b>
	2023	2022
Total Revenue	\$ 11,749,831	\$ 328,963
Total Expenses	9,525,680	282,547
Net Income	\$ 2,224,151	\$ 46,416

# DISTRICT OF HOPE

## Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 6. Municipal finance authority reserve deposits and demand notes:

The District issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a debt reserve fund. The District also executes demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the Municipal Finance Authority.

The details of the cash deposits and demand notes at the year-end are as follows:

	2023	2022
General fund	\$ 119,209	\$ 117,916
Sewer fund	-	39,735
Water fund	73,180	-
	\$ 192,389	\$ 157,651

### 7. Accounts payable:

	2023	2022
Security deposits and other items	\$ 1,477,652	\$ 981,097
Trade accounts	689,054	1,913,689
Accrued liabilities	1,067,960	425,134
Accrued payroll and benefits	210,044	188,207
Accrued interest	28,602	14,384
	\$ 3,473,312	\$ 3,522,511

### 8. Development cost charges:

Development cost charges represent funds received from developers for capital infrastructure expenditures required as a result of their development projects. As these funds are expended, the liability will be reduced and the amount expended will be recorded as revenue.

Assets are not always physically segregated to meet the requirements of the restricted revenues. The liability will be settled with cash and portfolio investments.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

## 9. Long-term debt:

The balance of the long-term debt reported on the consolidated statement of financial position is made up the following:

Purpose	By-Law	Term (Years)	Year Due	Rate	Balance Outstanding	
					2023	2022
General Fund						
Other	1288	20	2030	4.00	\$ 1,302,524	\$ 1,467,324
Water fund						
Water	1477	15	2038	4.97	1,800,000	-
Sewer Fund						
Sewer	996	25	2023	5.50	-	23,666
					\$ 3,102,524	\$ 1,490,990

Future principal payments required over the next five years on issued debt are as follows:

2024	\$	261,811
2025		271,067
2026		280,650
2027		290,572
2028		300,845
Thereafter	\$	1,697,579

Interest on long-term debt totaled \$38,400 (2022 - \$38,400) in the General Fund, \$37,554 (2022 - nil) in the Water Fund, and nil (2022 - \$4,601) in the Sewer Fund.

## 10. Liability for Contaminated Sites

The District has determined that as of December 31, 2023, no contamination in excess of an environmental standard exists related to land not in productive use for which the District is responsible.

# DISTRICT OF HOPE

## Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 11. Asset retirement obligation

#### (a) Landfill

The District closed the Hope Landfill in September 2013. Costs related to post closure activities at the site include, gas monitoring and recovery, leachate management and treatment, closure assessment and planning and regulatory approvals.

The Hope landfill site is still expected to require care up to, and including the year 2038. A liability of \$390,845 at December 31, 2023 (2022 - \$453,143) is calculated based on the discounted estimated future cash flows associated with closure and post-closure activities. The discount rate used in 2023 was 3.49% (2022 - 2.30%). Landfill restoration costs incurred by the District in 2023 were \$62,298 (2022 - \$40,908). The District had an agreement with a private contractor to contribute in-kind the remaining closure costs in exchange for the right to fill the remaining airspace in the landfill. This contribution and related operating expenditure was recognized in 2013 when the closure activities were significantly completed.

#### (b) Building and wells

The District owns and operates several assets that are known to have asbestos and lead paint, which represent a health hazard upon demolition or renovation of the assets. There is a legal obligation to remove and dispose of the hazardous materials. Following the adoption of Public Accounting Standard PS 3280 Asset Retirement Obligations, the City recognized an obligation relating to the removal of the hazardous materials in these assets as estimated at January 1, 2023. The transition and recognition of asset retirement obligations involved an accompanying increase to the Buildings and Water system capital assets. The increase in capital assets is amortized on a straight-line basis over the remaining expected useful life of the related assets.

The District has adopted this standard prospectively. Under the prospective method, the discount rate and assumptions used on initial recognition are those as of the date of adoption of the standard. Estimated costs totaling \$370,497 have been discounted using a present value calculation with a discount rate of 4.76% for buildings and 4.84% for well infrastructure. The timing of these expenditures is estimated to occur between 2024 and 2079 with the regular replacement, renovation, or disposal of assets. No recoveries are expected at this time.

	2023	2022
Landfill liability, beginning of year	\$ 453,143	\$ 494,051
Initial recognition of expected discounted cash flows - buildings and wells	370,497	-
Increase due to accretion	17,717	-
Reduction to landfill liability for costs incurred	(62,298)	(40,908)
<b>Total</b>	<b>\$ 779,059</b>	<b>\$ 453,143</b>



# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

## 12. Tangible capital assets:

Cost	Balance December 31, 2022	Transfers/ Additions	Additions due to ARO recognition	Transfers/ Disposals	Balance December 31, 2023
Engineering structures	\$ 37,752,456	\$ 3,187,330	\$ -	\$ (197,173)	\$ 40,742,613
Buildings	8,282,808	64,554	268,596	-	8,615,958
Machinery and equipment	9,371,385	700,288	-	(101,067)	9,970,606
Land	3,416,273	-	-	-	3,416,273
Sewer systems	16,227,970	422,952	-	-	16,650,922
Water systems	13,058,262	162,503	101,901	-	13,322,666
Work in progress	1,365,002	304,508	-	(1,181,898)	487,612
	\$ 89,474,156	\$ 4,842,135	\$ 370,497	\$ (1,480,138)	\$ 93,206,650

Accumulated amortization	Balance December 31, 2022	Amortization	Disposals	Balance December 31, 2023
Engineering structures	\$ 22,599,166	\$ 804,068	\$ (197,173)	\$ 23,206,061
Buildings	5,292,635	217,463	-	5,510,098
Machinery and equipment	5,709,427	422,798	(101,067)	6,031,158
Sewer systems	8,220,983	396,677	-	8,617,660
Water systems	6,776,354	235,582	-	7,011,936
	\$ 48,598,565	\$ 2,076,588	\$ (298,240)	\$ 50,376,913

	Net book value December 31, 2022	Net book value December 31, 2023
Engineering structures	\$ 15,153,290	\$ 17,536,552
Buildings	2,990,173	3,105,860
Machinery and equipment	3,661,958	3,939,448
Land	3,416,273	3,416,273
Sewer systems	8,006,987	8,033,262
Water systems	6,281,908	6,310,730
Work in progress	1,365,002	487,612
	\$ 40,875,591	\$ 42,829,737

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

## 13. Financial equity - current fund:

	2023	2022
Unappropriated:		
Operating	\$ 12,255,824	\$ 10,654,367
Non-Statutory reserves:		
Accessibility initiatives reserve	7,638	7,254
Community events reserve	13,861	13,164
Community development regulatory reserve	44,338	42,107
Fire department reserve	698,561	641,304
Future capital expenditures reserve	6,441,462	8,444,074
Infrastructure replacement reserve	4,939,065	4,353,174
Water reserve	1,482,197	1,407,641
Sewer reserve	468,837	445,254
Assessment appeals reserve	39,595	37,603
	14,135,554	15,391,575
Statutory reserves and restricted funds:		
Parkland acquisition reserve	488,960	466,574
Landfill reserve	805,838	768,944
Land for development reserve	196,643	187,640
Growing Communities reserve	2,950,846	-
Bridge unexpended funds reserve	395,711	377,594
	4,837,998	1,800,752
Total financial equity	31,229,376	27,846,694
Equity in tangible capital assets	41,335,735	39,225,481
Accumulated surplus	\$ 72,565,111	\$ 67,072,175

# DISTRICT OF HOPE

## Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 14. Collections for other governments:

The District collects and remits taxes on behalf of other government jurisdictions as follows:

	2023	2022
Tax Collected - School Tax	\$ 4,874,982	\$ 4,399,341
Tax Collected - FVRD	1,940,567	1,834,153
Tax Collected - Regional Hospital	272,015	259,914
Tax Collected - BC Assessment	129,771	116,889
Tax Collected - MFA	627	546
	\$ 7,217,962	\$ 6,610,843

### 15. Contingencies:

- (a) Debt held by the Fraser Valley Regional District is, pursuant to the Local Government Act, a direct joint and several liability of each member municipality within the regional district, including the District.
- (b) Monitoring of leachates in the landfill is required for 25 years subsequent to the closure. Any potential costs arising from future issues will be the responsibility of the District.
- (c) The District is currently engaged in certain legal actions. The District has accrued for claims for which the amounts are known or can be reasonably estimated. The outcome of other claims is indeterminable at this time. Accordingly, no provision has been made in the accounts for these actions.
- (d) The District and its employees contribute to the Municipal Pension Plan (Plan) a jointly trusted pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2023, the Plan has about 240,000 active members and approximately 124,000 retired members. Active members include approximately 43,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as of December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The District paid \$309,337 (2022 - \$289,972) for employer contributions to the Plan in fiscal 2023.

The next valuation will be as at December 31, 2024, with results available in 2025.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

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**15. Contingencies: (continued)**

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

**16. Fair value of financial assets and financial liabilities:**

The fair value of the District's cash and short term deposits, accounts receivable and accounts payable approximate their carrying amounts due to the immediate or short term maturity of these financial instruments.

The fair value of portfolio investments at December 31, 2023 was \$23,027,933 (2022 - \$27,545,549).

The fair value of the long-term debt and obligations under capital lease approximate their book value as the interest rates represent borrowing rates for loans under similar terms and maturities.

**17. Contractual Rights**

The District has entered into contracts for various property rentals and service agreements, and is scheduled to receive the following amounts under those contracts.

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2024	\$	259,167
2025		266,926
2026		274,979
2027		283,342
2028	\$	292,028

# DISTRICT OF HOPE

## Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 18. Budget figures:

The financial statements have included the Annual budget as approved by Council. The following is a reconciliation of the budget presentation required for the financial statements and the annual financial plan bylaw:

	2023
Annual deficit from statement of operations	\$ (379,550)
Amortization of capital assets	1,850,000
Capital expenditures	(14,620,732)
Transfers from surplus	1,337,400
Proceeds of debt financing	1,800,000
Proceeds from grant financing	7,465,322
Reserves used for capital financing	4,018,000
Contributions to reserves	(1,358,440)
Principal repayment of debt	(112,000)
Net annual budget	\$ -

### 19. Perpetual Cemetery Care Trust:

The District operates a cemetery in accordance with the Cemetery and Funeral Services Act. The District is required to maintain a trust fund which is not included in these financial statements.

The asset and equity of the Perpetual Cemetery Care Trust are as follows:

	2023	2022
Cash and Deposits	\$ 146,185	\$ 134,002

	2023	2022
Equity balance, beginning of the year	\$ 140,098	\$ 127,871
Transfer from operating	5,945	5,410
Interest	142	721
Equity, end of year	\$ 146,185	\$ 134,002

# DISTRICT OF HOPE

## Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

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### 20. Financial risks

Market risk is the risk that changes in market prices, such as interest rates, will affect the District's income. The District's cash and portfolio investments include amounts on deposit with financial institutions that earn interest at market rates. The District manages its cash by maximizing the interest income earned on excess funds while maintaining the liquidity necessary to conduct operations on a day-to-day basis. Fluctuations in market rates of interest would not have a significant effect on the District's income.

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. Management does not believe that the District is exposed to significant credit risk.

There has been no change to the risk exposures outlined above from 2022.

### 21. Comparative figures

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.

### 22. Segmented information:

The District is a diversified municipal government institution that provides a wide range of services to its citizens. For management reporting purposes, the local government's operations and activities are organized and reported by service areas. Service areas were created for the purpose of recording specific activities to attain certain objectives in accordance with Council policies and District's bylaws. The service areas are as follows:

#### General Government Services

General government services include activities associated with Mayor and Council administration, bylaw review and adoption, financial management, and information systems, economic development and corporate services, including human resources.

#### Protective Services

Protective services include activities associated with community safety. These services include local policing, fire protection, bylaw enforcement and emergency services.

#### Transportation Services

A component of Public Works department is transportation services. Transportation services include activities associated with roads and drainage networks. Services include traffic services, street lighting, public works administration, fleet operations, winter maintenance, and maintenance and improvements to roads, shoulders, sidewalks, drainage, storm sewers and dykes.

#### Environmental Health Services

Environmental development services include all activities associated with waste management, landfill operations, transfer stations and cemetery operations.

# DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

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## 22. Segmented information: (continued)

### Community Development Services

Community Development services include development activities associated with planning and zoning and building inspections.

### Recreation and Culture Services

Recreation and Cultural services include activities associated with operations of parks, recreation and cultural services. Activities also include grants-in-aid, library operations, tourism and minor building maintenance services.

### Utilities: Water and Sewer Services

Water and sewer services include all activities associated with water and sanitary sewer operations. Items include maintenance and enhancements of the water supply system, water pump stations, water distribution systems, hydrants, sanitary sewer collection system, sewer lift stations and sewer treatment and disposal.

Segmented information has been identified based upon lines of service provided by the District. District services are provided by departments and their activities are reported by functional area in the body of the financial statements.

# DISTRICT OF HOPE

## Segmented Reporting Note

For the Year Ended December 31, 2023

	Recreation and Culture	Protective Services	Transportation	Environmental Health	Community Development	Utilities - Water & Sewer	General Government	Total 2023	Total 2022
<b>Revenues</b>									
Municipal taxation	\$ -	\$ 2,545,817	\$ -	\$ -	\$ -	\$ -	\$ 7,468,569	\$10,014,386	\$ 9,215,147
Parcel taxes	-	-	-	-	-	229,300	-	229,300	229,300
Payments in lieu of taxes	-	-	-	-	-	-	303,715	303,715	261,213
Sales of services	128,849	141,138	9,491	2,123,051	193,079	1,526,206	300,386	4,422,200	4,681,822
Investment income	-	-	-	-	-	-	1,961,931	1,961,931	614,993
Government business partnership income	-	-	-	-	-	-	741,310	741,310	15,471
Rents and leases	-	-	-	-	-	-	31,970	31,970	34,956
Transfers from other governments	161,525	153,320	2,740	-	-	-	4,487,298	4,804,883	1,612,115
Actuarial adjustment on debenture debt	-	-	-	-	-	-	62,466	62,466	83,396
<b>Total Revenues</b>	<b>290,374</b>	<b>2,840,275</b>	<b>12,231</b>	<b>2,123,051</b>	<b>193,079</b>	<b>1,755,506</b>	<b>15,357,645</b>	<b>22,572,161</b>	<b>16,748,413</b>
<b>Expenditures</b>									
Salaries and benefits	299,384	821,750	1,124,123	84,270	397,497	503,739	1,362,046	4,592,809	4,519,763
Insurance and claims	31,454	11,403	81,498	291	-	42,216	96,377	263,239	226,980
Office and administration	674,387	2,436,477	107,944	2,865,161	577,387	29,156	625,000	7,315,512	6,213,221
Repair and maintenance	482,113	116,787	1,398,789	32,907	-	722,530	53,669	2,806,795	2,621,362
Utilities	16,945	19,160	52,223	6,025	-	210,106	21,549	326,008	306,069
<b>Total Expense, before interest and amortization</b>	<b>1,504,283</b>	<b>3,405,577</b>	<b>2,764,577</b>	<b>2,988,654</b>	<b>974,884</b>	<b>1,507,747</b>	<b>2,158,641</b>	<b>15,304,363</b>	<b>13,887,395</b>
(Gain) Loss on disposal of tangible capital assets	-	-	-	-	-	-	-	-	(2,131,368)
Interest	-	-	-	-	-	42,155	38,400	80,555	58,275
Accretion expense	-	-	-	12,785	-	4,932	-	17,717	-
Amortization	-	-	-	1,444,331	-	632,258	-	2,076,589	2,035,480
<b>Net operating revenues(expenses)</b>	<b>\$ (1,213,909)</b>	<b>\$ (565,302)</b>	<b>\$ (2,752,346)</b>	<b>\$ (2,322,719)</b>	<b>\$ (781,805)</b>	<b>\$ (431,586)</b>	<b>\$ 13,160,604</b>	<b>\$ 5,092,937</b>	<b>\$ 2,898,631</b>

The accompanying notes are an integral part of these consolidated financial statements.



# DISTRICT OF HOPE

## Schedule 1 - COVID-19 Safe Restart Grants for Local Governments

For the Year Ended December 31, 2023

In November 2020 the District of Hope was the recipient of a \$1,833,000 grant under the COVID-19 Safe Restart for Local Governments program from the Province of BC.

<b>COVID Reserve, beginning of year</b>	-	\$ 1,002,873
IT	\$ 12,933	-
Public works	80,328	-
<b>Expenditures through the year</b>	-	93,261
<b>COVID reserve, end of year</b>	-	\$ 909,612

The accompanying notes are an integral part of these consolidated financial statements.

# DISTRICT OF HOPE

## Schedule 2 - Growing Communities Fund

For the Year Ended December 31, 2023

In 2023, the District of Hope was the recipient of a \$2,874,000 grant under the Growing Community Fund for Local Governments program from the Province of BC.

	2023
Contribution for the year	\$ 2,874,000
Interest received	76,846
<b>Balance, December 31, 2023</b>	<b>\$ 2,950,846</b>

The accompanying notes are an integral part of these consolidated financial statements.

## **SCHEDULE OF DEBTS - December 31, 2023**

Prepared under the Financial Information Regulation, Schedule 1, Section 4

### **Schedule of Debenture Debt - December 31, 2023**

<b>Bylaw</b>	<b>Purpose</b>	<b>Term (Years)</b>	<b>Year Due</b>	<b>Rate</b>	<b>Balance Outstanding</b>
1288	Other	20	2030	4.00	1,302,524
1477	Water	15	2038	4.97	<u>1,800,000</u>
					<u><u>\$ 3,102,524</u></u>

## **SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS**

Prepared under the Financial Information Regulation, Schedule 1, Section 5

Information on all guarantees and indemnities for the District of Hope is included in Note 17 to the Financial Statements.

## **Schedule of Remuneration and Expenses**

**For the Year Ending December 31, 2023**

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(2)

Regulations require the District of Hope to report the total amount of remuneration for each employee that exceeds \$75,000 in the year reported. However, certain exceptions have been noted below:

### **1. Elected Officials, Employees appointed by Cabinet and Members of the Board of Directors**

<b>Name</b>	<b>Position</b>	<b>Remuneration</b>	<b>Expenses</b>
Smith, Victor A	Mayor	34,676.94	9,425.99
Stewin, Heather	Councillor	19,650.06	5,577.40
Smith, Dustin	Councillor	755.77	-
Newbigging, Pauline	Councillor	19,650.06	1,620.23
Sedore, Crystal	Councillor	13,301.60	1,799.68
Medlock, Scott N.	Councillor	19,650.06	5,176.82
Skoglund, Angela	Councillor	19,650.06	103.09
Wells, Zachary	Councillor	19,650.06	3,505.36
<b>Total Elected Officials</b>		<b>\$ 146,984.61</b>	<b>\$ 27,208.57</b>

### **2. Other Employees**

<b>Name</b>	<b>Remuneration</b>	<b>Expenses</b>
Ariyaratne, Chandra G	93,311.29	994.63
Bellingham, Donna	128,913.40	2,663.23
Blackwell, Ross E.	97,092.44	3,410.10
Blake, Scott	83,992.62	115.62
Cameron, Thomas K	114,940.66	6,752.91
Clarke, Bobby	105,240.89	3,680.58
Cline, Duncan H.	88,348.20	574.00
Del Degan, Kevin	90,092.15	555.00
Dicken, Kevin	129,823.27	4,007.34
Fortoloczky, John	180,649.32	5,740.17
Glasson, Stephen	106,270.06	1,151.29
Goglin, Linda	78,922.13	2,278.26
Lepitre, Donald R	108,003.59	656.95
McMillan, Dan J	85,796.25	4,249.80
Morgan, Branden R	88,602.21	1,928.16
Olson, Michael	141,103.51	6,643.63
<b>Total over \$75,000 remuneration</b>	<b>\$ 1,721,101.99</b>	<b>\$ 41,743.81</b>
<b>Consolidated total under \$75,000 remuneration</b>	<b>\$ 1,896,048.84</b>	<b>\$ 31,248.29</b>
<b>Consolidated total of all Employees</b>	<b>\$ 3,617,150.83</b>	<b>\$ 72,992.10</b>

### **3. Reconciliation**

Total Remuneration - elected officials	\$ 146,984.61
Total Remuneration - other employees	3,617,150.83
<b>Subtotal (Per T4 Summaries RP0001 &amp; RP0002)</b>	<b>\$ 3,764,135.44</b>
Other: fringe benefits, accruals	\$ 828,673.56
<b>Total per Statement of Revenue and Expenditure</b>	<b>\$ 4,592,809.00</b>

## **Schedule of Remuneration and Expenses - con't**

**For the Year Ending December 31, 2023**

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(6)

Regulations require the District of Hope to report the total employer portion  
of CPP & EI paid to the Receiver General for Canada

CPP \$	165,277.65
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EI \$	55,715.95
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## **Statement of Severance Agreements**

Prepared under the Financial Information Regulation, Schedule 1,  
subsection 6(7)

There was no severance agreements under which payment commenced  
between District of Hope and its non-unionized employees during fiscal  
year 2023.

## **Schedule of Suppliers of Goods and Services**

For the Year Ending December 31, 2023

Prepared under the Financial Information Regulation, Schedule 1, subsection 7(1)

Regulations require the District of Hope to report the total amount paid to each supplier for goods and services that exceeds \$25,000 in the year reported.

### **1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000**

<b>Supplier Name</b>	<b>Aggregate amount paid to supplier</b>
AARDVARK PAVEMENT MARKING SERVICES	45,920.95
ANSER POWER SYSTEMS	25,932.60
ASHCROFT & COMPANY "IN TRUST	550,000.00
BC HYDRO	387,963.60
BLACK PRESS GROUP LTD.	25,373.68
CHILL-AIR CONDITIONING (2014) LTD.	71,128.45
LAFARGE CANADA INC	65,986.30
CANYON CABLE 1988 LTD.	48,294.54
COMMERCIAL TRUCK EQUIPMENT CORP-SURREY	98,553.80
DOUGNESS HOLDINGS LTD.	25,941.96
ECOWISE TREE CARE	35,836.50
EMCO CORPORATION	56,736.51
EMPYRION TECHNOLOGIES INC.	113,874.91
EXCEED ELECTRICAL ENGINEERING LTD	126,011.79
FINNING CANADA	257,121.16
FRASER VALLEY REGIONAL DISTRICT	189,523.53
FRASER VALLEY REGIONAL LIBRARY	401,324.00
GB PAVING LTD	762,819.47
GARDNER CHEVROLET PONTIAC BUICK GMC LTD	90,731.77
GERRY ENNS CONTRACTING LTD.	104,066.15
HOPE BUSINESS AND DEVELOPMENT SOCIETY	336,000.00
HOPE MOUNTAIN CENTRE FOR OUTDOOR	54,200.00
HOOTS BICYCLE ACCESSORIES LTD.	32,177.75
HOPE READY MIX LIMITED	110,399.80
INSURANCE CORPORATION OF BC	51,397.00
IRWIN AIR LTD	41,802.15
JAKES CONSTRUCTION LTD.	1,432,509.81
JIM DENT CONSTRUCTION LTD	89,442.82
KHRONOS SECURITY SERVICES	37,010.25
KPMG LLP T4348	40,355.18
LACAS CONSULTANTS INC.	126,367.30
L. B. J. SERVICES LTD	59,204.25
LOU Toby Tip	166,972.89
LOEWEN PAVING	129,420.08
MAINLAND FORD LTD.	98,402.88
METRO MOTORS LTD.	73,105.50
MINISTER OF FINANCE	119,227.37
MT. HOPE ELECTRIC	67,757.45



District of Hope  
Section 7

LIDSTONE & COMPANY	422,209.75
MUNICIPAL INSURANCE ASSOCIATION OF BC	212,505.61
NOVA PACIFIC ENVIRONMENTAL LTD	26,229.18
OLSON ELECTRIC LTD. GROUP OF COMPANIES	84,088.30
COASTAL MOUNTAIN FUELS	140,171.65
PRAIRIECOAST EQUIPMENT	32,940.89
RAMTECH ENVIRONMENTAL PRODUCTS	26,311.12
RECEIVER GENERAL R.C.M.P.	3,361,978.89
ROCKY MOUNTAIN PHOENIX	38,171.62
SPERLING HANSEN ASSOCIATES	48,185.55
SILVER SKAGIT MECHANICAL	36,826.03
A-MAIS TECHNOLOGIES INC.	31,607.84
TRUE CONSULTING LTD	455,319.96
FORTIS BC-NATURAL GAS	39,892.62
ULINE CANADA CORPORATION	53,908.73
UNIVERSAL CONTRACTING	107,863.25
UNION BAR FIRST NATION	40,000.00
UNITED WAY BRITISH COLUMBIA	87,740.00
VALLEY WASTE & RECYCLING INC	2,071,993.48
VERTEC TRANSPORT LTD	35,987.20
ALUMICHEM CANADA INC	155,944.13
ZERR Richard	252,288.20
Payments Made (Vendors Over \$25000)	14,311,058.15
Miscellaneous Payments (\$25000 and Under)	1,613,167.74
	15,924,225.89

## Schedule of Approved District Grants

Prepared under the Financial Information Regulation, Schedule 1, subsection 7(2)(b) regulations require the District of Hope to report a statement of payments for the purposes of grants or contributions.

<b>Non-profit Organization</b>	<b>Approved (\$)</b>
Fraser Canyon Hospice Society	5,000.00
Hope & District Arts Council	5,000.00
Hope Care Transit Society	5,000.00
Hope Community Choir	500.00
Hope Crime Prevention Society	5,000.00
Mount Hope Senior Citizens' Housing Society	2,000.00
	<b>\$ 22,500.00</b>
Hope and Area Transition Society	<b>\$ 121,291.42</b>
1st Hope Scouting	9,000.00
Canyon Golden Agers Society	7,000.00
Hope & District Arts Council	975.00
Hope and Valley Cruiser Car Club	9,600.00
Hope Communities in Bloom	500.00
Hope Curling Club	21,300.00
Hope Golf & Country Club	5,000.00
Hope Mountain Centre for Outdoor Learning	16,700.00
Mount Hope Senior Citizens Housing Society	23,000.00
Th'a:le qas kw'e Shxweli (Heart and Soul) Child Care Foundation	25,000.00
	<b>\$ 118,075.00</b>
<b>Total Grants for 2023</b>	<b>\$ 261,866.42</b>

## **STATEMENT OF FINANCIAL INFORMATION APPROVAL**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

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Mayor, District of Hope

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Director of Finance



# REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 19, 2024

**FILE:** 640-20

**SUBMITTED BY:** Mike Olson, Director of Finance

**MEETING DATE:** June 24, 2024

**SUBJECT:** 2023 Annual Report

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**PURPOSE:**

To approve the 2023 Annual Report.

**RECOMMENDATION:**

**Recommended Resolution:**

THAT Council approves the 2023 Annual Report.

**ANALYSIS:**

Section 98 and 99 of the Community Charter requires that an annual report be considered by Council at a council or other public meeting. The report was made available to the public on June 7, 2024 for public inspection. The report is to be approved by Council by June 30, 2024.

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Prepared by:

Approved for submission to Council:

*Original Signed by Mike Olson*

Mike Olson, CPA, CA

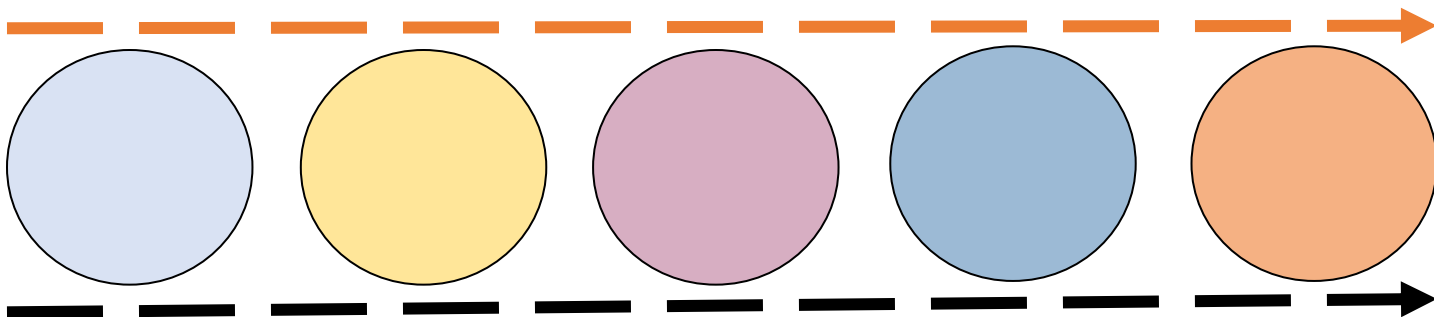
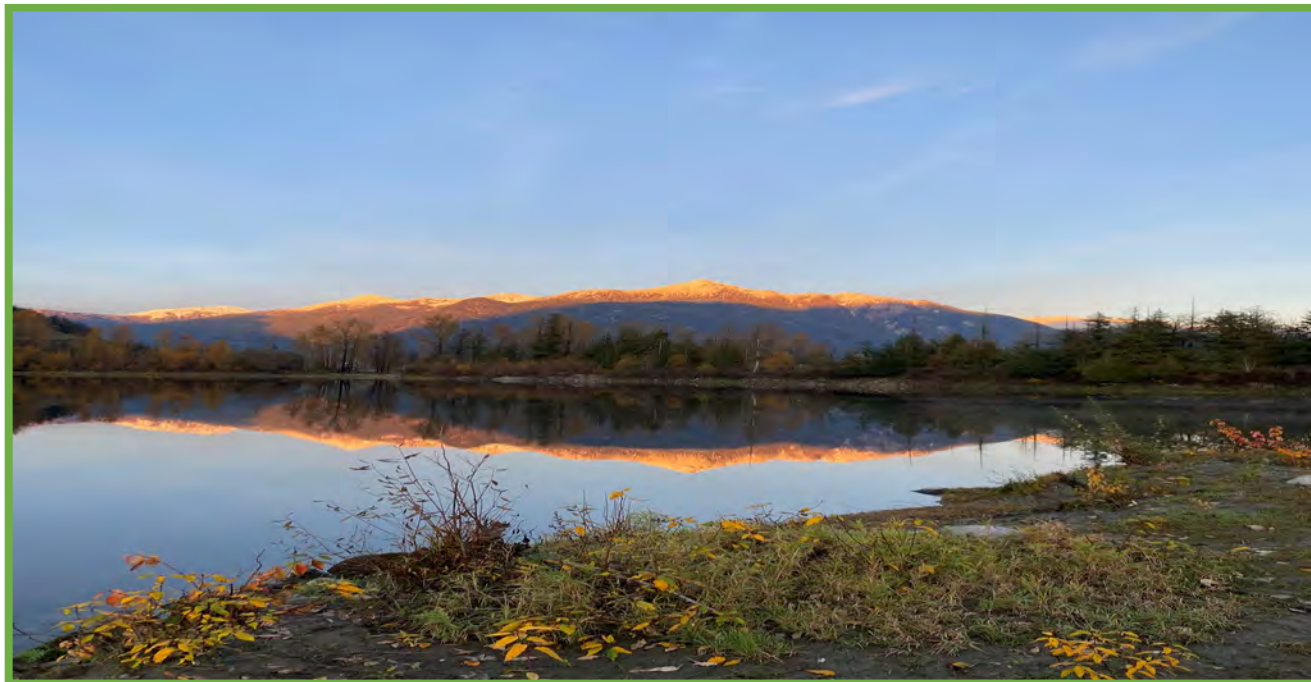
*Original Signed by John Fortoloczky*

Chief Administrative Officer

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## ***ANNUAL REPORT 2023***

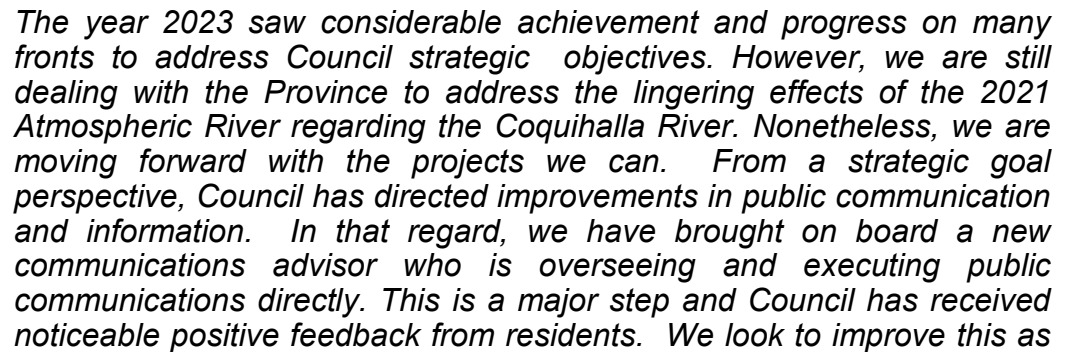
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325 Wallace Street, P. O. Box 609 Hope, B.C. V0X1L0  
Phone: 604-869-5671 Facsimile: 604-869-2275  
Website: [www.hope.ca](http://www.hope.ca)  
Email: [info@hope.ca](mailto:info@hope.ca)

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*Our emergency service delivery and preparations continued to improve with the District actively engaged in the Fire Smart Program and bringing on board a Fire Smart Coordinator to assist the District and residents directly in assessing risks, developing plans, and linking in with other communities to harmonize overall wildfire preparations and response. Fire Department recruitment is also seeing growth and we are actively supporting the development of neighbouring First Nations' fire response capabilities.*

*Several key projects were completed this year. Notable among them were the completion of the Yale Street Rehabilitation Project, a downtown revitalization plan, and the completion of amalgamation borrowing bylaw for the former 753 Water System. We should also look forward to the planned Richmond Hill Active Transport Corridor project, in 2024, with funding fully in place. This will connect downtown Hope with the Silver Creek area by creating a safe and protected formal pathway for pedestrians, bicycles, and mobility scooters, etc.*

*Council continues its careful financial management with another clean annual audit and shifting the budget process to earlier in the year to allow for earlier letting of public works contracts so as to better compete and reduce prices overall. We should also acknowledge Fraser Health's continued work to improve the Fraser Canyon Hospital. This facility is key to our well-being and this year upgrades were completed to the elevator and air systems. More is planned for 2024.*

*In closing, we should all acknowledge the important and impactful work our community volunteers undertake. From Earth Day through to Brigade Days, Hope would not be as good a place to live and work, as it is due to our volunteers. If you can, please make an effort to volunteer for one of our fantastic service organizations.*



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## *Mayor & Council*

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**Front Row (L-R) Councillor Scott Medlock, Mayor Victor Smith,  
Councillor Heather Stewin.**

**Back Row (L-R) Councillor Dusty Smith, Councillor Angela Skoglund,  
Councillor Pauline Newbigging, Councillor Zachary Wells.**



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## ***Vision & Mission***

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### **VISION STATEMENT:**

***Creating an appealing and sustainable community that fosters diversity through economic, social and environmental inclusion.***



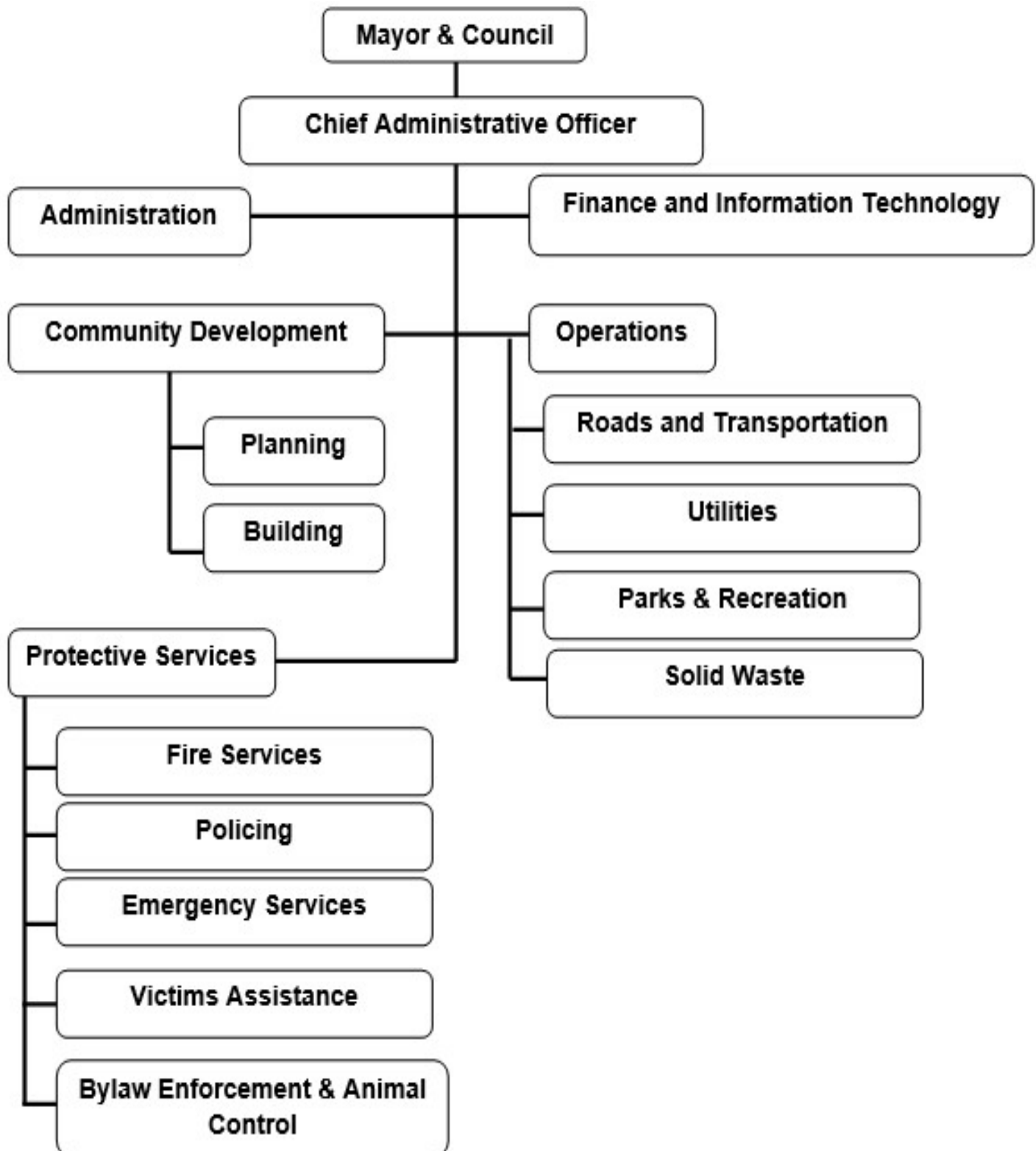
### **MISSION STATEMENT:**

***To provide customer service excellence in the delivery of local government services to enhance the quality of life for the community of Hope.***

## Objectives and Progress Measures

Objectives	Strategies	Measures
Othello Road Stabilization Project	Adopt phased approach. Grant received of \$1,669,736.	Project cost: \$1,850,000 carried forward to 2025
Station House Project	Find new home for Station House or demolish	Agreement with third party to move and operate Station House signed June 19, 2023
Paving program	Priorities as per the Paving Management Plan	Yale Street rehabilitation project complete. Paved a major portion of Flood Hope Road from Silver Skagit Road west to Estell Road.
Develop Transportation Master Plan, as part of ongoing Asset Management Strategy	Received a grant for \$50,000 and started project.	Complete 2024.
Richmond Hill pedestrian/cycle connector to downtown	Achieved in-house funding but later received grants totaling \$1,000,000. Project design and engineering started.	Project complete late 2024.
Water Utility Borrowing Bylaw	In order to asset manage recently acquired 753 Water System. \$1,558,332 grant also and applied to water system.	Borrowing process completed 2023.
Identify and confirm actions to reduce homelessness	BC Housing providing subsequent transition housing proposal.	BC Housing confirmed new housing location and moving to build. Project completion date 2024/25.
Facilities Master Plan	Contract consultant on long-term future facilities plan for the District.	Undertake engagement via Request for Proposal and then produce plan. Delayed
Flood Recovery	\$2,500,000 grant received from Province for flood recovery design work.	Ongoing.
Flood Recovery Planning	Leverage \$500,000 grant to develop regional and District Flood Hazard Management Plans.	Complete in 2025.

## Organizational Chart



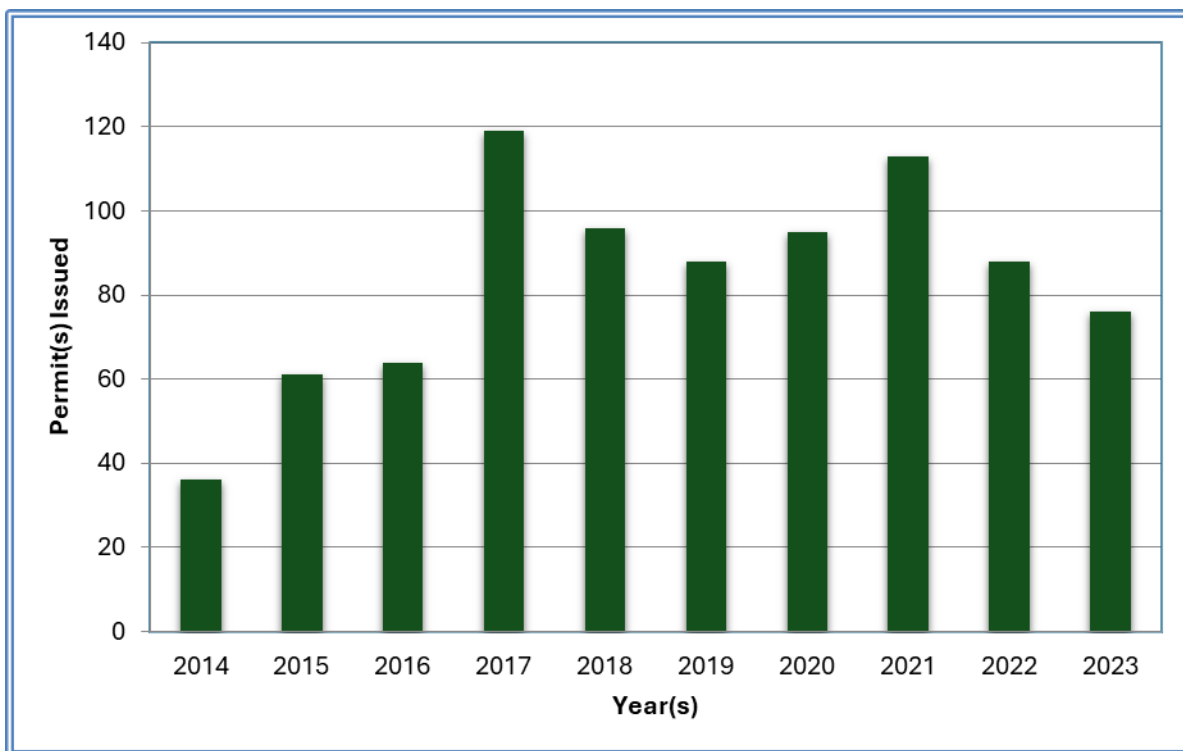
## Community Development

The Community Development Department is responsible for the issuance of building permits, demolition permits, moving permits (buildings and mobile homes), sign permits, wood burning stoves and fireplaces. In addition to regular day-to-day community planning, the department also oversees or participates in programs such as: - Experience the Fraser - Upper Fraser Valley Film Co-op - Regional Growth Strategy - Species At Risk - Healthy Communities - Fraser Valley Adaptation Strategies - Emergency Operations Working Group A new Integrated Official Community Plan was adopted in October 2016, and promotes policies from the 2015 Age Friendly Plan that will help build an active complete community which includes accessibility, social inclusion, and healthy living for seniors. When applied holistically, the Age-Friendly Plan included components that promote healthy living policies for children, families and residents with mobility and/or health-related issues. The IOCP is an essential guide for landowners, businesses, community organizations, and governments that may be considering changes related to land, building, and resource use in Hope over the next 20-30 years. The OCP defines what the community wants to become and not only provides a statement of where and what land uses the community want to see in the future. It also speaks to our aspirations for the economy, our strategies for achieving growth in a responsible way, for meeting our social needs, and for building a more interesting and more vibrant community.



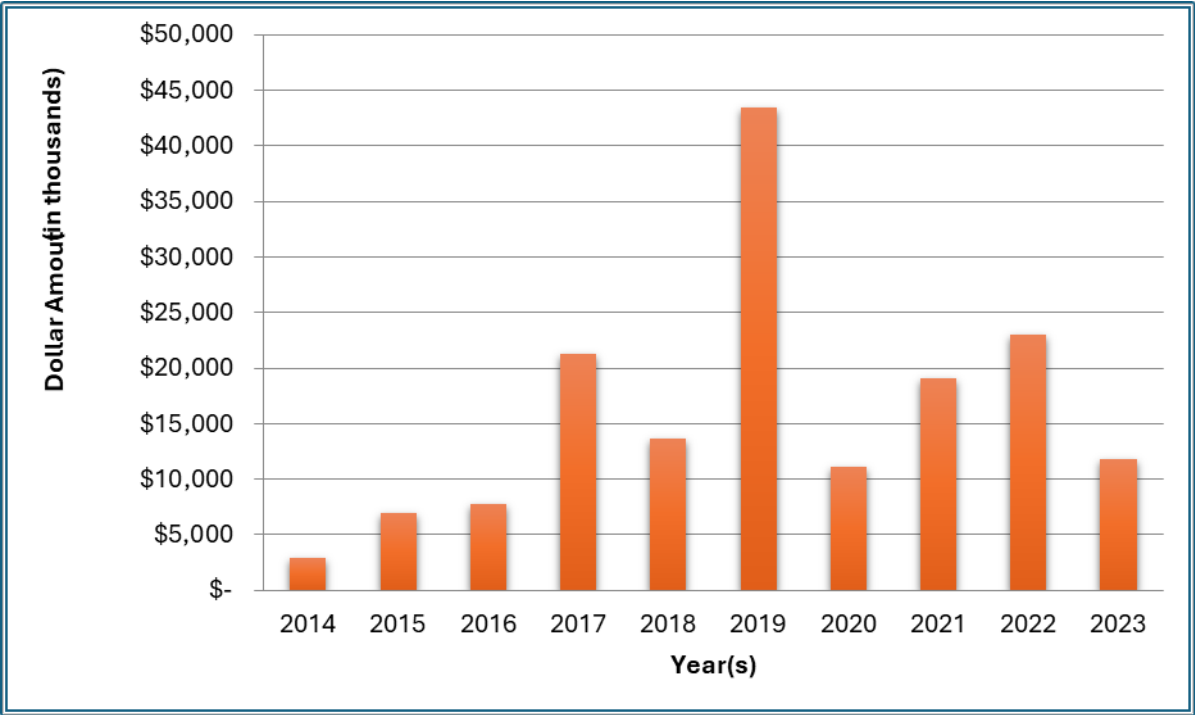
## Community Development

The Planning and Building Section of the Community Development Department is responsible for land use planning, review and approval of applications, building inspections and land use related initiatives. The Department handles Zoning Amendments, Development Permits, Development Variance Permits, Subdivisions, Agricultural Land Reserve applications and secondary dwelling applications. Its' mandate is to provide quality "one stop" service to customers and to work actively with them to find solutions and solve problems. The principles of customer service, a proactive approach to application review, sound community planning and well constructed development guidelines form the foundation of this department. They tackle emerging planning issues, identifying and exploring trends, developing forecasts and proposing and assessing policy responses appropriate to a small community. The Community Development Department is also responsible for the Official Community Plan which is the blueprint for land development in the future. This Department is responsible for all forms of development activity in the District including regulating and controlling building while at the same time ensuring that health and safety regulations are maintained



**Annual Building Permits Issued = 76**

*Community Development*



**Annual Building Permit Values \$11,834,707**



## *Fire Department*

2023 brought more change to the Hope Fire Department. January 19<sup>th</sup> marked the official date of Fire Chief Tom DeSorcy's retirement, and January 20<sup>th</sup> Deputy Fire Chief Thomas Cameron was appointed by Council as the second paid Fire Chief in Hope. On March 8<sup>th</sup> one of our own Fire Officers, Lieutenant Josh Westcott was appointed by Council to the position of Deputy Fire Chief, this appointment gave Hope Fire an opportunity to increase our focus on volunteer recruitment and training as well as fire prevention and fire and life safety education within the community. With this change, we were able to complete two recruitment drives for Volunteer/Paid on Call members. The Spring and Fall recruitment brought six new volunteer members into our organization. Training progression has improved with an additional Tuesday evening training session focusing on foundational skill development for new recruits. This session complements our regular Thursday evening training and facilitates a streamlined recruit training program where firefighters are trained at an expedited rate to reach the competency required for operational



2023 also established an updated fire inspection program. Deputy Fire Chief Westcott has deployed a digital tool to assist in tracking and conducting fire inspections which will take place at all commercial facilities within the District of Hope.

Our First Nation engagement has increased with an expanded Fire Protection Agreement with Chawathil now including IR #4 off Hwy 7. We are also supporting some of their community events with fire safety education. We look forward to building strong relationships with all First Nations around our community. Incident responses saw a 10% decrease in call volume over the previous year. We logged a total of 683 events. Of those, 100 were reportable fires through the Office of the Fire Commissioner (OFC) with a total accumulated loss of over 1.4 million dollars. Our largest contributing category of response has shifted to Burning Complaints at 17% which has increased by 44 events over last year. The next category of significant responses includes medical calls at 13%, a significant decrease of 42% from the prior year.

Followed closely by wildfire/brush fire incidents at 12%. 3.3% of calls were structure fires. July was our busiest month with 82 calls, an increase of 21% from the previous year. Our volunteers committed over 5700 hours to incident response and training over the year and our roster averaged 19 members over twelve months. Two fatalities were reported from two separate fires that were attended outside our jurisdictional boundaries.

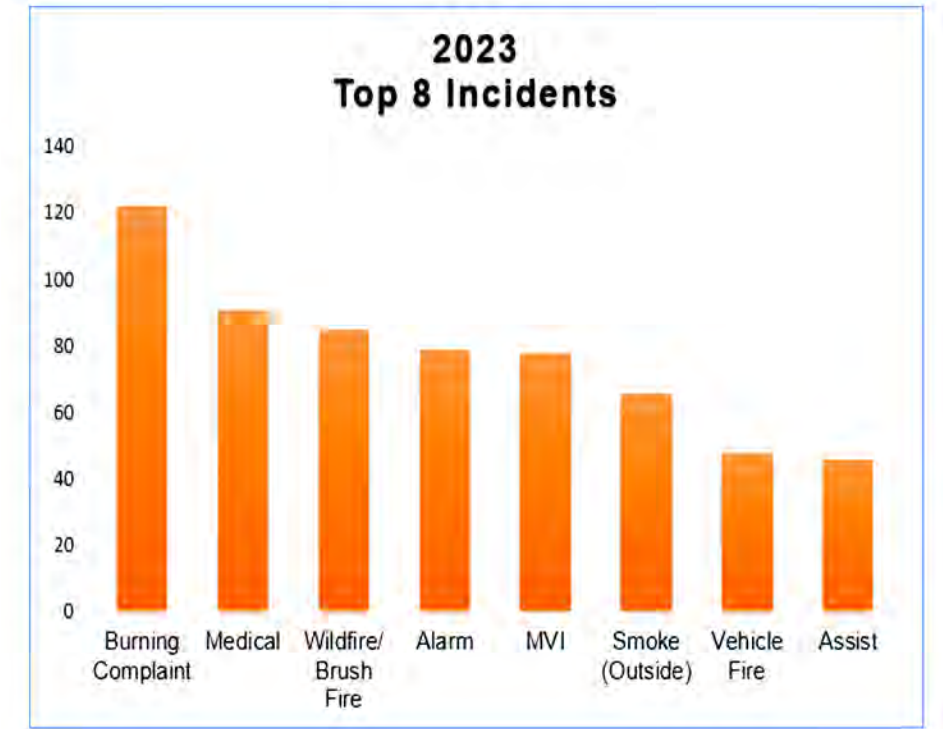
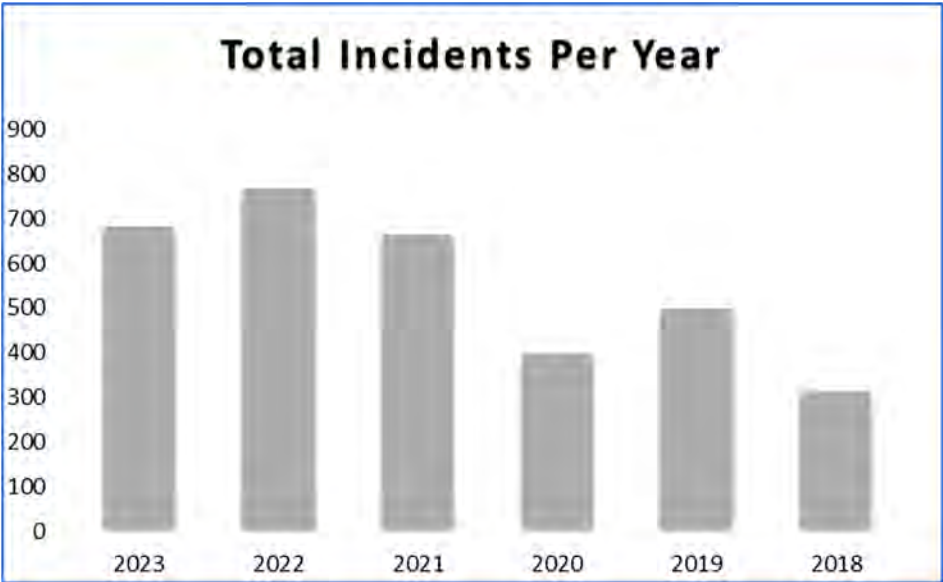
## *Fire Department*

With the intensity of wildfire activity throughout the Province over the last two years, there has been an increase in public concern reflected in our response to Burning Complaint incidents. Hope Fire has increased its focus on wildfire training and building our capacity to respond locally and support BC Wildfire Service by deploying resources when able, under the Inter-Agency Agreement. Hope Fire supported the BC wildfire responses to several fires including Gold Bridge, Bralorne and West Kelowna, for a total of 31 days, between August 2nd and September 7th. Four of our members committed nearly 800 hours combined to the fight against our Province's worst wildfire season ever recorded. Special thanks to all our Volunteer Firefighters for their steadfast and courageous work in 2023. Our members are response ready and serve their community with pride. We are so fortunate to have a dedicated team of professional volunteers who answer the call.





# Fire Department



## *Fire Department*



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## *Operations*

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### **Operations (Public Works) Responsibilities :**

- Roads, Sidewalks and Transportation
- Drainage and Flood Protection
- Parks and Cemeteries
- Water, Sewer and Stormwater
- Building Maintenance
- Solid Waste
- Mechanical and Fleet
- Asset Management
- Infrastructure Replacement
- Capital Projects
- Occupational Health and Safety

The Operations Department is led by the Director of Operations, with day-to-day supervision of staff by the Operations Manager. A regular work force of 16 comprises the crews who oversee the maintenance needs for the District of Hope. During the busy spring and summer seasons, the Operations Department is augmented with term employees

### **Asset Management - Fleet**

The Operations Department continues to renew assets in accordance with a 10-year revolving fleet replacement program that is funded through annual contribution to reserve. New assets are added to the fleet as the need arises. The aim of the program is to purchase equipment that can be used for multiple maintenance activities, regardless of the season .



## *Operations*

### Replacement



The backhoe (Cat 420) is new, This year we replaced an older Case backhoe with a new Cat 420 backhoe. This machine is assigned to the Roads department.



Truck 136 was delivered in 2023 and replaced an aging 2006 model. This truck is configured for a tank and pump that will be used to water hanging baskets and planters throughout the growing season.

## Operations

### Equipment Additions



The IT Sweeper (HLA BR96) replaced an old truck-mounted sweeper that was difficult for the operators to use due to challenges with visibility. We use this attachment to sweep rural roads where there is opportunity to cast debris onto the shoulders rather than collect and dispose of the material which can be time consuming.



The barrier lifter is new (KENCO KL9000V4). This is a concrete barrier lifter that is needed in order to properly move concrete barriers.



## *Operations*



The small flail (Braber 50" 3pt offset boom mower) attaches to our existing tractors and is new addition to our equipment fleet. This attachment will help our roadside mowing program by reducing the number of areas we traditionally trimmed manually.



Truck 137 is a recent addition to our fleet to further support the services provided by the Operations department.

## Operations



A redundant power supply was added to District Hall. The District of Hope Emergency Response and Recovery Plan identifies the Emergency Operations Centre (EOC) as providing support to responding agencies by setting policies and managing all off-site activities. The EOC must be able to identify and allocate available resources, including human and financial, in an efficient manner. Having an auto-transferred emergency power supply will allow District of Hope staff to respond to an emergent event with greater efficiency during a power outage. This is accomplished by having the ability to use the established EOC, with the available resources and equipment that is staged and ready for an emergency. This new generator was purchased with the support of a grant from the Community Emergency Preparedness Fund.

### Capital Upgrades

#### Rupert Street Sewer

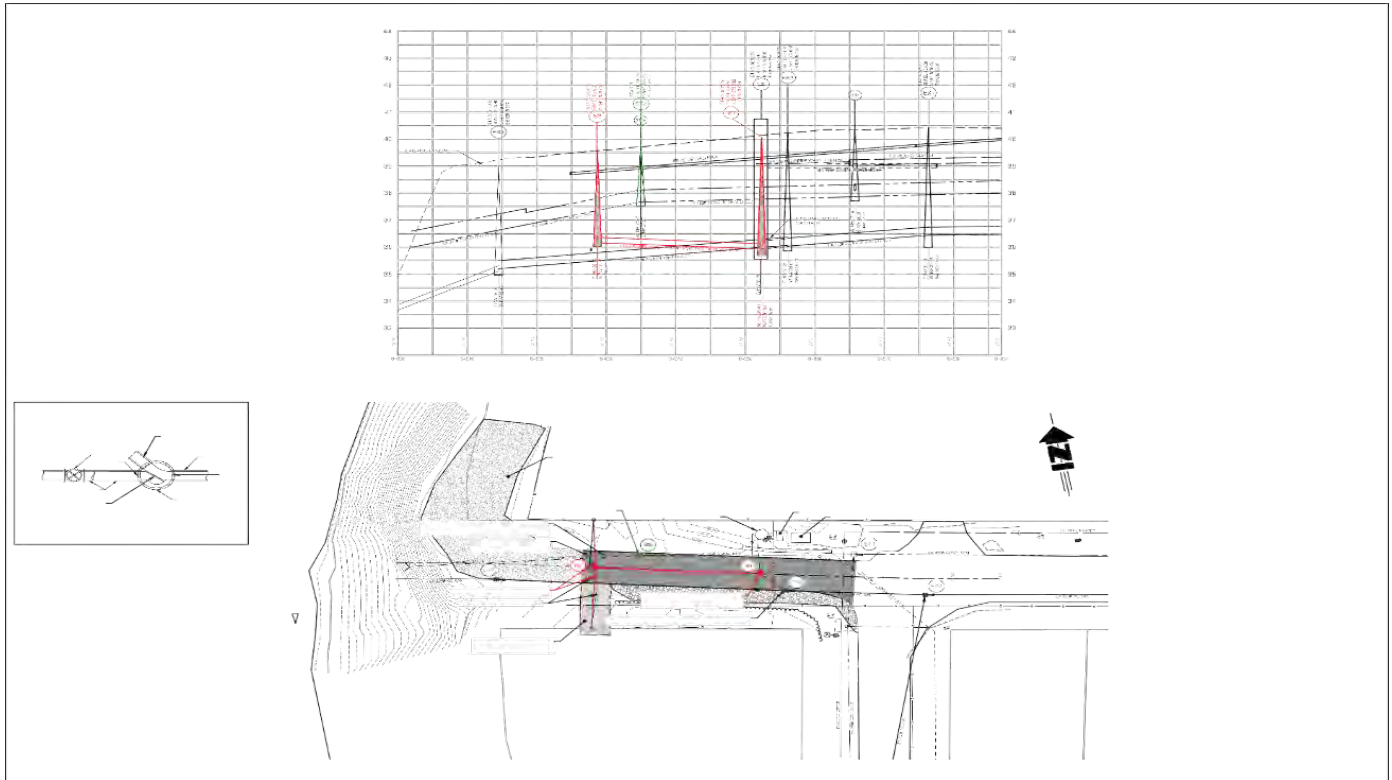
The District undertook a project to connect two existing sewer services to a gravity main in order to direct the sewage to the municipal system immediately upstream of the Rupert Street lift station. The lift station then conveys sewage through the system and ultimately to the District's wastewater treatment system.

The project scope included:

- 24 meters of 200mm sanitary sewer gravity main at 1% grade;
- A new manhole at the service connections;
- A new overbuild manhole at the existing gravity system upstream of the Rupert Street lift station;
- Re-connection of the two subject services to the new main;
- Surface restoration following installation;
- Main flushing, camera inspection, and confirmation that the services are working as intended



## Operations





## Operations



### Utility Operations

#### Flood Hope Road Paving

The District of Hope continues with rehabilitation of its road network through annual capital projects. The projects are selected by combining data from the existing Pavement Management Plan (2016) with utility network upgrades identified in associated master plan documents. Utility information, including physical condition of the assets, folds into the decision-making process to help the District determine which projects to implement and budget for in a 5-year horizon.



Flood Hope Road Project Duration

## *Operations*



Silver Skagit Road and Flood Hope Road Intersection



## *Operations*

### **Asset Maintenance – Utilities**

Adequately maintaining assets not only improves physical quality, it is pivotal to extending the useful life of the asset. Below are some examples of maintenance performed in 2023 on our water system infrastructure.



Cleaning of a Reservoir Tank

## Operations



Freshly painted hydrant and pumphouse



Leaking Water Valve Repair

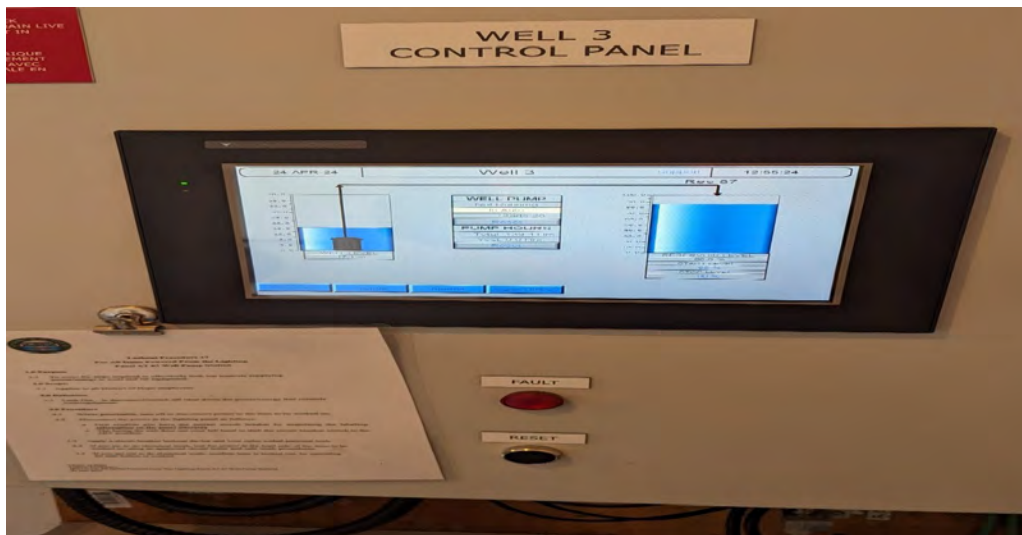




## Operations

### SCADA Upgrades

SCADA is an acronym for the Supervisory Control and Data Acquisition system that operates and monitors our water and sewer infrastructure. Much like other computer and IT systems, technology is continually changing and the District has budgeted year on year to keep up with improvements. Pictured below are new Human Machine Interface (HMI) panels that allow utility operators to view a suite of real time information and data logging that provides for better management of our utility systems.



## Operations

### Infrastructure Repairs

To help reduce the risk of dike failure and impacts of flooding in British Columbia, the District as a Diking Authority is required to submit an annual dike inspection report to the Inspector of Dikes by October 31<sup>st</sup>. Maintenance is required to address any deficiencies noted in the inspection. The November 2021 Atmospheric River Event caused considerable damage to the banks of the Coquihalla River. A post event dike inspection was conducted by Operations staff to assess the damage and plan for repairs. Repairs were undertaken in the spring of 2023 to a section of the Glenhalla Dike, a dike that protects properties on Robertson Crescent and Glenaire Drive.





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## *Operations*

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## *Finance & Corporate Services*

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The Finance & Information Technology Department is responsible for financial services and information technology services. Some of the primary functions include revenue collection, maintaining property tax assessment roll information, establishing annual municipal tax rates, preparing five-year capital and operating plans, accounting functions, processing approved grant applications, asset management, and treasury as well as meeting information technology requirements. The Department also completes the required financial activities as legislated in the *Local Government Act* and the *Community Charter*.

In preparing budgets and five-year financial plans, Finance staff strive to provide timely and accurate financial information to facilitate the decision-making needs of Council, senior management and external stakeholders.

Corporate Services is responsible for ensuring the legislative requirements of the Community Charter and Local Government Act, along with other relevant statutes for the Corporate Administration of the District of Hope.

Corporate Services provide full clerical support to Mayor & Council including agenda preparation, recording of official minutes, administration and certification of bylaws and execution of all legal documentation on behalf of the District.

Corporate Services is also responsible for:

- Freedom of Information Requests - receiving and processing these requests in compliance with the Freedom of Information and Protection of Privacy Act
- Records Management – maintain electronic and paper records management for the organization.
- Bylaw enforcement – ensures compliance with bylaws ie: animal control, parking, unsightly property and noise.
- Document Reviews composing, reviewing and advising on bylaws, policies and contracts.
- Human Resources – job postings, recruitment process, maintenance of personnel files, Collective Agreement, union negotiations and Labour/Management Meetings.
- Elections and Referendums – administration of Local Government General Elections and Referendums .



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## *2023 Financial Summary*

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The District ended the year with an annual surplus of \$5.1 million (2022 – \$2.9 million). The District revenue was higher than budgeted as funding received from other governments was higher than budgeted by \$3.8 million. This difference is attributed to the District receiving the one time grant from the government for the Growing Communities Fund (\$2.9 million). Additionally, the District achieved higher investment returns than expected with the additional grant revenue received and higher interest rates that were maintained over the prior year. The result was that the District's investment income was higher than expected by \$1.5 million.

Overall, the District's expenses were \$17.4 million (2022 – \$16.0 million). This was higher than the expected budget. For the year, there were additional costs which related to landfill mitigation costs which were higher than budget which accounted for a \$1 million dollar increase, and utilities expenses were higher due to higher costs related to the repairs required for the Pollution Control Center that increased expenses over \$200,000 than expected.

For the year, the District's tangible capital assets increased by \$5.2 million. This increase shows the District's commitment to improving the infrastructure for the community. Some of the significant additions include the Yale Street Rehabilitation Project, vehicle and equipment additions and the Rupert Street Sanitation project.

The accumulated surplus for the current year for all reserve funds are \$31.2 million (2022 - \$27.8 million). The District holds \$23.0 million in investments (2022 - \$27.5 million) which are held in short term and long-term investments based on the District's needs. These funds generate interest which is reinvested into the respective funds and allocated to the respective reserves.

Under the direction of the District Council, the District of Hope continues to move forward with a disciplined financial approach. Finally, I would like to take the time to extend my appreciation of the hard work and commitment that the Finance team has undertaken to ensure the citizens of the District of Hope are well served.

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# *Financial Statements*

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Consolidated Financial Statements of

**DISTRICT OF HOPE**

Year ended December 31, 2023

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# *Financial Statements*

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## **DISTRICT OF HOPE**

Consolidated Financial Statements

Year ended December 31, 2023

### Financial Statements

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Consolidated Statement of Operations and Accumulated Surplus

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Schedule 2 - Growing Communities Fund

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# Financial Statements



**KPMG LLP**  
Suite 200 - 9123 Mary Street  
Chilliwack BC V2P 4J7  
Canada  
Telephone 604 793 4700  
Fax 604 793 4747

## INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the District of Hope

### **Opinion**

We have audited the consolidated financial statements of the District of Hope (the "District") which comprise:

- the consolidated statement of financial position as at December 31, 2023
- the consolidated statements of operations and accumulated surplus for the year then ended
- the consolidated statement of changes in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2023, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

# Financial Statements



District of Hope  
Page 2

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with Governance are responsible for overseeing the District's financial reporting process.

## **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than the one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.

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## *Financial Statements*

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*District of Hope  
Page 3*

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*KPMG LLP*

Chartered Professional Accountants

Chilliwack, Canada

May 13, 2024



# Financial Statements

## DISTRICT OF HOPE

Consolidated Statement of Financial Position

December 31, 2023, with comparative information for 2022

	2023	2022
<b>Financial assets:</b>		
Cash and short term deposits (note 3)	\$ 16,046,766	\$ 6,839,084
Accounts receivable (note 4)	1,485,756	1,985,880
Portfolio investments (note 3)	23,027,933	27,545,549
Investment in government business partnership (note 5)	1,219,141	652,831
	41,779,596	37,023,344
<b>Financial liabilities:</b>		
Accounts payable and accrued liabilities (note 7)	3,473,312	3,522,511
Development cost charges (note 8)	2,548,705	2,417,271
Deferred revenue	3,229,977	3,257,277
Long-term debt (note 9)	3,102,524	1,490,990
Equipment financing	7,275	9,217
Asset retirement obligation (note 11)	779,059	453,143
	13,140,852	11,150,409
Net financial assets	28,638,744	25,872,935
<b>Non-financial assets:</b>		
Tangible capital assets (note 12)	42,829,737	40,875,591
Prepaid expenses and deposits	192,660	135,721
Inventories	503,970	187,928
Contingencies (note 15)		
<b>Accumulated surplus (note 13)</b>	<b>\$ 72,165,111</b>	<b>\$ 67,072,175</b>

Original Signed By Mike Olson Director of Finance

Original Signed By Victor Smith Mayor

The accompanying notes are an integral part of these consolidated financial statements.

# Financial Statements

## DISTRICT OF HOPE

Consolidated Statement of Operations and Accumulated Surplus

Year Ended December 31, 2023, with comparative information for 2022

	2023 Budget (note 18)	2023	2022
<b>Revenues:</b>			
Municipal taxation	\$ 10,021,000	\$ 10,014,386	\$ 9,215,147
Parcel taxes	233,100	229,300	229,300
Payments in lieu of taxes	281,200	303,715	261,213
Sales of services	4,407,400	4,422,200	4,681,822
Investment income	450,000	1,961,931	614,993
Government business partnership income	-	741,310	15,471
Rents and leases	30,000	31,970	34,956
Transfers from other governments	1,100,000	4,804,883	1,612,115
Gain on disposal of tangible capital assets	-	-	2,131,368
Actuarial adjustment on debenture debt	-	62,466	83,396
	16,522,700	22,572,161	18,879,781
<b>Expenses:</b>			
General government	2,226,100	2,158,641	2,135,312
Recreation	1,055,850	1,504,284	1,388,804
Protective services	3,771,850	3,405,577	3,751,394
Environment and public health	2,287,000	2,988,654	1,947,841
Transportation	3,039,200	2,764,577	2,626,522
Community development	1,291,000	974,884	711,314
Utilities	1,307,900	1,507,747	1,326,208
Interest	73,350	80,555	58,275
Accretion expense	-	17,717	-
Amortization	1,850,000	2,076,589	2,035,480
	16,902,250	17,479,225	15,981,150
Annual surplus (deficit)	(379,550)	5,092,936	2,898,631
Accumulated surplus, beginning of year	67,072,175	67,072,175	64,173,544
Accumulated surplus, end of year	\$ 66,692,625	\$ 72,165,111	\$ 67,072,175

The accompanying notes are an integral part of these consolidated financial statements.



## Financial Statements

### DISTRICT OF HOPE

Consolidated Statement of Changes in Net Financial Assets

For the Year Ended December 31, 2023, with comparative information for 2022

	2023	2022
Annual surplus	\$ 5,092,936	\$ 2,898,631
Acquisition of tangible capital assets	(3,660,240)	(4,375,158)
Amortization of tangible capital assets	2,076,589	2,035,480
Initial recognition of asset retirement obligation	(370,497)	-
	(1,954,148)	(2,339,678)
Change in inventories	(316,040)	340,119
Change in prepaid expenses	(56,939)	711,827
	(372,979)	1,051,946
Change in net financial assets	2,765,809	1,610,899
Net financial assets, beginning of year	25,872,935	24,262,036
Net financial assets, end of year	\$ 28,638,744	\$ 25,872,935

The accompanying notes are an integral part of these consolidated financial statements.

# Financial Statements

## DISTRICT OF HOPE

### Consolidated Statement of Cash Flows

For the Year Ended December 31, 2023, with comparative information for 2022

	2023	2022
Cash provided by (used in):		
<b>Operating activities:</b>		
Annual surplus	\$ 5,092,936	\$ 2,898,631
Items not involving cash:		
Government business partnership income	(741,310)	(15,471)
Amortization on tangible capital assets	2,076,589	2,035,480
Actuarial adjustment on debt	(62,466)	(83,396)
Change in non-cash operating assets and liabilities:		
Accounts receivable	500,124	645,286
Prepays	(56,939)	711,827
Inventories	(316,042)	340,119
Accounts payable and accrued liabilities	(49,199)	(978,998)
Asset retirement obligation	388,214	-
Asset retirement obligation - landfill	(432,794)	(40,908)
Deferred revenue	(27,300)	2,578,653
Development cost charges	131,435	36,071
	6,503,248	8,127,294
<b>Capital activities:</b>		
Acquisition of tangible capital assets	(3,660,240)	(4,375,158)
<b>Investing activities:</b>		
Change in portfolio investments	4,517,616	(5,043,720)
Partnership draws	175,000	-
	4,692,616	(5,043,720)
<b>Financing activities:</b>		
Repayment of equipment financing debt	(1,942)	\$ (2,168)
Proceeds of long-term debt	1,800,000	-
Repayment of long-term debt	(126,000)	(126,000)
	1,672,058	(128,168)
Increase (decrease) in cash	9,207,682	(1,419,752)
Cash and equivalents, beginning of year	6,839,084	8,258,836
Cash and cash equivalents, end of year	\$ 16,046,766	\$ 6,839,084
Supplemental cash flow information:		
Interest paid	\$ 80,555	\$ 58,275
Interest received	1,961,931	614,993
Non-cash transaction		
Capitalization of initial asset retirement obligation for buildings and wells	\$ 370,497	\$ -

The accompanying notes are an integral part of these consolidated financial statements.

# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### General

The District of Hope (the "District") was incorporated in 1992 under Letters Patent and operates under the authority of British Columbia Community Charter. The District's principal activities include the provision of local government services to residents of the incorporated area including administrative, protective, transportation, recreational, water, sewer, environmental health and fiscal services.

#### 1. Significant accounting policies:

These financial statements are prepared using standards issued by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants.

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon the receipt of goods and services or the creation of an obligation to pay.

##### (a) Basis of presentation:

These consolidated financial statements include the operations of the operating, water, sewer, and reserve funds.

All material interfund accounts and transactions have been eliminated.

The consolidated financial statements do not include assets, liabilities or surplus of trust funds administered by the District.

##### (b) Cash and short-term deposits:

Cash and short-term deposits include term deposits whose maturities upon acquisition were 90 days or less.

##### (c) Portfolio investments:

Portfolio investments are recorded at amortized cost plus accrued interest. Discounts or premiums arising on the purchase of portfolio investments are amortized on a straight line basis over the term to maturity. If it is determined that there is a permanent impairment in the value of an investment, it is written down to net realizable value.

##### (d) Inventories:

Inventories consist of land held for resale and supplies and are valued at the lower of cost and net realizable value.

##### (e) Revenue recognition:

Revenue from municipal taxation payments, grants in lieu of taxes and utility charges are recognized when the levies are billed or billable to the property owner. Revenue from sales of services are recognized when the services are provided and collection is reasonably assured. Government grants are recognized when they are

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# *Financial Statements*

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## **DISTRICT OF HOPE**

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

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### **1. Significant accounting policies: (continued)**

(e) Revenue recognition: (continued)  
approved by senior governments and the conditions required to earn the grants have been completed. Development cost charges are recognized as revenue in the period the funds are expended on a development project. Development cost charges not expended are recorded as unearned revenue.

(f) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- a) an environmental standard exists
- b) contamination exceeds the environmental standard
- c) the organization is directly responsible or accepts responsibility for the liability
- d) future economic benefits will be given up, and
- e) a reasonable estimate of the liability can be made.

(g) Use of estimates:

The preparation of the consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported amounts of revenues and expenses at the date of the financial statements. Areas that contain estimates include assumptions used in determining the landfill post-closure liability, contingent liabilities, and estimated useful lives of tangible capital assets.

(h) Government Business Partnership

The investment in government business partnership is accounted for using the modified equity basis.

# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 1. Significant accounting policies: (continued)

#### (i) Non-financial capital assets:

Non financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

#### (i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development, or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful life - years
Land	Indefinite
Engineering structures	10-100
Buildings	10-75
Machinery and equipment	5-20
Water systems	10-100
Sewer systems	10-100

Annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

#### (ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

#### (iii) Natural resources:

Natural resources that have not been purchased are not recognized as assets in the financial statements.

#### (iv) Works of art and cultural and historic assets:

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 1. Significant accounting policies: (continued)

(i) Non-financial capital assets: (continued)

(v) Interest capitalization:

The District does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(vi) Leased tangible capital assets:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred

(j) Asset retirement obligation

An asset retirement obligation is a legal obligation associated with the retirement of a tangible capital asset that the District will be required to settle. The District recognizes asset retirement obligations when there is a legal obligation to incur retirements costs in relation to a tangible capital asset, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made.

Asset retirement obligations are initially measured at the best estimate of the amount required to retire a tangible capital asset at the financial statement date. The estimate of a liability includes costs directly attributable to asset retirement activities.

Asset retirement obligations are recorded as liabilities with a corresponding increase to the carrying amount of the related tangible capital asset. Subsequently, the asset retirement costs are allocated to expenses over the estimated remediation of the tangible capital asset. The obligation is adjusted to reflect period to period changes in the liability resulting from the passage of time and for revisions to either the timing or the amount of the original estimate of the undiscounted cash flows or the discount rate.

(k) Financial instruments

The Districts financial instruments consist of cash, short-term investments, accounts and grants receivable, accounts payable, and long-term debt. It is management's opinion that the City is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.



# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 2. Change in accounting policy

#### (a) Change in accounting principles

##### (i) Asset Retirement Obligations

On January 1, 2023, the District adopted Canadian public sector accounting standard PS 3280 *Asset Retirement Obligations* (PS 3280). An asset retirement obligation is recognized when, as at financial reporting date, all of the following criteria are met:

- (i) There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (ii) The past transaction or event giving rise to the liability has occurred;
- (iii) It is expected that future economic benefits will be given up; and,
- (iv) A reasonable estimate of the amount can be made.

The estimate of the asset retirement obligation includes costs directly attributable to the asset retirement activities and is recorded as a liability and increase to the related tangible capital assets if the tangible capital asset is in productive use. The asset retirement obligation is recorded as a liability and expense if the related tangible capital asset is unrecognized or no longer in productive use. The District determined that there were significant asset retirement obligations associated with its tangible capital assets as at December 31, 2023 and December 31, 2022 and has adopted of this standard on a prospective basis.

The impact of the adoption of this standard is as an increase in the Asset Retirement Obligation Asset of \$388,214 and the Asset Retirement Obligation increase of \$388,214.

##### (ii) Financial instruments

On January 1, 2023, the District adopted Canadian public sector accounting standard PS 3450 *Financial Instruments*, PS 2601 *Foreign Currency Translation*, PS 1201 *Financial Statement Presentation* and PS 3041 *Portfolio Investments*. Under PS 3450 *Financial Instruments*, all financial instruments are included on the statement of financial position and are measured at either fair value or cost or amortized cost based on the characteristics of the instrument and the District's accounting policy choices (see note 1(j)).

The adoption of these standards did not have an impact on the amounts presented in these financial statements.

## Financial Statements

### DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

#### 3. Restricted assets:

Included in cash and short-term deposits and portfolio investments are the following restricted amounts:

	2023	2022
Cash and short term deposits	\$ 16,046,766	\$ 6,839,084
Portfolio investments	23,027,933	27,545,549
	39,074,699	34,384,633
Less restricted for:		
Statutory reserves	4,837,998	1,800,752
Deferred revenue	3,229,977	3,107,277
Development cost charges	2,548,705	2,417,271
	10,616,680	7,325,300
Funds available for operations	\$ 28,458,019	\$ 27,059,333

#### 4. Accounts receivable:

	2023	2022
Taxes	\$ 689,459	\$ 834,030
Utilities	437,321	376,255
Trade accounts	131,909	126,924
Provincial government	127,623	506,493
Federal government	99,444	142,178
	\$ 1,485,756	\$ 1,985,880



# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 5. Investment in Government Business Partnership

#### (a) Partnership

The District owns a 1/3 partnership share in the Cascade Lower Canyon Community Forest LP "CLCCF" or the "Partnership".

#### (b) Establishment

In 2006, the District along with Yale First Nation and the Fraser Valley Regional District established the CLCCF for the purpose of operating a community forest. The District initially invested \$10,000 for 10,000 units in the Partnership. In 2013, the Partnership acquired a license to forest up to 34,300 cubic meters of timber annually. At this time net revenues are anticipated to remain within the Partnership until such time that the CLCCF Board determines that sufficient reserves exist to fund capital needs related to forestry operations. Should the Partnership cease to exist, the District would be entitled to 1/3 of the accumulated equity.

The Partnership has a March 31 year-end. The condensed results for the year end March 31, 2023 are summarized below.

CLCCF Condensed Financial Statements:

<b>Assets</b>	2023	2022
Cash	\$ 3,514,036	\$ 1,060,154
Other Current Assets	1,181,243	1,131,856
Tangible Capital Assets	230,006	248,609
	<b>\$ 4,925,285</b>	<b>\$ 2,440,619</b>
<b>Liabilities</b>	2023	2022
Accounts Payable	\$ 747,950	\$ 479,354
Partnership Equity	4,185,416	1,961,265
	<b>\$ 4,933,366</b>	<b>\$ 2,440,619</b>
	2023	2022
Total Revenue	\$ 11,749,831	\$ 328,963
Total Expenses	9,525,680	282,547
Net Income	<b>\$ 2,224,151</b>	<b>\$ 46,416</b>

# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 6. Municipal finance authority reserve deposits and demand notes:

The District issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a debt reserve fund. The District also executes demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the Municipal Finance Authority.

The details of the cash deposits and demand notes at the year-end are as follows:

	2023	2022
General fund	\$ 119,209	\$ 117,916
Sewer fund	-	39,735
Water fund	73,180	-
	<b>\$ 192,389</b>	<b>\$ 157,651</b>

### 7. Accounts payable:

	2023	2022
Security deposits and other items	\$ 1,477,652	\$ 981,097
Trade accounts	689,054	1,913,689
Accrued liabilities	1,067,960	425,134
Accrued payroll and benefits	210,044	188,207
Accrued interest	28,602	14,384
	<b>\$ 3,473,312</b>	<b>\$ 3,522,511</b>

### 8. Development cost charges:

Development cost charges represent funds received from developers for capital infrastructure expenditures required as a result of their development projects. As these funds are expended, the liability will be reduced and the amount expended will be recorded as revenue.

Assets are not always physically segregated to meet the requirements of the restricted revenues. The liability will be settled with cash and portfolio investments.

# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 9. Long-term debt:

The balance of the long-term debt reported on the consolidated statement of financial position is made up the following:

Purpose	By-Law	Term (Years)	Year Due	Rate	Balance Outstanding	
					2023	2022
General Fund						
Other	1288	20	2030	4.00	\$ 1,302,524	\$ 1,467,324
Water fund						
Water	1477	15	2038	4.97	1,800,000	-
Sewer Fund						
Sewer	996	25	2023	5.50	-	23,666
					\$ 3,102,524	\$ 1,490,990

Future principal payments required over the next five years on issued debt are as follows:

2024	\$	261,811
2025		271,067
2026		280,650
2027		290,572
2028		300,845
Thereafter	\$	1,697,579

Interest on long-term debt totaled \$38,400 (2022 - \$38,400) in the General Fund, \$37,554 (2022 - nil) in the Water Fund, and nil (2022 - \$4,601) in the Sewer Fund.

### 10. Liability for Contaminated Sites

The District has determined that as of December 31, 2023, no contamination in excess of an environmental standard exists related to land not in productive use for which the District is responsible.

# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 11. Asset retirement obligation

#### (a) Landfill

The District closed the Hope Landfill in September 2013. Costs related to post closure activities at the site include, gas monitoring and recovery, leachate management and treatment, closure assessment and planning and regulatory approvals.

The Hope landfill site is still expected to require care up to, and including the year 2038. A liability of \$390,845 at December 31, 2023 (2022 - \$453,143) is calculated based on the discounted estimated future cash flows associated with closure and post-closure activities. The discount rate used in 2023 was 3.49% (2022 - 2.30%). Landfill restoration costs incurred by the District in 2023 were \$62,298 (2022 - \$40,908). The District had an agreement with a private contractor to contribute in-kind the remaining closure costs in exchange for the right to fill the remaining airspace in the landfill. This contribution and related operating expenditure was recognized in 2013 when the closure activities were significantly completed.

#### (b) Building and wells

The District owns and operates several assets that are known to have asbestos and lead paint, which represent a health hazard upon demolition or renovation of the assets. There is a legal obligation to remove and dispose of the hazardous materials. Following the adoption of Public Accounting Standard PS 3280 Asset Retirement Obligations, the City recognized an obligation relating to the removal of the hazardous materials in these assets as estimated at January 1, 2023. The transition and recognition of asset retirement obligations involved an accompanying increase to the Buildings and Water system capital assets. The increase in capital assets is amortized on a straight-line basis over the remaining expected useful life of the related assets.

The District has adopted this standard prospectively. Under the prospective method, the discount rate and assumptions used on initial recognition are those as of the date of adoption of the standard. Estimated costs totaling \$370,497 have been discounted using a present value calculation with a discount rate of 4.76% for buildings and 4.84% for well infrastructure. The timing of these expenditures is estimated to occur between 2024 and 2079 with the regular replacement, renovation, or disposal of assets. No recoveries are expected at this time.

	2023	2022
Landfill liability, beginning of year	\$ 453,143	\$ 494,051
Initial recognition of expected discounted cash flows - buildings and wells	370,497	-
Increase due to accretion	17,717	-
Reduction to landfill liability for costs incurred	(62,298)	(40,908)
<b>Total</b>	<b>\$ 779,059</b>	<b>\$ 453,143</b>

# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 12. Tangible capital assets:

Cost	Balance December 31, 2022	Transfers/ Additions	Additions due to ARO recognition	Transfers/ Disposals	Balance December 31, 2023
Engineering structures	\$ 37,752,456	\$ 3,187,330	\$ -	\$ (197,173)	\$ 40,742,613
Buildings	8,282,808	64,554	268,596	-	8,615,958
Machinery and equipment	9,371,385	700,288	-	(101,067)	9,970,606
Land	3,416,273	-	-	-	3,416,273
Sewer systems	16,227,970	422,952	-	-	16,650,922
Water systems	13,058,262	162,503	101,901	-	13,322,666
Work in progress	1,365,002	304,508	-	(1,181,898)	487,612
	<b>\$ 89,474,156</b>	<b>\$ 4,842,135</b>	<b>\$ 370,497</b>	<b>\$ (1,480,138)</b>	<b>\$ 93,206,650</b>

Accumulated amortization	Balance December 31, 2022	Amortization	Disposals	Balance December 31, 2023
Engineering structures	\$ 22,599,166	\$ 804,068	\$ (197,173)	\$ 23,206,061
Buildings	5,292,635	217,463	-	5,510,098
Machinery and equipment	5,709,427	422,798	(101,067)	6,031,158
Sewer systems	8,220,983	396,677	-	8,617,660
Water systems	6,776,354	235,582	-	7,011,936
	<b>\$ 48,598,565</b>	<b>\$ 2,076,588</b>	<b>\$ (298,240)</b>	<b>\$ 50,376,913</b>

	Net book value December 31, 2022	Net book value December 31, 2023
Engineering structures	\$ 15,153,290	\$ 17,536,552
Buildings	2,990,173	3,105,860
Machinery and equipment	3,661,958	3,939,448
Land	3,416,273	3,416,273
Sewer systems	8,006,987	8,033,262
Water systems	6,281,908	6,310,730
Work in progress	1,365,002	487,612
	<b>\$ 40,875,591</b>	<b>\$ 42,829,737</b>

# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 13. Financial equity - current fund:

	2023	2022
Unappropriated:		
Operating	\$ 12,255,824	\$ 10,654,367
Non-Statutory reserves:		
Accessibility initiatives reserve	7,638	7,254
Community events reserve	13,861	13,164
Community development regulatory reserve	44,338	42,107
Fire department reserve	698,561	641,304
Future capital expenditures reserve	6,441,462	8,444,074
Infrastructure replacement reserve	4,939,065	4,353,174
Water reserve	1,482,197	1,407,641
Sewer reserve	468,837	445,254
Assessment appeals reserve	39,595	37,603
	14,135,554	15,391,575
Statutory reserves and restricted funds:		
Parkland acquisition reserve	488,960	466,574
Landfill reserve	805,838	768,944
Land for development reserve	196,643	187,640
Growing Communities reserve	2,950,846	-
Bridge unexpended funds reserve	395,711	377,594
	4,837,998	1,800,752
Total financial equity	31,229,376	27,846,694
Equity in tangible capital assets	41,335,735	39,225,481
Accumulated surplus	\$ 72,565,111	\$ 67,072,175



# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 14. Collections for other governments:

The District collects and remits taxes on behalf of other government jurisdictions as follows:

	2023	2022
Tax Collected - School Tax	\$ 4,874,982	\$ 4,399,341
Tax Collected - FVRD	1,940,567	1,834,153
Tax Collected - Regional Hospital	272,015	259,914
Tax Collected - BC Assessment	129,771	116,889
Tax Collected - MFA	627	546
	<b>\$ 7,217,962</b>	<b>\$ 6,610,843</b>

### 15. Contingencies:

- (a) Debt held by the Fraser Valley Regional District is, pursuant to the Local Government Act, a direct joint and several liability of each member municipality within the regional district, including the District.
- (b) Monitoring of leachates in the landfill is required for 25 years subsequent to the closure. Any potential costs arising from future issues will be the responsibility of the District.
- (c) The District is currently engaged in certain legal actions. The District has accrued for claims for which the amounts are known or can be reasonably estimated. The outcome of other claims is indeterminable at this time. Accordingly, no provision has been made in the accounts for these actions.
- (d) The District and its employees contribute to the Municipal Pension Plan (Plan) a jointly trusted pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2023, the Plan has about 240,000 active members and approximately 124,000 retired members. Active members include approximately 43,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as of December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The District paid \$309,337 (2022 - \$289,972) for employer contributions to the Plan in fiscal 2023.

The next valuation will be as at December 31, 2024, with results available in 2025.

# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 15. Contingencies: (continued)

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

### 16. Fair value of financial assets and financial liabilities:

The fair value of the District's cash and short term deposits, accounts receivable and accounts payable approximate their carrying amounts due to the immediate or short term maturity of these financial instruments.

The fair value of portfolio investments at December 31, 2023 was \$23,027,933 (2022 - \$27,545,549).

The fair value of the long-term debt and obligations under capital lease approximate their book value as the interest rates represent borrowing rates for loans under similar terms and maturities.

### 17. Contractual Rights

The District has entered into contracts for various property rentals and service agreements, and is scheduled to receive the following amounts under those contracts.

2024	\$	259,167
2025		266,926
2026		274,979
2027		283,342
2028	\$	292,028

## Financial Statements

### DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

#### 18. Budget figures:

The financial statements have included the Annual budget as approved by Council. The following is a reconciliation of the budget presentation required for the financial statements and the annual financial plan bylaw:

	2023
Annual deficit from statement of operations	\$ (379,550)
Amortization of capital assets	1,850,000
Capital expenditures	(14,620,732)
Transfers from surplus	1,337,400
Proceeds of debt financing	1,800,000
Proceeds from grant financing	7,465,322
Reserves used for capital financing	4,018,000
Contributions to reserves	(1,358,440)
Principal repayment of debt	(112,000)
Net annual budget	\$ -

#### 19. Perpetual Cemetery Care Trust:

The District operates a cemetery in accordance with the Cemetery and Funeral Services Act. The District is required to maintain a trust fund which is not included in these financial statements.

The asset and equity of the Perpetual Cemetery Care Trust are as follows:

	2023	2022
Cash and Deposits	\$ 146,185	\$ 134,002

	2023	2022
Equity balance, beginning of the year	\$ 140,098	\$ 127,871
Transfer from operating	5,945	5,410
Interest	142	721
Equity, end of year	\$ 146,185	\$ 134,002

# Financial Statements

## DISTRICT OF HOPE

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

### 20. Financial risks

Market risk is the risk that changes in market prices, such as interest rates, will affect the District's income. The District's cash and portfolio investments include amounts on deposit with financial institutions that earn interest at market rates. The District manages its cash by maximizing the interest income earned on excess funds while maintaining the liquidity necessary to conduct operations on a day-to-day basis. Fluctuations in market rates of interest would not have a significant effect on the District's income.

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. Management does not believe that the District is exposed to significant credit risk.

There has been no change to the risk exposures outlined above from 2022.

### 21. Comparative figures

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.

### 22. Segmented information:

The District is a diversified municipal government institution that provides a wide range of services to its citizens. For management reporting purposes, the local government's operations and activities are organized and reported by service areas. Service areas were created for the purpose of recording specific activities to attain certain objectives in accordance with Council policies and District's bylaws. The service areas are as follows:

#### General Government Services

General government services include activities associated with Mayor and Council administration, bylaw review and adoption, financial management, and information systems, economic development and corporate services, including human resources.

#### Protective Services

Protective services include activities associated with community safety. These services include local policing, fire protection, bylaw enforcement and emergency services.

#### Transportation Services

A component of Public Works department is transportation services. Transportation services include activities associated with roads and drainage networks. Services include traffic services, street lighting, public works administration, fleet operations, winter maintenance, and maintenance and improvements to roads, shoulders, sidewalks, drainage, storm sewers and dykes.

#### Environmental Health Services

Environmental development services include all activities associated with waste management, landfill operations, transfer stations and cemetery operations.

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# *Financial Statements*

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## **DISTRICT OF HOPE**

Notes to Consolidated Financial Statements

For the Year Ended December 31, 2023

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### **22. Segmented information: (continued)**

#### Community Development Services

Community Development services include development activities associated with planning and zoning and building inspections.

#### Recreation and Culture Services

Recreation and Cultural services include activities associated with operations of parks, recreation and cultural services. Activities also include grants-in-aid, library operations, tourism and minor building maintenance services.

#### Utilities: Water and Sewer Services

Water and sewer services include all activities associated with water and sanitary sewer operations. Items include maintenance and enhancements of the water supply system, water pump stations, water distribution systems, hydrants, sanitary sewer collection system, sewer lift stations and sewer treatment and disposal.

Segmented information has been identified based upon lines of service provided by the District. District services are provided by departments and their activities are reported by functional area in the body of the financial statements.

# Financial Statements

## DISTRICT OF HOPE

Segmented Reporting Note

For the Year Ended December 31, 2023

	Recreation and Culture	Protective Services	Transportation	Environmental Health	Community Development	Utilities - Water & Sewer	General Government	Total 2023	Total 2022
<b>Revenues</b>									
Municipal taxation	\$ -	\$ 2,545,817	\$ -	\$ -	\$ -	\$ -	\$ 7,468,569	\$10,014,386	\$ 9,215,147
Parcel taxes	-	-	-	-	-	229,300	-	229,300	229,300
Payments in lieu of taxes	-	-	-	-	-	-	303,715	303,715	261,213
Sales of services	128,849	141,138	9,491	2,123,051	193,079	1,526,206	300,386	4,422,200	4,681,822
Investment income	-	-	-	-	-	-	1,961,931	1,961,931	614,993
Government business partnership income	-	-	-	-	-	-	741,310	741,310	15,471
Rents and leases	-	-	-	-	-	-	31,970	31,970	34,956
Transfers from other governments	161,525	153,320	2,740	-	-	-	4,487,298	4,804,883	1,612,115
Actuarial adjustment on debenture debt	-	-	-	-	-	-	62,466	62,466	83,396
<b>Total Revenues</b>	<b>290,374</b>	<b>2,840,275</b>	<b>12,231</b>	<b>2,123,051</b>	<b>193,079</b>	<b>1,755,506</b>	<b>15,357,645</b>	<b>22,572,161</b>	<b>16,748,413</b>
<b>Expenditures</b>									
Salaries and benefits	299,384	821,750	1,124,123	84,270	397,497	503,739	1,362,046	4,592,809	4,519,763
Insurance and claims	31,454	11,403	81,498	291	-	42,216	96,377	263,239	226,980
Office and administration	674,387	2,436,477	107,944	2,865,161	577,387	29,156	625,000	7,315,512	6,213,221
Repair and maintenance	482,113	116,787	1,398,789	32,907	-	722,530	53,669	2,806,795	2,621,362
Utilities	16,945	19,160	52,223	6,025	-	210,106	21,549	326,008	306,069
<b>Total Expense, before interest and amortization</b>	<b>1,504,283</b>	<b>3,405,577</b>	<b>2,764,577</b>	<b>2,988,654</b>	<b>974,884</b>	<b>1,507,747</b>	<b>2,158,641</b>	<b>15,304,363</b>	<b>13,887,395</b>
(Gain) Loss on disposal of tangible capital assets	-	-	-	-	-	-	-	-	(2,131,368)
Interest	-	-	-	-	-	42,155	38,400	80,555	58,275
Accretion expense	-	-	-	12,785	-	4,932	-	17,717	-
Amortization	-	-	-	1,444,331	-	632,258	-	2,076,589	2,035,480
<b>Net operating revenues(expenses)</b>	<b>\$ (1,213,909)</b>	<b>\$ (565,302)</b>	<b>\$ (2,752,346)</b>	<b>\$ (2,322,719)</b>	<b>\$ (781,805)</b>	<b>\$ (431,586)</b>	<b>\$ 13,160,604</b>	<b>\$ 5,092,937</b>	<b>\$ 2,898,631</b>

The accompanying notes are an integral part of these consolidated financial statements.



## Financial Statements

### DISTRICT OF HOPE

Schedule 1 - COVID-19 Safe Restart Grants for Local Governments

For the Year Ended December 31, 2023

In November 2020 the District of Hope was the recipient of a \$1,833,000 grant under the COVID-19 Safe Restart for Local Governments program from the Province of BC.

<b>COVID Reserve, beginning of year</b>	-	\$ 1,002,873
IT	\$ 12,933	-
Public works	80,328	-
<b>Expenditures through the year</b>	-	93,261
<b>COVID reserve, end of year</b>	-	\$ 909,612

The accompanying notes are an integral part of these consolidated financial statements.

## *Financial Statements*

### **DISTRICT OF HOPE**

Schedule 2 - Growing Communities Fund

For the Year Ended December 31, 2023

In 2023, the District of Hope was the recipient of a \$2,874,000 grant under the Growing Community Fund for Local Governments program from the Province of BC.

	2023
Contribution for the year	\$ 2,874,000
Interest received	76,846
<b>Balance, December 31, 2023</b>	<b>\$ 2,950,846</b>

The accompanying notes are an integral part of these consolidated financial statements.

## Financial Statements

### Development Cost Charges

New development typically triggers need for expansion of services like sewer, drainage and water systems. The level of investment needed to support new development is significant and one of the mechanisms available to municipalities to help finance this investment is Development Cost Charges (DCC's). DCC's are monies collected from developers to help offset the costs of the infrastructure investments needed to service new development. They are imposed by bylaw, pursuant to the Local Government Act, and provide the Municipality with a way to finance capital investment related specifically to sewers, drainage, water and parks. The following chart provides some more information about Development Cost Charge collections and deductions.

#### Development Cost Charges — 2023

	Water	Drainage	Sanitary	DCC Total
Opening balance	\$ 1,432,106	\$ 268,839	\$ 716,328	\$ 2,417,273
Deductions	-	-	-	-
Contributions	5,795	5,239	4,375	15,409
<b>Sub-Total</b>	<b>\$ 1,437,901</b>	<b>\$ 274,078</b>	<b>\$ 720,703</b>	<b>\$ 2,432,682</b>
Interest Revenue	68,671	12,930	34,416	116,017
<b>TOTAL</b>	<b>\$ 1,506,572</b>	<b>\$ 287,008</b>	<b>\$ 755,119</b>	<b>\$ 2,548,699</b>

## Financial Statements

### Permissive Tax Exemptions

Organization Name	Community Charter	2023
		<b>Municipal Taxes</b>
Anglican Lord Bishop of New Westminster	Section 224(2)(f)	5,419.40
Anhart Homes CCC Ltd.	Section 224 (2)(a)(i)	5,094.47
BC Corporation of Seventh-Day Adventist	Section 224(2)(f)	4,618.48
Fraser Inclusive and Supportive Housing Society	Section 224(2)(a)(i)	1,535.43
Fraternal Order of Eagles	Section 224(2)(a)(i)	1,920.37
Grace Fellowship Baptist Church	Section 224(2)(f);224 (2)(a)(i)	6,664.68
Hope Branch 228 Canadian Legion	Section 224(2)(a)(i)	6,692.92
Hope Christian Fellowship/Northwest Harvest Church	Section 224(2)(g)	5,495.28
Hope Community Services	Section 224(2)(a)(i)	3,809.35
Hope Congregation of Jehovah's Witness	Section 224(2)(f)	1,757.51
Hope Curling Club	Section 224(2)(i)	5,441.00
Hope Golf & Country Club	Section 224(2)(b)	8,337.16
Hope Search & Rescue Group	Section 224(2)(b)	4,855.95
Hope United Church	Section 224(2)(f)	8,203.02
Kawkawa Camp & Retreat Society	Section 224(2)(a)(i)	17,482.08
Mamele'awt Qweesome Housing Society	Section 224 (2)(a)(i)	4,288.69
Mount Hope Senior Citizens Housing Society	Section 224(2)(h)	2,950.92
Mount Hope Temple Society	Section 224(2)(f)	1,227.32
Pentecostal Assemblies of Canada	Section 224(2)(f)	1,868.64
Roman Catholic Archbishop of Vancouver	Section 224(2)(f)	5,096.29
The Hope & Area Transition Society	Section 224(2)(a)(i)	10,644.82
The Nature Trust of BC	Section 224(2)(a)(i)	4,960.61
Vancouver Soaring Association	Section 224(2)(i)	4,430.71

**Compilation, layout & design prepared by :**  
Gurvinder Sodhi, Communication & System Analysis  
Advisor

**Photo Credits :** Brittany Fandrich, Dennis Cronk,  
Operations and Fire Department – District of Hope

# REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 18, 2024

**FILE:** 2450-20

**SUBMITTED BY:** Robin Beukens, Director of Community Development

**MEETING DATE:** June 24, 2024

**SUBJECT:** 828 6<sup>th</sup> Avenue – Covenant for Parking Lot

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**PURPOSE:**

The owner of the Kingpin Lounge and Bar has requested the removal of the covenant that only permits a parking lot on 828 6<sup>th</sup> Avenue for the purpose of providing off-street parking for the adjacent parcel at 584 Wallace Street.

**RECOMMENDATION:**

THAT the covenant that only permits a parking lot at 828 6<sup>th</sup> Avenue legally known as Lot 15 Section 10 Township 5 Range 26 West of the 6<sup>th</sup> Meridian Yale Division Yale District Plan 740 remain on title and not be removed.

**ALTERNATIVE:**

THAT the covenant on title that only permits a parking lot at for 828 6<sup>th</sup> Avenue legally known as Lot 15 Section 10 Township 5 Range 26 West of the 6<sup>th</sup> Meridian Yale Division Yale District Plan 740 be removed; and

FURTHER THAT all legal expenses incurred to facilitate the removal of the covenant will be covered by the property owner of 828 6<sup>th</sup> Avenue legally known as Lot 15 Section 10 Township 5 Range 26 West of the 6<sup>th</sup> Meridian Yale Division Yale District Plan 740.

**ANALYSIS:**

Request to Remove the Covenant for Parking at 828 6<sup>th</sup> Avenue:

The owner of the King Pin Lounge and Bar has requested the covenant that only permits a parking lot on 828 6<sup>th</sup> Avenue be removed. The owner has been marketing the property for sale and has informed the District that he has a land sale pending for the property.

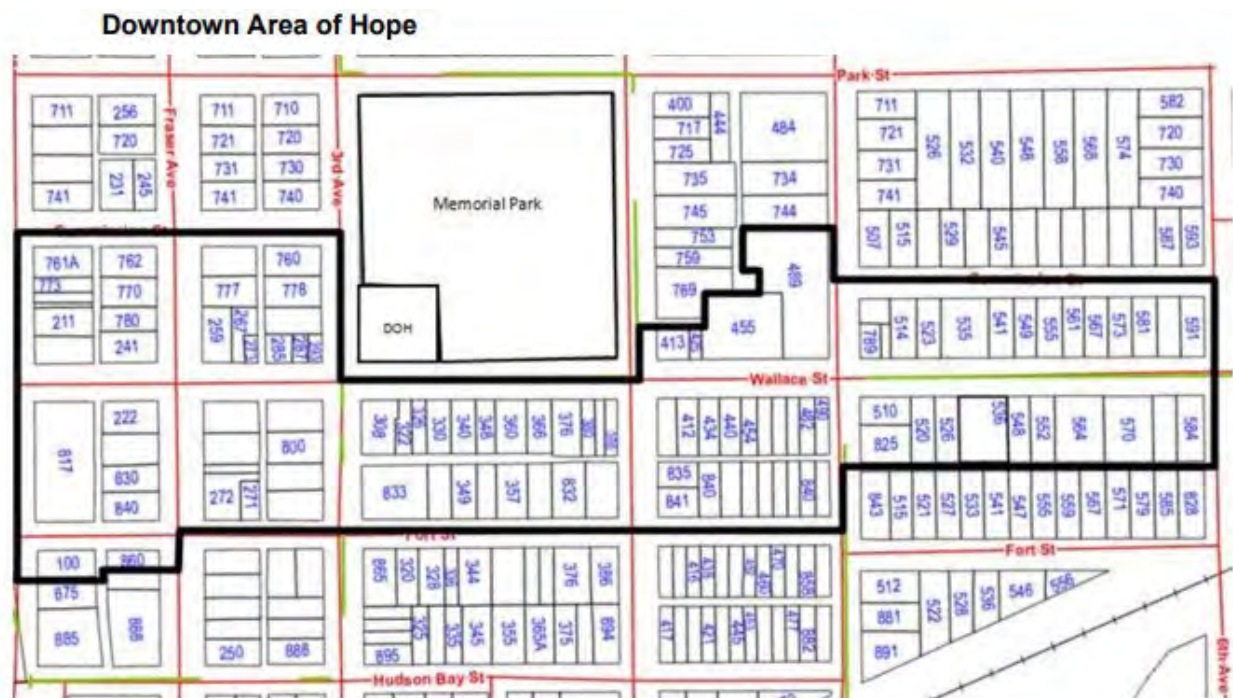
The covenant for the parking lot on 828 6<sup>th</sup> Avenue was initially put in place in 1981 and was between Hope Recreation Ltd. and the Town of Hope. The covenant states that Hope Recreation Ltd. had applied for a building permit for 584 Wallace Street (Block C



(being a consolidation of Lots 13 and 14, See CA1711785) Section 10 Township 5 Range 26 West of the 6TH Meridian Yale Division Yale District Plan 740), and that the District was only willing to grant an occupancy permit for those parcels (since consolidated) if a covenant was placed on 828 Wallace Street to provide off-street parking for the other parcels. The recreation facility and accompanying uses were constructed with the 828 6<sup>th</sup> Avenue parcel providing most of the parking for the facility.

#### Parking in Downtown Hope:

Section 6.4 of the Zoning Bylaw contains specific provisions for providing off-street parking within the downtown for the area shown in bold on the map below. Section 6.4.1 states that an owner of land, a building, or structure which is currently developed for commercial purposes within the downtown area outlined (on the map below) is exempt from providing off-street parking spaces where development is of a commercial nature and either replaces an existing commercial building, increases the existing floor area or changes to the use to a category that requires more off-street parking spaces. This provision is why there are many examples throughout downtown of limited off-street parking for commercial establishments.



#### Parking at 584 Wallace Street and 828 6<sup>th</sup> Avenue:

Since 1981 the uses at 584 Wallace Street have changed. There have been changes to the recreation facility and it is now functioning as a lounge and bar. With recent changes to the commercial use of the space, no increases in off-street parking were required as per the Zoning Bylaw.

In 2010, the owner applied for and was granted an amendment in the occupant capacity in the existing Liquor Primary Licensed lounge area from 45 occupants to 62 occupants. In 2016, the owner applied for and was granted an amendment to the existing Liquor Primary Licensed area from lounge to also encompass the bowling alley promenade/viewing, an additional seating area and patio; and that the liquor servicing capacity of 62 occupants was increased to 142 occupants. For these changes, no increases in off-street parking provisions were required as per the Zoning Bylaw.

From observations of the area, there are 4 off-street stalls on 584 Wallace Street, and 30 off-street parking stalls on the 828 6<sup>th</sup> Avenue parcel that has the covenant for a parking lot. At around lunchtime, the 828 6<sup>th</sup> Avenue lot has been observed to have anywhere between 5 cars to almost full. At dinnertime around 6pm, there have generally been observed to be around 15 cars in the lot. Not all those who park in the lot are necessarily patrons of the Kingpin Lounge and Bar, but it could be assumed that many of them are, particularly when most other establishments in the area are closed. Some patrons may walk to the establishment if the covenant is removed, but it could be expected that many of those parking there would need to find on-street parking as there is limited transit in the District and most residents drive. Council should also give consideration to the perception the removal of the covenant may have for owners of other parcels with similar covenants for parking in the District.

#### Potential Redevelopment of 828 6<sup>th</sup> Avenue:

Should the parcel be sold, it could potentially be redeveloped into higher and better use than a parking lot. The owner has stated that the potential buyer would like to develop the property into a mixed-use building. This could potentially provide housing and increased economic activity. As this lot is outside the downtown parking area, off-street parking would need to be provided on site. Some reductions in parking requirements can help facilitate redevelopment of the downtown as there is limited space available to provide significant additional parking. Council will need to weigh the potential benefits of downtown redevelopment with the impacts of removing the covenant for parking on 828 6<sup>th</sup> Avenue.

#### Conclusion:

Due to the significant reduction in available parking that would result from the removal of the covenant, staff recommend the parking covenant remain in place. As the Kingpin Lounge and Bar is within the downtown parking area, the establishment could shift commercial uses and intensity of use without the requirement to provide more parking as has been done in the past for this property. Staff do at times recommend variances for parking, but these are generally minor in nature and done prior to applying for a building permit. How large a parking variance is supported depends on the potential public benefit of a project and the specifics of the property. The concern with the removal of the parking covenant for 828 6<sup>th</sup> Avenue is it would remove 30 out of 34 off-street parking stalls for the Kingpin Lounge and Bar, which is an 88% reduction in available off-street parking.

While 828 6<sup>th</sup> Avenue could potentially redevelop if the covenant was removed, this large of a parking reduction would be unorthodox and push many current parking lot occupants of the lot to on-street parking.

**Attachments:**

- 1) Off-Street Parking Regulations
- 2) Downtown Commercial (CBD) Zone

**Property Information:**

- 1) Civic Address: 828 6<sup>th</sup> Avenue
- 2) Legal Description: Lot 15 Section 10 Township 5 Range 26 West of the 6<sup>th</sup> Meridian  
Yale Division Yale District Plan 740
- 3) PID Number: 012-116-891
- 4) Current Zoning: Downtown Commercial (CBD) Zone
- 5) Current OCP: Downtown Hope

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Prepared by:

Approved for submission to Council:

*Original Signed by Robin Beukens*  
Director of Community Development

*Original Signed by John Fortoloczky*  
Chief Administrative Officer

## SECTION 6.0

## OFF-STREET PARKING AND LOADING

### 6.1 GENERAL PROVISIONS/RESTRICTIONS

- 6.1.1 Off-street parking and loading spaces required for *buildings* or groups of *buildings* in a development subject to a phased or incremental development agreement shall be provided for each *building* or group of *buildings* at the time the *building* or groups of *buildings* are constructed.
- 6.1.2 All owners of land who voluntarily provide off-street parking and loading spaces in excess of the requirements of this bylaw shall provide and maintain such additional spaces in conformity with the requirements of this Bylaw.
- 6.1.3 All owners of land, a *building* or a *structure* shall provide *off-street parking areas* and *off-street loading spaces* for *vehicles* as required by this Bylaw prior to the occupancy or the commencement of the occupancy or use, as the case may be, of that land, *building* or *structure*.

### 6.2 LOCATION AND ALTERNATE SITES

- 6.2.1 Required *parking spaces* and *off-street loading spaces* shall be located on the same *parcel* as the *use* they serve and in the case of a *panhandle lot*, *parking spaces* or *off-street loading spaces* may not be located in the *access strip*.
- 6.2.2 Notwithstanding Section 6.2.1, off-street parking and loading spaces for a *use* may be located on an alternate *parcel* provided that:
  - a) the alternate *parcel* is located within 60 metres (~197 feet) of the *use* to be served by the *off-street parking area*;
  - b) the zoning of the alternate *parcel* permits *off-street parking area* as a *principal use* or *accessory use*; and
  - c) a restrictive covenant in a form acceptable to the *District* is registered against the title of the alternate *parcel* and the *parcel* for which the *off-street parking area* is required indicating that the alternate *parcel* shall continue to be used and maintained solely as an *off-street parking area*.

### 6.3 OFF-STREET PARKING REDUCTIONS FOR SHARED PARKING

- 6.3.1 A reduction in the number of off-street parking spaces required by this Bylaw shall be considered where two or more uses occupy a *parcel* and have different parking demand peaks. A reduction of the off-street parking requirements will require a Development Permit or a Development Variance Permit and shall require the completion of a traffic study by a traffic engineer where the number of off-street *parking spaces* required by this Bylaw exceeds 50.

### 6.4 DOWNTOWN HOPE OFF-STREET PARKING

- 6.4.1 Subject to section 6.4.4, an owner of land, a building or structure which is currently developed for commercial purposes within the downtown area outlined on the following Downtown Area of Hope, which forms a part of this Bylaw, may, pay the District the amount specified in the District of Hope Fees and Charges Bylaw No. 1336 as amended, in lieu per parking space required in this Bylaw and is exempt from providing off-street parking spaces where the development is of a commercial nature and either replaces an existing commercial building, increases the existing *floor area* or changes the use to a category that requires more off-street parking spaces.





## **6.6 SMALL CAR PARKING**

- 6.6.1 A maximum of 15% of the number of required off-street *parking spaces* may be *parking spaces* having the minimum dimensions specified in Off-Street Parking Space Required Dimensions, and shall be clearly identified by pavement marking and a sign with the words “small cars only”.

## **6.7 PARKING FOR DISABLED PERSONS**

- 6.7.1 Commercial, industrial, public and other *uses* required to be accessible by disabled persons shall provide disabled *parking spaces* on the following basis:
- a) 1 disabled *parking space* where 10 to 50 standard *parking spaces* are required;
  - b) 2 disabled *parking spaces* where 51 to 100 standard *parking spaces* are required; and
  - c) 3 disabled *parking spaces* where more than 100 standard *parking spaces* are required.
- 6.7.2 Disabled *parking spaces* shall be located as close as possible to the entrance of the *building* or *use* designed to serve disabled persons.
- 6.7.3 All disabled *parking spaces* shall be clearly designated for disabled persons by a pavement marking and by a sign located at the front of the *parking space* with a disabled logo.

## **6.8 MOBILITY SCOOTER PARKING**

- 6.8.1 *Parking spaces* for mobility scooters may be provided on a voluntary basis and are encouraged to be located adjacent to the entrance of the *building* or *use*, but if provided shall not impeded access to the an entrance.
- 6.8.2 *Parking spaces* for mobility scooters shall be located on a *sidewalk* provided a clear distance of 2 metres (~7 feet) from the *parking space* to the road curb is available so as not to impede or restrict pedestrian movements on the *sidewalk*.

## **6.9 BICYCLE STORAGE RACK**

- 6.9.1 Parking areas containing more than 15 off-street *parking spaces* shall include a bicycle storage rack providing for the storage and locking of not less than 5 bicycles. Parking areas with less than 15 off-street *parking spaces* are encouraged to provide a similar bicycle storage rack.
- 6.9.2 Bicycle storage racks shall be located not more than 10 metres (~33 feet) from *building* entrances or other destinations and where visibility and passive surveillance will reduce the possibility of theft.

## **6.10 OFF-STREET LOADING SPACE DIMENSIONS**

- 6.10.1 All *off-street loading spaces* shall be of an adequate size to accommodate the type and size of delivery *vehicle* that can be expected but in no case shall be less than 3 metres (~10 feet) in width, 9 metres (~29.5 feet) in length and 4 metres (~13.5 feet) in height.

## **6.11 OFF-STREET LOADING REQUIREMENTS**

- 6.11.1 Commercial, industrial, institutional and other *uses* involving the receipt or delivery of goods or materials by *vehicles* shall provide 1 *off-street loading space* for every 1000 square metres (~10,758 square feet) of *floor area* or *site area*, whichever is greater.
- 6.11.2 Apartments and senior citizen housing containing more than 20 dwelling units shall provide at least 1 off-street loading space.



## 6.12 ACCESS AND EGRESS

- 6.12.1 Except in the Rural Zones, Single Family Residential (RS-1, RS-1S, RS-1T, RS-2 and RS-2T) Zones or the Two Family Residential (RT-1) Zone, every off-street *parking space* shall be designed so that all vehicular manoeuvres immediately into or out of the *parking space* are carried out on-site and not onto a *highway* or *street*. (AM#1327 & 1411)
- 6.12.2 All off-street parking and loading spaces shall be located and constructed to permit unobstructed access to and egress from such a space at all times.
- 6.12.3 Off-street parking and loading spaces may use a *lane* or *manoeuvring aisle* for access purposes provided traffic circulation on the *lane* or *manoeuvring aisle*, as the case may be, is not impeded.
- 6.12.4 The number, location, dimensions and design of access points shall comply with the District of Hope Access Driveway Permit Bylaw No. 17/93 as it may from time to time be amended or replaced.

## 6.13 MANOEUVRING AISLE DIMENSIONS

- 6.13.1 *Manoeuvring aisles* shall be provided to permit vehicular access to off-street *parking spaces* as follows:

### Required Manoeuvring Aisle Dimensions

Angle of Off-Street Parking Space from Manoeuvring Aisle	Minimum Width of Manoeuvring Aisle	Traffic Direction
90 Degrees	7 metres (~23 feet)	Two-way
60 Degrees	5.4 metres (~18 feet)	One-way only
45 Degrees	4 metres (~13 feet)	One-way only
30 Degrees	3.3 metres (~11 feet)	One-way only
Parallel	7 metres (~23 feet)	Two-way
Parallel	3.8 metres (~12 feet)	One-way only

- 6.13.2 The length of a parallel *parking space* in Required Manoeuvring Aisle Dimensions shall be increased by 1.5 metres (~5 feet) where it abuts a *fence* or other *structure* or is at either end of a row of *parking spaces*.
- 6.13.3 Where a *manoeuvring aisle* provides access to *parking spaces* set at different angles on one or both sides of the aisle, the widest required minimum aisle width shall be provided.
- 6.13.4 Businesses providing drive through services shall provide a *vehicle access lane* at least 3.8 metres wide (~13 feet).

## 6.14 SURFACE REQUIREMENTS

- 6.14.1 Except in the Rural Zones, Single Family Residential (RS-1, RS-1S, RS-1T, RS-2 and RS-2T) Zones or Two Family Residential (RT-1) Zone, all *off-street parking areas*, *off-street loading spaces*, *manoeuvring aisles*, accesses and egresses shall be surfaced with asphalt, concrete or similar hard surface in their entirety so as to render the areas free from mud and dust at all times. (AM#1327 & 1411)

## **6.15 DELINEATION MARKINGS AND CURBS**

- 6.15.1 Except in the Rural Zones, Single Family Residential (RS-1, RS-1S, RS-1T, RS-2 and RS-2T) Zones or Two Family Residential (RT-1) Zone, all off-street parking and loading spaces, *manoeuvring aisles*, accesses and egresses shall be delineated by painted lines, curbs, signs or other appropriate means which shall be maintained to ensure legibility. (AM#1327 & 1411)
- 6.15.2 Curbs or other appropriate barriers shall be utilized to ensure *vehicles* do not encroach onto pedestrian *walkways*, landscaped areas or *highways* from *off-street parking areas*.
- 6.15.3 Visitor *parking spaces* as required by this Bylaw shall be marked by painting the word "VISITOR" on each space.

## **6.16 SITING PROVISIONS**

- 6.16.1 Except in the Rural Zones, Single Family Residential (RS-1, RS-1S, RS-1T, RS-2 and RS-2T) Zones or Two Family Residential (RT-1) Zone, no off-street parking or loading space shall be sited:
- a) less than 1 metre (~3.5 feet) from any *lot line*; or
  - b) within a horizontal distance of 1.5 metres (~5 feet) of a window of a *habitable room*.

## **6.17 LIGHTING**

- 6.17.1 Illumination of off-street parking and loading spaces shall be provided where:
- a) the total number of off-street *parking spaces* required under this Bylaw for the permitted *use building* or *structure* is more than 10 spaces;
  - b) a *parcel* is being used strictly for an *off-street parking area*; or
  - c) the *off-street parking area* is located on an alternate *parcel* and not on the same *parcel* as the permitted *use, building* or *structure* which it serves.
- 6.17.2 Where illumination is provided for *off-street parking areas* or *off-street loading spaces*, the lighting fixtures shall be located and arranged so that the lighting fixtures do not directly illuminate any adjoining *parcel*.

## **6.18 CALCULATION GUIDELINES**

- 6.18.1 Where more than one type of *use* is located on a *parcel*, the total number of off-street parking or loading spaces shall be the sum of the required number of spaces for each type of *use*.
- 6.18.2 Where more than one standard may apply in determining the number of *parking spaces* required for a *use*, the standard requiring the greatest number of *parking spaces* shall apply.
- 6.18.3 Where a *use* is not specifically mentioned, the minimum number of off-street *parking spaces* shall be calculated based on the requirements for a similar *use* listed.
- 6.18.4 The number of *off-street loading spaces*, required in any instance by this Bylaw, shall not reduce the number of off-street *parking spaces* otherwise required by this Bylaw for that instance, nor shall any off-street *parking space* be similarly credited against the calculation for *off-street loading spaces*.
- 6.18.5 When calculating the number of required off-street parking and loading spaces, a fractional total shall be rounded to the nearest whole number.

- 6.18.6 Where seating accommodation is the unit of measurement, and such accommodation consists of benches, pews, booths, stand-up counters and the like, each 0.5 metre width of such seating accommodation shall be counted as one seat.
- 6.18.7 Where the number of employees is the unit of measurement, it shall mean the greatest number of persons at work at any time of the day or night in a particular *building* or *use*.
- 6.18.8 Where the size of a *building* or *structure* is the unit of measurement, the *floor area* shall be used, unless otherwise specified, to calculate the required number of off-street *parking spaces* and *off-street loading spaces*.
- 6.18.9 The number of off-street *parking spaces* to be provided for any commercial *use* shall include an allowance for employees, customers and visitors unless otherwise stated in this Bylaw, but does not include any allowance for company *vehicles*.

## 6.19 OFF-STREET PARKING REQUIREMENTS

6.19.1 The minimum number of off-street *parking spaces* required for *residential use* shall be provided as follows:

### Off-Street Parking Spaces Required for Residential Use

Use	Minimum Number of Off-Street Parking Spaces
Accessory <i>residential use</i> ( <i>boarding, bed and breakfast, secondary dwelling or secondary suite</i> )	1 per <i>dwelling unit</i> or <i>sleeping unit</i>
<i>Apartment</i>	1.3 per <i>dwelling unit</i> , plus 0.2 visitor <i>parking spaces</i> per <i>dwelling unit</i>
<i>Dwelling units</i> above commercial uses: Local Commercial (C-1); Highway Commercial (C-2); Regional Commercial (C-3); (AM#1352) Commercial Transition (C-5); and Downtown Commercial (CBD).	1.2 per <i>dwelling unit</i>
<i>Dwelling Units</i> accessory to industrial uses: Heavy Industrial (I-1); Light/Service Industrial (I-2); Vehicle Wrecking (I-4); Heliport (I-5); and Water Industrial (I-6) (AM#1352)	1.2 per <i>dwelling unit</i>
<i>Home Based Business</i> (Rural Zones)	1 <i>parking space</i> per employee, plus 1 customer <i>parking space</i>
<i>Home Based Business</i> (Residential Zones other than MHP-1, RM-1 and RM-2)	1 customer <i>parking space</i>
<i>Mobile home</i>	2 per <i>dwelling unit</i>
<i>Mobile home park</i>	1 per mobile home space, plus 1 visitor <i>parking space</i> per every 2 <i>mobile homes</i>
<i>One family residence</i>	2 per <i>dwelling unit</i>
<i>Senior citizen housing</i>	0.5 per <i>dwelling unit</i> , plus 0.2 visitor <i>parking spaces</i> per <i>dwelling unit</i>
<i>Townhouse</i> or other <i>multiple family dwelling</i> other than an <i>apartment</i>	1.5 per <i>dwelling unit</i> , plus 0.2 visitor <i>parking spaces</i> per <i>dwelling unit</i>
<i>Two family residence</i>	2 per <i>dwelling unit</i>

6.19.2 The minimum number of off-street *parking spaces* required for commercial *use* shall be provided as follows:

#### Off-Street Parking Spaces Required for Commercial Use

Use	Minimum Number of Off-Street Parking Spaces
<i>Liquor primary use</i> (bar, neighbourhood pub, cocktail lounge, night club)	1 per 3 seats
<i>Marina or dock</i>	1 per boat space
<i>Medical or dental office, veterinary clinic</i>	1 per 25 m2 <i>floor area</i>
Office ( <i>Business or professional office</i> )	1 per 30 m2 <i>floor area</i>
Recreational accommodation ( <i>campground, holiday park</i> )	1 per <i>sleeping unit</i> , plus 1 visitor <i>parking space</i> per every 3 <i>sleeping units</i>
<i>Restaurant</i> (café, coffee shop, delicatessen, fast food outlet)	1 per 4 indoor seats with a minimum of 3 for employees, plus 1 additional space for every 12 seasonal outdoor seats
Retail uses (general store, <i>financial institution, nursery, commercial service use, retail sale of cannabis</i> ) (AM#1443).	1 per 20 m2 <i>floor area</i> , excluding any storage area
<i>Tourist accommodation</i> ( <i>hotel, motel or motor inn, holiday or tourist cabin</i> )	1 per <i>sleeping unit</i>
Vehicle services ( <i>service station, vehicle sales or rental operation, vehicle service or repair, commercial vehicle storage</i> )	1 per 2 employees, plus 2 per service bay

6.19.3 The minimum number of off-street *parking spaces* required for public and private assembly *use* shall be provided as follows:

#### Off-Street Parking Spaces Required for Assembly Use

Use	Minimum Number of Off-Street Parking Spaces
Assembly use (fraternity, lodge, meeting room)	1 per 20 m2 floor area
Civic building (art gallery, community hall, library, museum)	1 per 20 m2 floor area
Entertainment facility (auditorium, bingo hall, mini-golf course, theatre)	1 per 5 seats or 1 per 20 m2 floor area, whichever is greater
Place of worship or funeral parlour	1 per 5 seats or 1 per 20 m2 floor area, whichever is greater

6.19.4 The minimum number of off-street *parking spaces* required for recreation *use* shall be provided as follows:

#### Off-Street Parking Spaces Required for Recreation Use

Use	Minimum Number of Off-Street Parking Spaces
Golfing facility (golf course, driving range)	3 per fairway, plus 1 per practice tee
Outdoor recreation (public park, play field, playground)	1 per 200 m2 gross field area
Private recreation (bowling alley, pool hall, curling rink, racquet court)	2 per first 4 alleys/tables/sheets/courts and 1 per alley/table/sheet/court thereafter
Public recreation (arena, gymnasium, swimming pool)	1 per 10 m2 ice or gym area 1 per 4 m2 water surface area



6.19.5 The minimum number of off-street *parking spaces* required for institutional *use* shall be provided as follows:

**Off-Street Parking Spaces Required for Institutional Use**

Use	Minimum Number of Off-Street Parking Spaces
<i>Community care facility</i> ( <i>day care</i> , nursery school, child minding)	1 per 20 m <sup>2</sup> indoor activity area
<i>Educational institution</i> (elementary and secondary school, <i>college</i> , <i>technical school</i> )	1.5 per elementary school classroom 3 per secondary school classroom 5 per <i>college/technical school</i> classroom
<i>Hospital</i>	1 per 3 beds
<i>Long term residential care facility</i>	1 per 3 <i>sleeping units</i>

6.19.6 The minimum number of off-street *parking spaces* required for transportation *uses* shall be provided as follows:

**Off-Street Parking Spaces Required for Transportation Use**

Use	Minimum Number of Off-Street Parking Spaces
Chauffer business (taxi, limousine)	1 per company <i>vehicle</i> that operates from the <i>premises</i>
Commercial carriers ( <i>airpark</i> , bus depot, freight terminal)	1 per 20 m <sup>2</sup> <i>floor area</i> , excluding all storage areas

6.19.7 The minimum number of off-street *parking spaces* required for industrial *uses* shall be provided as follows:

**Off-Street Parking Spaces Required for Industrial Use**

Use	Minimum Number of Off-Street Parking Spaces
Building supply and lumber yard	1 per 50 m <sup>2</sup> <i>floor area</i> , excluding all storage areas
Heavy industrial (resource processing, primary manufacturing)	1 per employee, plus 1 per 100 m <sup>2</sup> <i>floor area</i> , excluding all storage areas
Light/Service industrial (manufacturing)	1 per 100 m <sup>2</sup> <i>floor area</i> , excluding all storage areas, plus 1 per 40 m <sup>2</sup> of <i>floor area</i> used for an accessory office or retail area
<i>Mini-storage facility</i>	2 visitor <i>parking spaces</i> and 1 per employee
<i>Vehicle</i> sales or rental and <i>vehicle</i> servicing or repair	1 per 200 m <sup>2</sup> <i>floor area</i> , excluding all storages areas, plus 1 per 40 m <sup>2</sup> of <i>floor area</i> used for an accessory office or retail area
Warehousing, water bottling	1 per 200 m <sup>2</sup> of workshop area excluding all storage areas, plus 1 per 40 m <sup>2</sup> of <i>floor area</i> used for an accessory office

## **11.1 DOWNTOWN COMMERCIAL (CBD) ZONE**

### **11.1.1 PURPOSE**

- .1 The purpose of this *zone* is to serve as the Central Business District of Hope and the surrounding area by providing a full range of commercial activities, offices, and multiple family *residential use* that is visually attractive and oriented to pedestrian traffic.

### **11.1.2 PERMITTED USES**

- .1 The following *principal uses* and no others shall be permitted (AM#1352):
  - a) *Assembly use*;
  - b) *Bus depot and taxi office*;
  - c) *Business or professional office*;
  - d) *Civic use*;
  - e) *Commercial service use*;
  - f) *Day care*;
  - g) *Entertainment facility*;
  - h) *Financial institution*;
  - i) *Hotel*;
  - j) *Liquor primary use* including, but not limited to and without limiting the generality of the foregoing, a cabaret, lounge or night club;
  - k) *Medical or dental office*;
  - l) *Motel or motor inn*;
  - m) *Off-street parking area*;
  - n) *Place of worship*;
  - o) *Public market*;
  - p) *Radio and television broadcasting station*;
  - q) *Recreation facility* including, without limiting the generality of the foregoing, a bowling alley, billiard and pool room, racquet sports and fitness centre;
  - r) *Restaurant*;
  - s) *Retail store*;
  - t) *Specialty retail*;
  - u) *Tourist information booth*;
  - v) *Veterinary clinic*;
  - w) *Video games arcade*;
  - x) *Retail sale of cannabis*. (AM#1443)
- .2 The following shall be permitted as *accessory uses*:
  - a) *Accessory buildings or structures*;
  - b) *Home based business*;
  - c) One or more *dwelling unit* accessory to any of the *principal uses* permitted in this *zone*. (AM#1352)

**11.1.3 CONDITIONS OF USE**

- .1 All *multiple family dwellings* and accessory *dwelling units* shall be only located above the ground floor, shall have separate entrances leading directly to the *street* and shall be divided from the other uses by walls.
- .2 Any *home based business* shall be subject to the Home Based Business Use Regulations of this Bylaw.
- .3 A *dwelling unit* accessory to a *motel or motor inn* may be located on the ground floor but shall be located within the same *building* as the *motel or motor inn*. (AM#1352)
- .4 The *retail sale of cannabis* shall be subject to the Retail Sale of Cannabis Use Regulations of this Bylaw. (AM#1443)
- .5 Despite Section 11.1.2 Permitted Uses, vehicle service or repair is permitted as a principal use on Lot A Section 8 Township 5 Range 26 W6M YDYP Plan 40443; PID 012-519-481; also known as 535 Wallace Street with a parcel size of 0.1133 hectares. (AM#1525)

**11.1.4 REQUIREMENTS FOR SUBDIVISION**

- .1 The minimum *lot area* for a *parcel* created by *subdivision* for a *hotel, motel or motor inn* shall be 1,000 square metres (~10,760 square feet).
- .2 The minimum *frontage* of a *parcel* used for a *hotel, motel or motor inn* shall be 10% of the perimeter of that *parcel* or 20 metres (~66 feet), whichever is greater.
- .3 Except as provided for above in this section, the minimum *lot area* for a *parcel* created by *subdivision* for each other *principal use* permitted in this *zone* shall be 200 square metres (~2,152 square feet).
- .4 Except as provided for above in this section, the minimum *frontage* of a *parcel* used for each other *principal use* permitted in this *zone* shall be 10% of the perimeter of that *parcel* or 7.5 metres (~25 feet), whichever is greater.

**11.1.5 SITE COVERAGE, BUILDING HEIGHT AND SETBACKS**

- .1 *Site coverage, building height and setbacks* shall be provided in accordance with following table:

	Principal Building or Structure	Accessory Building or Structure
Maximum Site Coverage	Total 100%	
Maximum Density*	92 units/hectare* (AM #1487)	
Maximum Building Height	15 metres (~49.5 feet)	15 metres (~49.5 feet)
Setback Required from:		
Front Lot Line	0 metres	0 metres
Rear Lot Line	0 metres	0 metres
Interior Side Lot Line	0 metres	0 metres
Exterior Side Lot Line	0 metres	0 metres
*Applies to <i>multiple family dwellings</i> only		

**11.1.6 OTHER REQUIREMENTS**

- .1 All *off-street parking areas* and *off-street loading spaces* shall be provided in accordance with the Off-Street Parking and Loading Regulations of this Bylaw.
- .2 All *landscaping*, *screening* and *fences* shall be provided in accordance with the Landscaping, Screening and Fencing Regulations of this Bylaw.

**11.1.7 SPECIAL REGULATIONS**

- .1 Licensed liquor establishments and the retail sale of liquor shall be subject to and comply with the provisions of the Liquor Control and Licensing Act as amended from time to time. (AM# 1443)

This summary of the subject zone is provided as a quick reference for those seeking information about land use and development in Hope. While every effort has been made to ensure its accuracy, you are advised to consult the full text of the Zoning Bylaw, and other relevant documents, before optioning, buying, or selling land, or making financial commitments related to these matters.

# REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 17, 2024

**FILE:**1220-25

**SUBMITTED BY:** Director of Operations

**MEETING DATE:** June 24, 2024

**RE: Reclamation of 111 Old Hope Princeton Way**

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**PURPOSE:**

The purpose of this report is to seek funding approval for the project.

**RECOMMENDATION:**

Recommended Resolution:

THAT Council approve funding for the reclamation works at 111 Old Hope Princeton Way, in the amount of \$130,000, and that the funds be allocated from the Station House Reserve.

**ANALYSIS:**

**A. Rationale:**

In consultation with the BC Transportation Finance Authority (property owner/stewards) and their Indigenous Relations Team, the District has been advised that the property is to be returned to a natural state and cultural monitors are required to be onsite during the project. The Province has agreed to cover the cost of the monitoring.

The District recently issued a Request for Proposal and on June 7<sup>th</sup>, 2024, four proposals were received.

Additional quotes have been received to complete hazardous material remediation of siding that contains leachable lead paint and removal of an asbestos containing mastic that was used to seal the basement walls to the foundation.

**B. Strategic Plan Objectives:**

**FIRST NATIONS RELATIONS AND PARTNERSHIPS**

Goal: To develop relationships and pursue opportunities to partner with First Nations in areas of mutual interest.

Why: Working together with First Nations communities can provide tangible benefits for all parties and help to build trust and understanding in the spirit of reconciliation.

**C. Policy (Existing/Relevance/None):**

IOCP Policy 3.1.2 Enhance Water Avenue as the primary gateway from Highway 1 to the downtown core along Wallace Street.

IOCP Policy 3.3.1 Support the revitalization of Old Hope Princeton Way as a main highway commercial area for the travelling public.

**D. Relevant History:**

In February of 2024, the Hope Station House was moved from 111 Old Hope Princeton Way to 919 Water Ave, leaving behind the remainder of the building foundation, various components of the basement framing and site fixtures, to include a retaining wall, asphalt access and parking lot, as well as some stored rock and aggregate.

**E. Resources:**

Staff time to manage the project.

**F. Budget Implications**

This project is not captured in the 2024 municipal budget and therefore a budget amendment in the amount of \$130,000 is required to authorize the works. The breakdown of cost is as follows:

Reclamation Contractor \$110,000

Hazardous Material Removal \$20,000

Funding is proposed to come from the unallocated balance of the Station House Reserve which is currently \$548,000.

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Prepared by:

Approved for submission to Council:

*Original Signed by Kevin Dicken*  
Director of Operations

*Original Signed by John Fortoloczky*  
Chief Administrative Officer



# REPORT/RECOMMENDATION TO COUNCIL

**REPORT DATE:** June 19, 2024

**FILE:** 8100-20

**SUBMITTED BY:** Director of Corporate Services

**MEETING DATE:** June 24, 2024

**SUBJECT:** Filming – Noise Exemption

---

## **PURPOSE:**

The purpose of this report is to seek Council approval for a noise exemption for the filming of “*Untamed*” within various areas of town.

## **RECOMMENDATION:**

### **Recommended Resolution:**

THAT Council exempt the Ginkym Production Services Inc. from the noise regulation timelines in *District of Hope Good Neighbour Bylaw No. 1240, 2008* for the filming production of the movie “*Untamed*”, within the various areas of the District of Hope, as outlined in the report dated June 19, 2024;

AND FURTHER the noise exemption period be granted for July 4<sup>th</sup> and 5<sup>th</sup>, 2024, between the hours of 9pm and 7am;

AND FURTHER Ginkym Production Services, and their contractors, undertake a comprehensive notification process to inform the public in the affected areas of the timelines for filming;

AND FURTHER THAT this noise exemption applies only for the filming within the specific areas outlined in this report, all other activities and works for the film production follow the noise regulations as set out in the *Good Neighbour Bylaw*: filming not to commence, on any day, before 7a.m. or after 9p.m.

## **ANALYSIS:**

### **A. Rationale:**

On July 4<sup>th</sup> & 5<sup>th</sup> the filming production for the movie “*Untamed*” plan to work beyond the permitted times with the *Good Neighbour Bylaw*, (currently, the *Good Neighbour Bylaw* permits works from 7am-9pm, but not outside these hours) in the following locations:

- Fort Street – south side from 4<sup>th</sup> Avenue to west property line of the Royal Canadian Legion
- 4<sup>th</sup> Avenue – west side from Fort Street to Hudson Bay Street
- 3<sup>rd</sup> Avenue, both sides – Queen Street to Douglas Street

- Unit L, 591 Wallace Street
- 5<sup>th</sup> Avenue, both sides – Park Street to south property line of 734 5<sup>th</sup> Avenue
- Park Street, both sides – 5<sup>th</sup> Avenue to west property line of 484 Park Street
- 4<sup>th</sup> Avenue – west side from Wallace Street to Park Street

Details regarding the activities of the film production activity are outlined in the Film Production Activity Schedule. While some of these locations appear to have activities happening within the permitted timelines of the *Good Neighbour Bylaw*, filming and activities may extend beyond, therefore staff wanted to ensure that District considers the scope of filming.

**B. Attachments:**

- Film Production Activity Schedule;
- Polling of Curfew Extension Letter
- Traffic Control Plan.

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Prepared by:

Approved for submission to Council:

*Original Signed by Donna Bellingham*

Donna Bellingham  
Director of Corporate Services

*Original Signed by John Fortoloczky*

John Fortoloczky  
Chief Administrative Officer

# UNTAMED – Film Production Activity Schedule – HOPE, BC

Ginkym Production Services Inc

Bldg 10 – Unit 220 – 555 Brooksbank Ave, North Vancouver, BC V7J 3S5

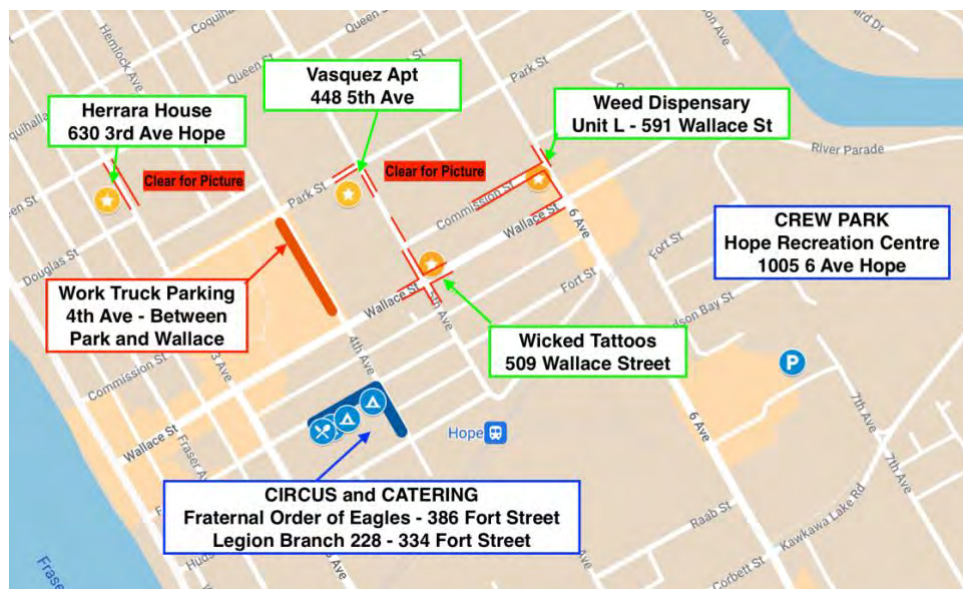
**Filming Dates:** Thursday July 4<sup>th</sup> and Friday July 5<sup>th</sup> (see below for Filming Times)

**Crew Park:** Hope Recreation Centre – Conference Lot and Field beside Skate Park

**Circus/Catering:** Fraternal Order of Eagles and Canadian Legion on Fort Street

**Jon Wu – Prep ALM ( ) // David Costello – Shoot ALM ( )**

## UNTAMED – BLOCK 1 LOCATIONS IN HOPE



## CIRCUS AND CATERING OVERHEAD



# UNTAMED – Film Production Activity Schedule – HOPE, BC

Ginkym Production Services Inc

Bldg 10 – Unit 220 – 555 Brooksbank Ave, North Vancouver, BC V7J 3S5

Thursday, July 4<sup>th</sup>, 2024 – Est. Crew Call – 1500 – Est Camera Wrap – 0200 AM (July 5<sup>th</sup>)

## - Filming Exterior scenes at 630 3<sup>rd</sup> Ave, Hope

- Intermittent Traffic and Pedestrian Control when filming. If Camera position encroaches the road – will utilize Single Alternating Lane Traffic for safety.
- Grips will have a lift on standby for Sun or Rain cover.
  - Enquired with Hope United to rent parking to stage the lift lot.
- No Generators – Camera with a Voltstack (portable battery)
- Abandoned trailer – Noted for Bylaw: From speaking with the neighbours there has been a trailer parked across from 630 3<sup>rd</sup> Ave since 2022. A black truck with an older couple had some vehicle issues; they unhitched the trailer – no one has seen them back since nor knows whom it may belong to. Trailer is sitting and growing moss/mold – whomever has been taking care of mowing the grass there has been mowing around the trailer. Let the neighbourhood know that we'll reach out to Bylaws to see what we can do to remove the eye sore from their neighbourhood. \*Bylaw regarding no vehicles over 6-7ft being parked for an extended period may apply to this vehicle parked on the shoulder.
- Street Use Request:
  - 3<sup>rd</sup> Ave from Douglas St to Queen Street – Both Sides (Clear for Picture). July 3<sup>rd</sup> 7PM – July 4<sup>th</sup> 6PM
- Lunch and Move to Weed Store(6PM). Lift from Hope United will be escorted with a flagger and Lead/Follow vehicles with Hazards Lights on to 5<sup>th</sup> Ave and Park St.

## HERRARA HOUSE OVERHEAD





# UNTAMED – Film Production Activity Schedule – HOPE, BC

Ginkym Production Services Inc

Bldg 10 – Unit 220 – 555 Brooksbank Ave, North Vancouver, BC V7J 3S5

## - **Filming Exterior Scenes at Unit L – 591 Wallace Street**

- Camera Position on shoulder of Commission Street – seeing a character make a purchase through the window of the Weed store and walks back to his vehicle.
- For crew safety – closing Commission Street access off 6<sup>th</sup> Ave
- Intermittent Traffic Control as needed on 6<sup>th</sup> Ave when filming
- Have requested a TMP now with lift placements close to Wallace Street and 6<sup>th</sup> Ave Intersection. I've attached a rough mockup of our footprint on site (Will defer to the issued TMP for both accuracy and ensure adherence to proper safety and traffic protocols) ...our two main focus points
  - Crew Safety - Camera Position is on Commission Street Shoulder - Closed Road Access from 6th Ave onto Commission St.
  - Traffic Management at 6th Ave Intersection – May require Single Alternating Access due to Lift positions on Wallace St off 6th Ave
- Lighting and Generator placements marked on Overhead map..
  - Lighting Lift Placements:
    - On opposite side of 6<sup>th</sup> Ave. AWP lift with Light pointed at our set (powered by VoltStack – portable battery)
    - In front of Lola's Tortas/Tree Hugger's Wellness Bar
      - Will have Traffic Control to assist with vehicles turning onto Wallace Street
      - Lift will be powered by a Generator parked in one of the stalls on 6<sup>th</sup> Ave next to the 591 Building.
    - Additional Lift on opposite side of Wallace street in Curb Lane by Kingpin Lounge (Powered by Volt Stack)
      - Will have Traffic Control to assist with vehicles turning off Wallace Street
    - Lifts Landing for this location:
      - L4 and L5 will be dropped off on their respective sides of Wallace Street and staged in the first few parking stalls and move into place when ready to film.
      - L2 will land where it plays on the East side of 6<sup>th</sup> Ave
      - L1 will land on 6<sup>th</sup> Ave in front of 593 6<sup>th</sup> Ave first and then moved into place on Commission Street

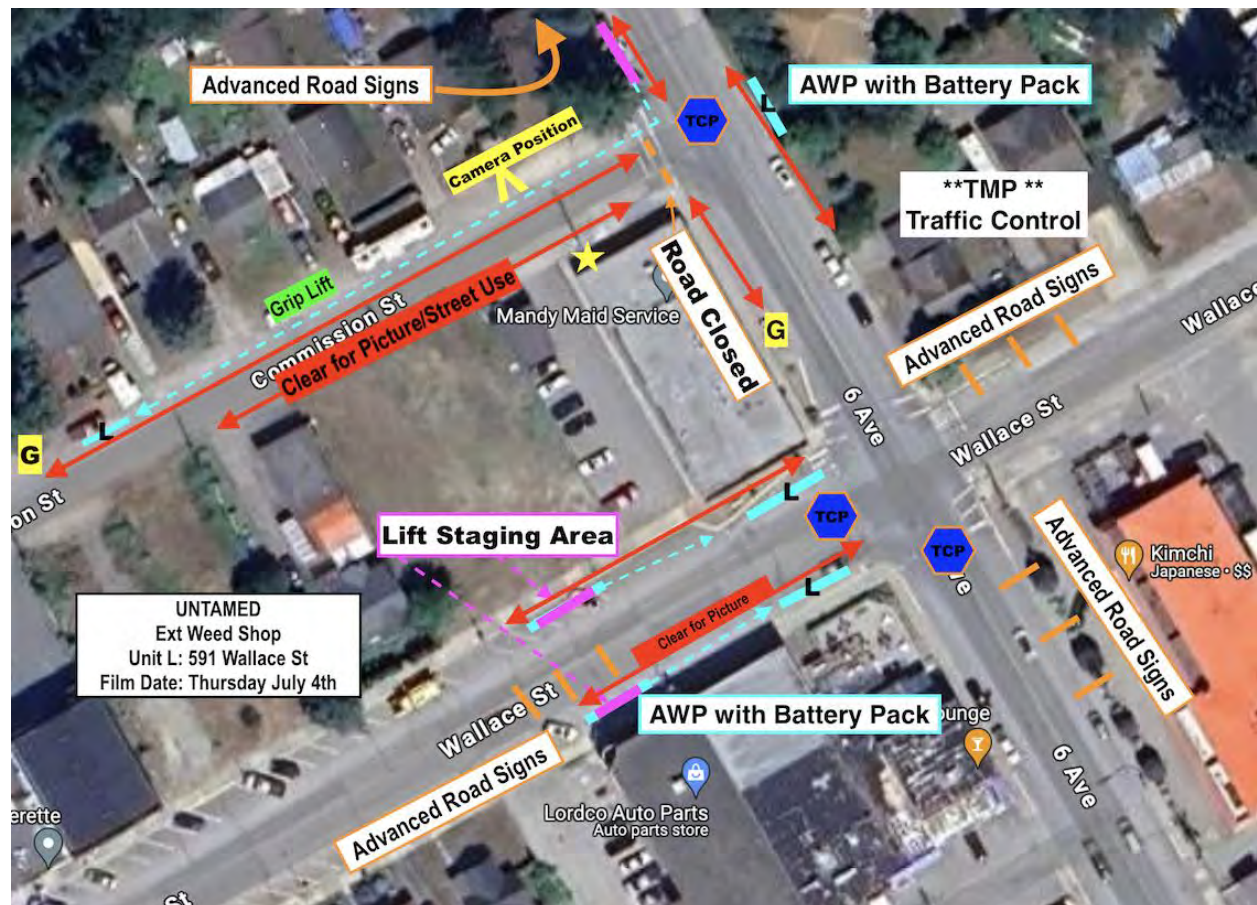
# UNTAMED – Film Production Activity Schedule – HOPE, BC

Ginkym Production Services Inc

Bldg 10 – Unit 220 – 555 Brooksbank Ave, North Vancouver, BC V7J 3S5

- We will be doing buyouts for the homes along Commission Street for our equipment placement, use of driveway, and the impact from our filming activities
- Lighting Lift in front of Lola's will be escorted down to our Tattoo Shop set – with flaggers and Lead/Follow Vehicles with Hazard Lights On the following day.
- Lifts on Wallace Street will move back into staging area and coned off for safety after camera wrap.
- *With the exception of the two lifts on Wallace St, Crew will quietly pack up and leave the area.*

## WEED SHOP OVERHEAD





# UNTAMED – Film Production Activity Schedule – HOPE, BC

Ginkym Production Services Inc

Bldg 10 – Unit 220 – 555 Brooksbank Ave, North Vancouver, BC V7J 3S5

Friday, July 5<sup>th</sup>, 2024 – Est. Crew Call – 1000 – Est Camera Wrap - 2000

- 5<sup>th</sup> and Park – King’s Court Exterior Filming – 494 Park Street
  - o Filming on 5<sup>th</sup> Ave looking at the covered Parking Lot
    - If Camera Position encroaches the road, we will utilize Single Alternating Lane of Traffic in the northbound lane and delineate our safe work zone.
  - o Intermittent Pedestrian and Traffic Control when filming
  - o Both sides of 5<sup>th</sup> Ave in front of 484 Park Street clear for picture
  - o Park Street – Both sides from 5<sup>th</sup> Ave to East property line of 494 Park Street
  - o Lift that moved from our 3<sup>rd</sup> Ave location will be on standby for Rain/Sun Cover.
  - o Minimal gear at this location – no lighting lifts or generators. Camera will be operating off a Voltstack (Battery Pack)

## VASQUEZ APT OVERHEAD

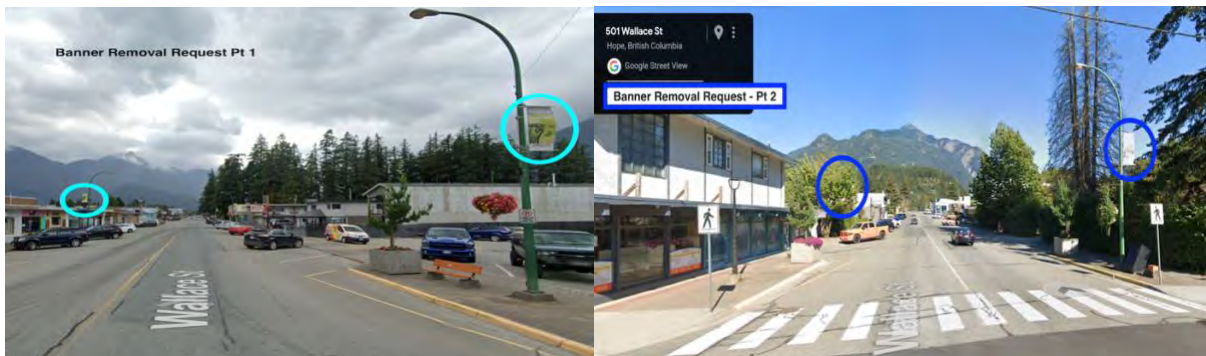


# UNTAMED – Film Production Activity Schedule – HOPE, BC

Ginkym Production Services Inc

Bldg 10 – Unit 220 – 555 Brooksbank Ave, North Vancouver, BC V7J 3S5

- Move to 5<sup>th</sup> and Wallace – 509 Wallace Street
  - Filming Interior and Exterior Scenes in our ‘Tattoo Shop’ set
    - Intermittent Pedestrian and Traffic Control as needed when filming interior scenes.
    - Exterior scene of our character crossing the road at 5<sup>th</sup> and Wallace we will be utilizing Single Alternating Lane of traffic as Camera position on a Dolly track may encroach the Eastbound Lane.
    - Traffic Control Company will assist in delineating our safe work zone and implementing our Traffic Management Plan.
    - Traffic Control Company will assist in escorting the Grip lift at 5<sup>th</sup> and Park closer to 5<sup>th</sup> and Wallace to be on standby.
    - Will cover Photo Cells to turn street lights on earlier. Have met with Bob Clarke the Operations Manager and has shown how to control.
  - Request for taking down 4x Banners on Street Lights (see Photos)



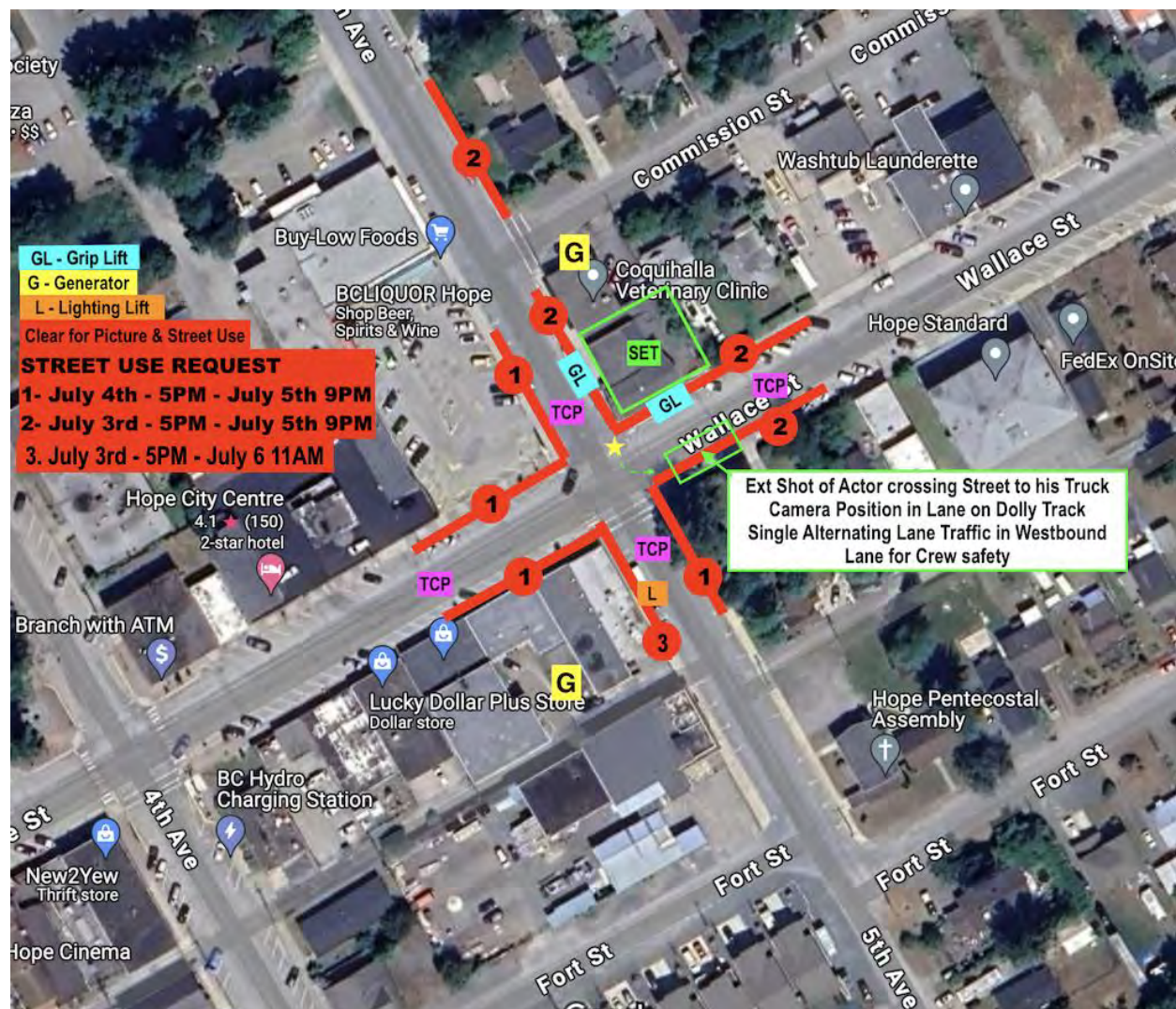
- First two banners East and West of 5<sup>th</sup> and Wallace intersection.
  - Lighting Lift position next to Nuway Traders building on 5<sup>th</sup> Ave
  - Generator Placements
    - Genny #1 - Renting parking from Hope Feeds or Ravi and Associates for Genny Placement behind their building
    - Genny #2 - Will be behind the Vet Clinic
  - See Street Use Map for Street Requests.
  - Pedestrian Crossing Signs (potentially removing sign from 5<sup>th</sup> and Wallace intersection (reset immediately after wrap).
- Estimated Camera wrap before 8PM for crew to pack up equipment and leave.



# UNTAMED – Film Production Activity Schedule – HOPE, BC

Ginkym Production Services Inc

Bldg 10 – Unit 220 – 555 Brooksbank Ave, North Vancouver, BC V7J 3S5



## Additional Notes:

- Hydrant Permit Request: In the work, have submitted credit app for use of water station.
- Mural – Painting Mural on Side of Kingpin Lounge – Painting starts Mon, Jun 24<sup>th</sup>
- Delineated Safe Working Area for Scissor Lift and Boom Lift.
- Paint Van as a vehicle Blocker. Advance Road Warning Signs to be placed.
- To prevent overspray from pedestrians - Sidewalk Closed signs. PA will be on standby to halt work if necessary to assist someone getting by.



# UNTAMED – Film Production Activity Schedule – HOPE, BC

Ginkym Production Services Inc

Bldg 10 – Unit 220 – 555 Brooksbank Ave, North Vancouver, BC V7J 3S5



Additional C-Cam Town establishing shot: Single Camera with Battery Pack

- Leaving everything as is. Sign Boards indicating by passing through this area that they may be on camera with a PA on either side of the street to indicate when rolling.
- Cameras roll for a minute or two – production will find a snippet of a couple seconds with no cars or people. This will be done at different times for Daylight/Sunset/Evening.



# Polling of Curfew Extension

June 19th, 2024

To whom it may concern,

Ginkym Productions Services Inc. will be filming scenes for a new Warner Brothers/Netflix Mini-series in various locations in the District of Hope. We are planning to film in Hope up to 3 times spread out between June 25<sup>th</sup>, 2024, and September 27<sup>th</sup>, 2024, and wanted to apply for a curfew extension to complete our work and quietly pack up at the end of the night.

The filming will consist of a variety of interior and exterior dialogue scenes with lights on stands, lifts, and may include the use of some atmospheric smoke. Due to the nature of TV series work, the exact number of visits required over the duration of the series cannot be confirmed at this time, but believe it to be two occasions. Our first anticipated visit will be Thursday July 4<sup>th</sup> and Friday July 5<sup>th</sup> – with the curfew extension applicable only to Thursday July 4<sup>th</sup> at 591 Wallace Street – Unit L when filming is anticipated to conclude at 2AM (July 5<sup>th</sup>).

Our production would like to request for a Curfew Extension for the duration of our series while filming in the District of Hope to reduce the repeated frequency at which a Location Representative would visit to ask whether you support the filming activities and curfew extensions proposed in this letter by signing a poll. If you prefer, you may call our office at 604-983-5252 (**and ask for the Locations Department**) to express your support or concerns about this work or send an email to us at [UntamedLocations@gmail.com](mailto:UntamedLocations@gmail.com). Please be sure to clearly state your name and address and leave a phone number if you would like a call back. Alternatively, you may fill out our online form to respond to our polling request [REDACTED]. You may also contact the District of Hope Film Office directly and express your opinion by calling 604.860.0930. This poll will be delivered to the Film Office and is used to determine whether we may proceed with our requested Curfew Extensions.

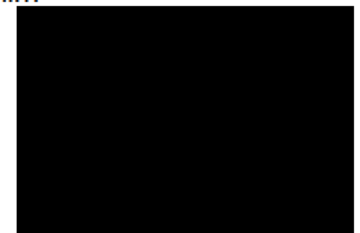
The film industry is one of the major employers in the British Columbia, providing skilled jobs to more than 90,000 people. The District of Hope supports filming and recognizes the economic and social benefits that it brings to our citizens.

Upon completion of the poll - if approved, we will advise you of the district film office's decision and provide you with further details closer to the filming date. If you have any questions or concerns or will be unavailable while we are polling your neighbourhood, please don't hesitate to call our production office at 604-983-5252 (Ask for the Locations Department) or emailing [UntamedLocations@gmail.com](mailto:UntamedLocations@gmail.com). Information regarding filming in the District of Hope can be found through Creative BC at 604-736-7997.

Thank you for your time, consideration and continued support of the B.C. Film Industry.

Sincerely,

Dan Kuzmenko  
Location Manager



[Link to Polling Form](#)



Date: Tues Jun 11, 2024 Author: Stephanie Charlie Project: Filming on Wallace St & 5th Ave, Hope  
 Job Start Date: TBD Job End Date: TBD Company: Ginkym Production Services Inc  
 Contact: Jonathan Wu Drawing #: 1 Revision #: 0

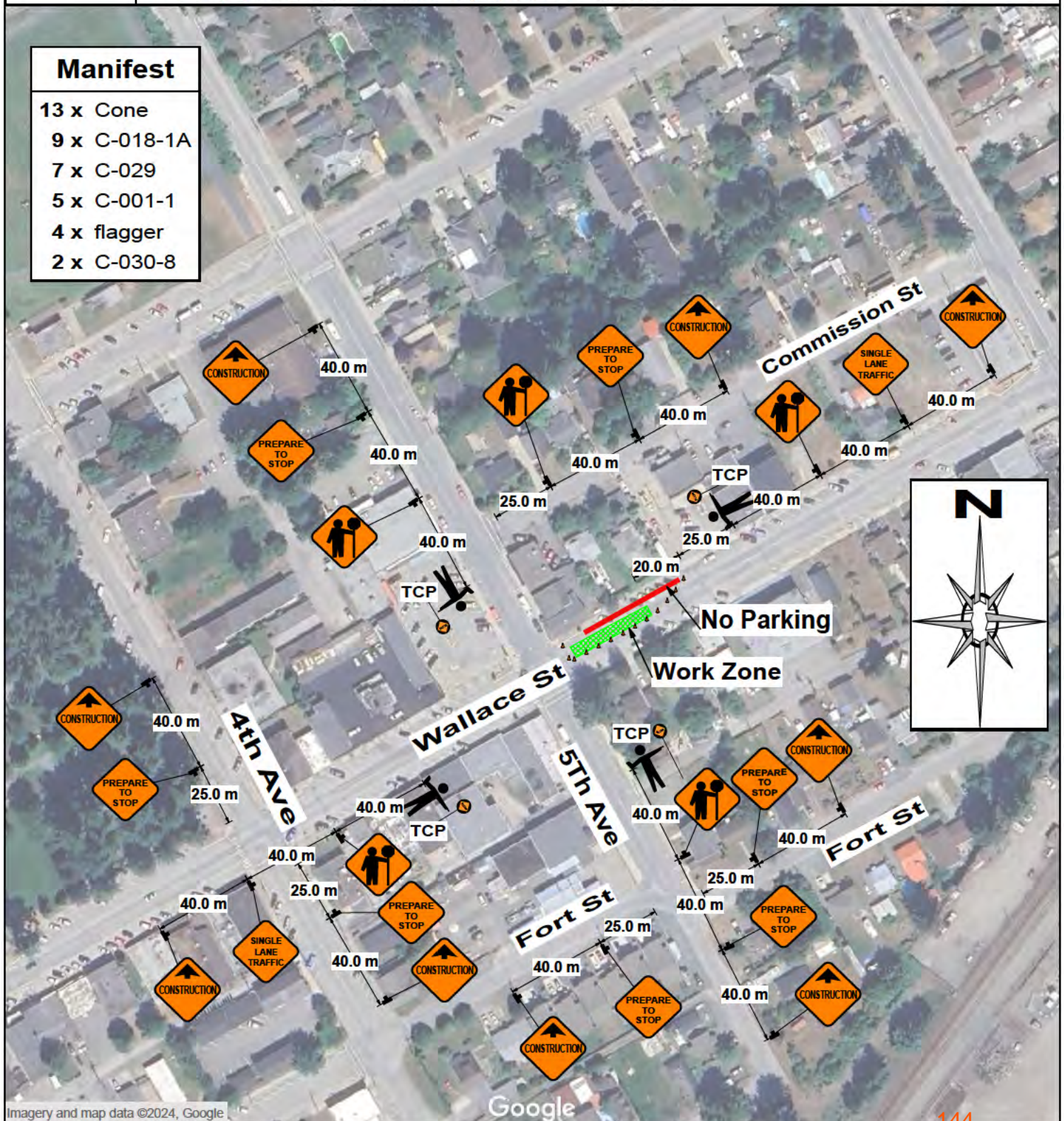
#### Comments:

- Traffic Control Plan Set Up to conform with TMM 2020
- Reference MoTI Figure 11.2: Intersection Lane Closure – Two-Lane, Two-Way Roadway with TCPs (Near Side) – Short and Long Duration
- Traffic Control Person (TCP) to be positioned on shoulder or curb adjacent to the traffic being controlled
- TCPs will be doing 3 min holds
- Red area beside the work zone will have No Parking Signs placed out
- Contractor will place No Parking Signs 72 hours prior to the work being done
- No Parking Signs will include Dates, Times, Company Name and Contact Number



#### Manifest

- 13 x Cone
- 9 x C-018-1A
- 7 x C-029
- 5 x C-001-1
- 4 x flagger
- 2 x C-030-8







# DISTRICT OF HOPE

## BYLAW NO. 1581

*A Bylaw to amend the District of Hope Official Community Plan Bylaw No. 1378*

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Whereas the Council of the District of Hope deems it appropriate to amend Official Community Plan Bylaw No. 1378, 2016 by re-designating certain lands;

Now therefore the Council of the District of Hope, in open meeting assembled, enacts as follows:

### CITATION

1. This Bylaw may be cited for all purposes as the “***District of Hope Official Community Plan Amendment Bylaw No. 1581, 2024***”.

### ENACTMENT

2. That a certain parcel of land situated in the District of Hope, British Columbia, and described as:

Lot 2 & 3 District Lot 1601 Yale Division Yale District Plan 5302;  
PID 008-814-015 and PID 008-780-684

with the civic address of 19652 and 19683 Silver Skagit Road as shown on Schedule “A” attached to and forming part of this bylaw is hereby re-designated from Country Residential to Light/Service Industry and Map 2 of the District of Hope Official Community Plan Bylaw 1378, 2016 is hereby amended to reflect this re-designation.

Read a first and second time this 27<sup>th</sup> day of May, 2024.

Advertised in the Hope Standard Newspaper on the 31<sup>st</sup> day of May and the 7<sup>th</sup> day of June, 2024.

Public Hearing was held this 10<sup>th</sup> day of June, 2024

Read a third time this 10<sup>th</sup> day of June, 2024.

Adopted this XX day of XXXXX, 2024.

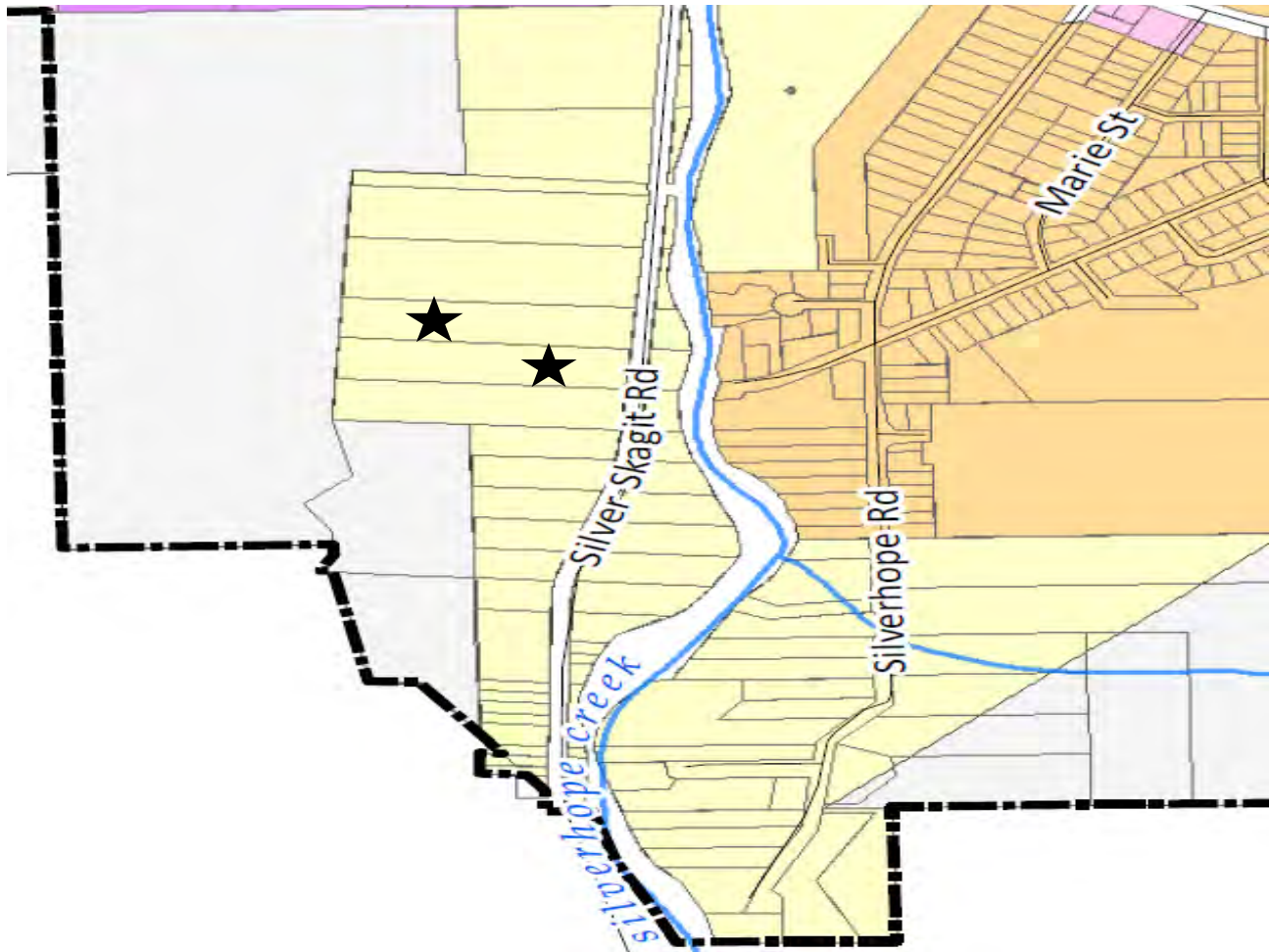
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**Mayor**

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**Director of Corporate Services**

DISTRICT OF HOPE  
BYLAW NO. 1581  
SCHEDULE "A"  
OFFICIAL COMMUNITY PLAN AMENDMENT MAP



SUBJECT PROPERTY:



FROM: COUNTRY RESIDENTIAL

TO: LIGHT/SERVICE INDUSTRY

This is Schedule "A" attached to and forming part of the "District of Hope Official Community Plan Amendment Bylaw No. 1581, 2024."

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Director of Corporate Services



# DISTRICT OF HOPE

## BYLAW NO. 1582

*A Bylaw to amend the District of Hope Zoning Bylaw 1324, 2012*

---

WHEREAS pursuant to Section 479 of the *Local Government Act*, a local government may adopt a Zoning Bylaw;

AND WHEREAS the Council of the District of Hope deems it appropriate to amend Zoning Bylaw No. 1324, 2012 by rezoning a certain parcel of land;

Now therefore the Council of the District of Hope, in open meeting assembled, enacts as follows:

### CITATION

1. This Bylaw may be cited for all purposes as the “***District of Hope Zoning Amendment Bylaw No. 1582, 2024***”.

### ENACTMENT

2. That a certain parcel of land situated in the District of Hope, British Columbia, and described as:

Lot 2 & 3 District Lot 1601 Yale Division Yale District Plan 5302;  
PID 008-814-015 and PID 008-780-684

with the civic address of 19652 and 19683 Silver Skagit Road as shown on Schedule “A” attached to and forming part of this bylaw is hereby rezoned from from Country Residential (CR-1) to Light/Service Industrial (I-2) and the Zoning Map Schedule “B” of the District of Hope, Zoning Bylaw 1324, 2012 is hereby amended to reflect this rezoning.

Read a first and second time this 27<sup>th</sup> day of May, 2024.

Advertised in the Hope Standard Newspaper on the 31<sup>st</sup> day of May and the 7<sup>th</sup> day of June, 2024.

Public Hearing was held this 10<sup>th</sup> day of June 2024

Read a third time this 10<sup>th</sup> day of June, 2024.

Received Ministry of Transportation & Infrastructure approval this 18<sup>th</sup> day of June, 2024.

Adopted this XX day of XXXXX, 2024.

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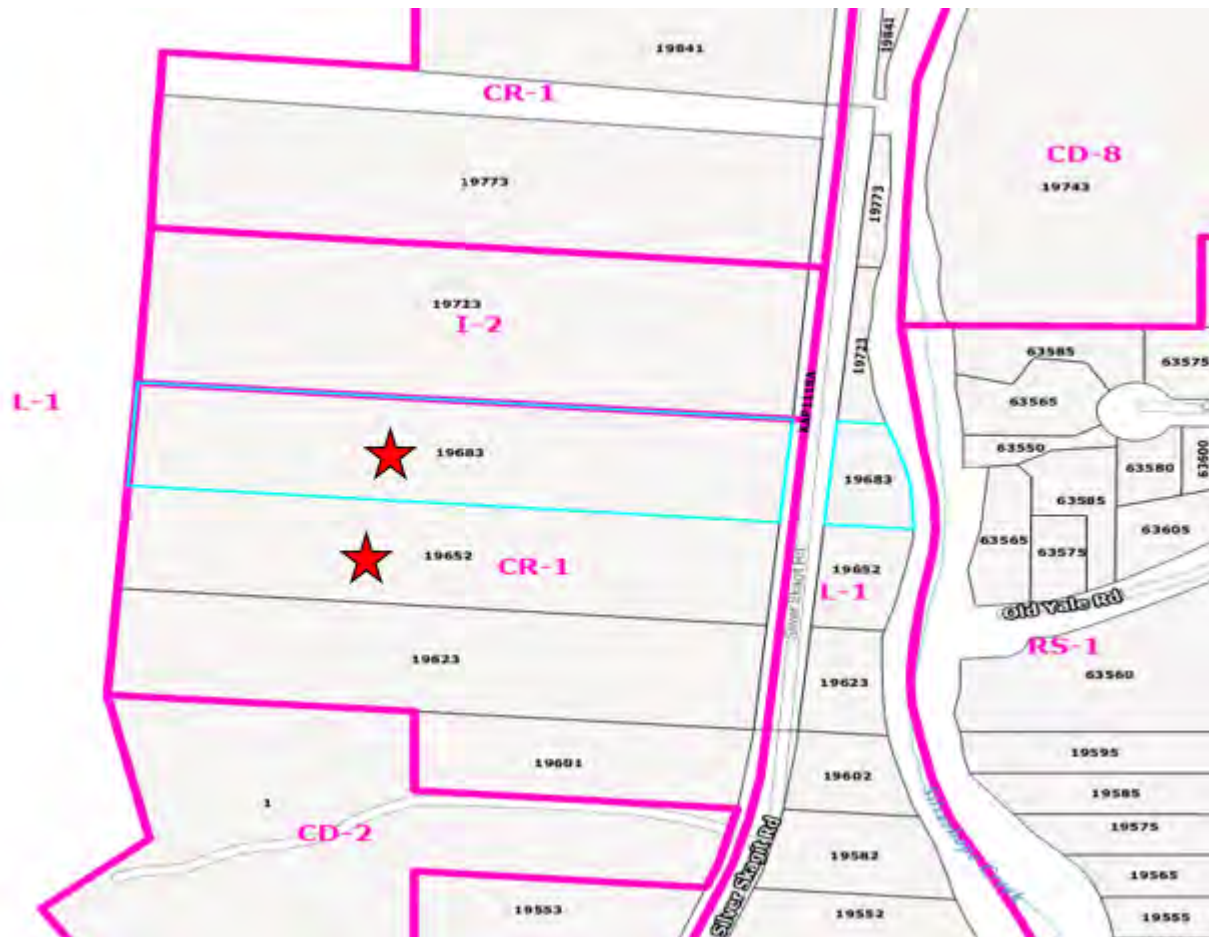
**Mayor**

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**Director of Corporate Services**

Zoning Amendment Bylaw 1582, 2024  
Page 1 of 2

**DISTRICT OF HOPE  
BYLAW NO. 1582  
SCHEDULE "A"  
ZONING AMENDMENT MAP**



SUBJECT PROPERTY:

REZONED FROM: Country Residential (CR-1)

TO: Light/Service Industrial (I-2)

This is Schedule "A" attached to and forming part of the **"District of Hope Zoning Amendment Bylaw No. 1582, 2024."**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Director of Corporate Services



# DISTRICT OF HOPE

## BYLAW NO. 1583

### A bylaw to amend the District of Hope Subdivision & Development Servicing Bylaw No. 1058

Whereas in the fall of 2023, the Government of British Columbia passed Bill 44: Housing Statutes (Residential Development) Amendment Act which amends the *Local Government Act* to support the supply of more homes in British Columbia.

And whereas Council of the District of Hope deemed it appropriate to amend Zoning Bylaw No. 1324 to allow small-scale, multi-unit housing in land use zones that are otherwise restricted to single family dwellings or duplexes.

And whereas the areas of Silver Creek and East Kawkawa Lake have water infrastructure constraints where increasing density via subdivision and implementing small-scale, multi-unit housing would constitute a risk to public safety until the infrastructure is upgraded.

Now therefore the Council of the District of Hope, in open meeting assembled, enacts as follows:

#### CITATION

1. This bylaw may be cited for all purposes as the ***“District of Hope Subdivision and Development Amendment Bylaw No. 1583, 2024”***.

#### ENACTMENT

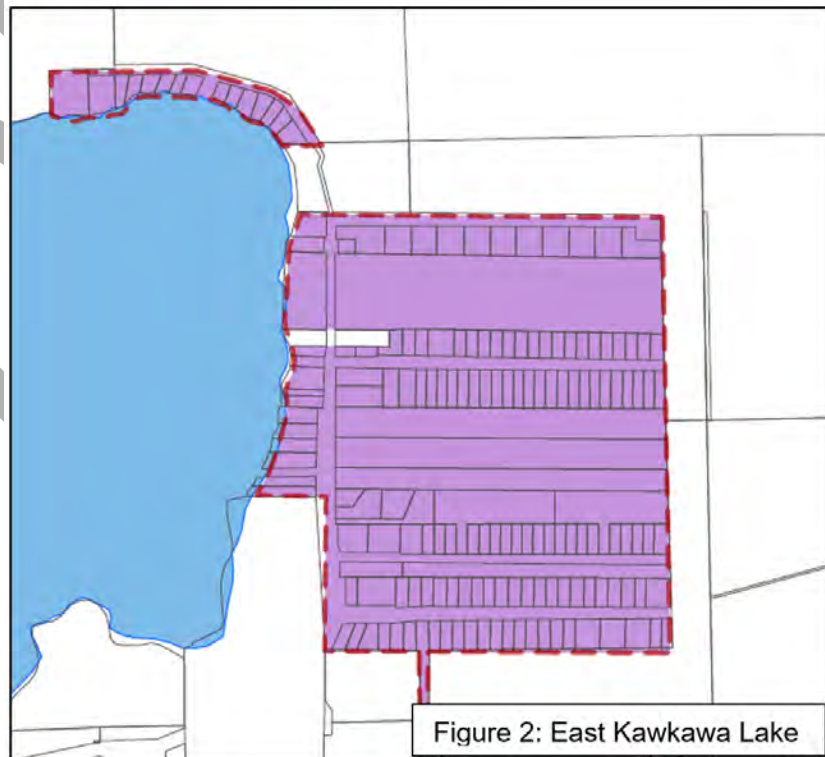
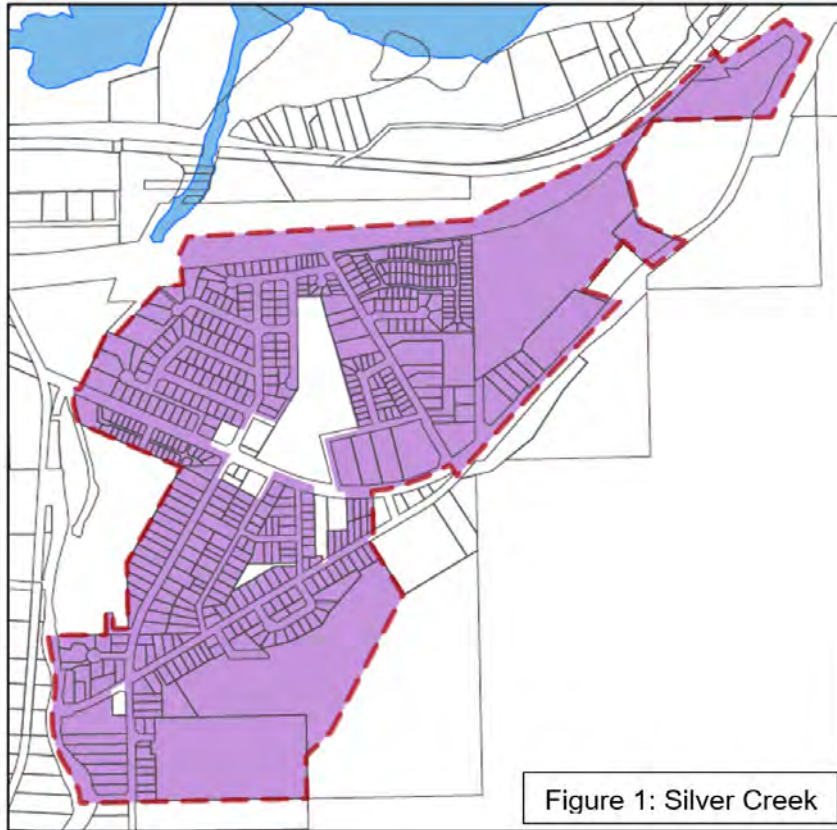
2. The following new 73. section be added to Subdivision & Development Servicing Bylaw No. 1058:

Due to water capacity infrastructure constraints that constitute a risk to public safety, no subdivision will be approved and no parcel in the subject areas shown on Schedule C will receive more than one water connection until the water infrastructure issue is resolved to the District of Hope’s satisfaction.

3. The following figures be added as Schedule C:



## Schedule C





Read a first, second, and third time this 10<sup>th</sup> day of June, 2024

Adopted this XX day of XXXXX, 2024

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**Mayor**

---

**Director of Corporate Services**

DRAFT



# DISTRICT OF HOPE

## BYLAW NO. 1584

### *A bylaw to amend the District of Hope Building Bylaw No. 972*

---

Whereas in the fall of 2023, the Government of British Columbia passed Bill 44: Housing Statutes (Residential Development) Amendment Act which amends the *Local Government Act* to support the supply of more homes in British Columbia.

And whereas Council of the District of Hope deemed it appropriate to amend Zoning Bylaw No. 1324 by rezoning specific parcels of land to allow small-scale, multi-unit housing in land use zones that are otherwise restricted to single family dwellings or duplexes.

And whereas the areas of Silver Creek and East Kawkawa Lake have water infrastructure constraints where increasing density by implementing small-scale, multi-unit housing would constitute a risk to public safety until the infrastructure is upgraded.

Now therefore the Council of the District of Hope, in open meeting assembled, enacts as follows:

#### **CITATION**

1. This bylaw may be cited for all purposes as the ***“District of Hope Building Amendment Bylaw No. 1584, 2024”***.

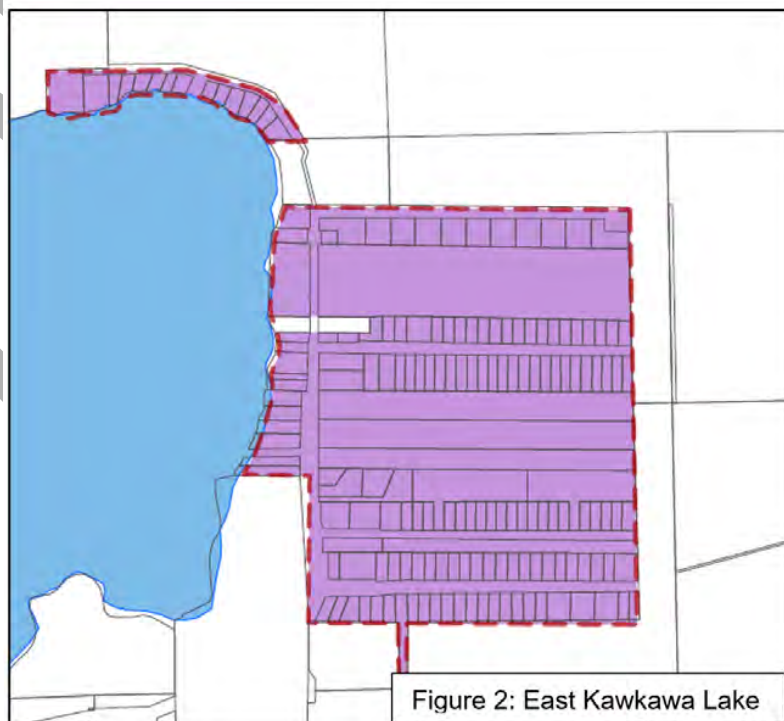
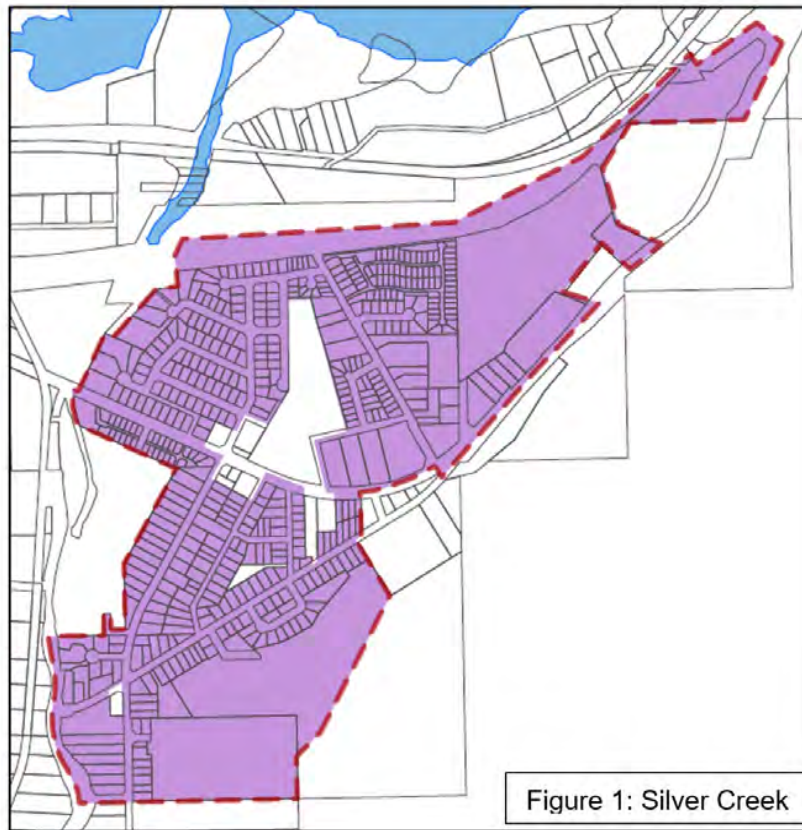
#### **ENACTMENT**

2. The following new 10.13 section be added to Building Bylaw No. 972:

Due to water capacity infrastructure constraints that constitute a risk to public safety, no parcel in the subject areas shown on Schedule C will receive a building permit for a new residential unit that increases density on a parcel until the water infrastructure issue is resolved.

3. The following figures be added as Schedule C:

## Schedule C



Read a first, second, and third time this 10<sup>th</sup> day of June, 2024

Adopted this XX day of XXXXX, 2024

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**Mayor**

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**Director of Corporate Services**

DRAFT



## DISTRICT OF HOPE REPORT/RECOMMENDATION TO COUNCIL

**DATE:** June 18, 2024

**FILE:** 0890-07

**SUBMITTED BY:** Robin Beukens, Director of Community Development

**SUBJECT:**

**FIFTH AVENUE IMPROVEMENT PROPOSAL – ROAD CLOSURE**

---

### **PURPOSE:**

To give Highway Closure and Removal of Highway along a portion of Fifth Avenue Bylaw No. 1578, 2024 third reading.

### **RECOMMENDATION:**

THAT *District of Hope Highway Closure and Removal of Highway along a portion of Fifth Avenue Bylaw No. 1578, 2024* be given third reading in order to close the road and remove the road dedication for a portion of 5<sup>th</sup> Avenue legally shown on the reference plan to accompany District of Hope Highway Cancellation Bylaw No. 1578 Closing Part of Road Dedicated on the Townsite of Hope Plan Sections 9 and 10 Township 5 Range 26 West of the 6<sup>th</sup> Meridian Yale Division Yale District.

### **ANALYSIS:**

#### **Background**

Jake's Construction has applied to close a portion of 5<sup>th</sup> Avenue between the CN Railway and Raab Street as shown on the attached (approximately 0.157 ha, outlined in bold) reference plan for the road closure. The roadway is in poor condition, is no longer needed for District of Hope purposes, and Jake's would like to incorporate the roadway as part of their lands in the area. In exchange for the road closure area, Jake's Construction will be undertaking significant improvements to 5<sup>th</sup> Avenue in order to allow for hydro, sidewalk, curb, and access improvements to the properties north of Raab Street.

At the June 10, 2024, Regular Council Meeting, Council gave first and second readings to Bylaw No. 1578 to close the road and remove the road dedication for a portion of 5<sup>th</sup> Avenue.

As per the *Community Charter, section 40 (3)* a public notice was included in the June 14, 2024, and June 21, 2024, editions of the Hope Standard. As of noon on Tuesday, June 18, 2024, no comments from the public were received.

Prepared by:

*Original Signed by Robin Beukens*  
Director of Community Development

Approved for submission to Council:

*Original Signed by John Fortoloczky*  
Chief Administrative Officer

Attachments:

- Bylaw 1578
- Reference Plan to Accompany Highway Cancellation Bylaw
- Location Map



# THE DISTRICT OF HOPE

## BYLAW NO. 1578

*A bylaw to authorize closure and removal of the dedication of highway*

---

WHEREAS, pursuant to Section 40 of the *Community Charter*, the Council of the District of Hope may close all or part of a highway to traffic and remove the dedication of a highway; and

AND WHEREAS, "Highway" is defined under the *Community Charter* to include a street, road, lane, bridge, viaduct and any other way open to public use, other than a private right of way on private property; and

AND WHEREAS, the District of Hope wishes to close and stop up a portion of Fifth Avenue;

AND WHEREAS, as required by the *Community Charter*, Council posted and published notice of its intention to close the portion of highway referred to in this bylaw and to remove its dedication as a highway and Council provided an opportunity for persons who consider they are affected to make presentations to Council.

NOW THEREFORE the Council of the District of Hope, in open meeting assembled, enacts as follows:

### 1. CITATION

- 1.1 This bylaw may be cited as ***Highway Closure and Removal of Highway along a portion of Fifth Avenue Bylaw No. 1578, 2024.***

### 2. ROAD CLOSURE AND REMOVAL OF DEDICATION

- 2.1 Those portions of Fifth Avenue in the District of Hope outlined in the attached Reference Plan to Accompany Highway Cancellation Bylaw Schedule "A" and identified as Hope Plan Section 9 and 10 Township 5 Range 26 West of the 6<sup>th</sup> Meridian Yale Division of Yale District, a reduced copy of which is attached as Schedule "A" and forms part of this bylaw, (the "Plan") are hereby closed to all types of traffic and their dedication as a highway is removed and cancelled, effective upon filing of this bylaw in the appropriate Land Title Office.
- 2.2 The Corporate Officer for the District of Hope is authorized to execute and deliver such agreements, advertisement, plans and other documents as are required to give effect to the foregoing.

Read a first and second time this 10<sup>th</sup> day of June, 2024.

Advertised in the Hope Standard Newspaper on the 14<sup>th</sup> and 21<sup>st</sup> days of June, 2024.

Read a third time this                      day of                      , 2024.

Received Ministry of Transportation & Infrastructure approval, in accordance with Section 41(3) of the *Community Charter* this                      day of                      , 2024.

Adopted this                      day of                      , 2024.

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**Mayor**

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**Director of Corporate Services**

***“Highway Closure and Removal of Highway along a portion of Fifth Avenue  
Bylaw No. 1578, 2024”  
Schedule “A”***

DRAFT

REFERENCE PLAN TO ACCOMPANY DISTRICT OF HOPE HIGHWAY CANCELLATION BYLAW No \_\_\_\_\_  
CLOSING PART OF ROAD DEDICATED ON THE TOWNSITE OF HOPE PLAN  
SECTIONS 9 AND 10 TOWNSHIP 5 RANGE 26 WEST OF THE 6TH MERIDIAN  
YALE DIVISION YALE DISTRICT

PLAN EPP136430

PURSUANT TO SECTION 120 OF THE LAND TITLE ACT  
AND SECTION 40 OF THE COMMUNITY CHARTER

BCGS 92H.033

SCALE 1:600



ALL DISTANCES ARE IN METRES AND ARE HORIZONTAL GROUND  
THE INTENDED PLOT SIZE OF THIS PLAN IS 864mm IN WIDTH BY  
560mm IN HEIGHT (D SIZE) WHEN PLOTTED AT A SCALE OF 1:600.

LEGEND

- |    |       |   |        |                                 |
|----|-------|---|--------|---------------------------------|
| ●  | FOUND | ○ | PLACED | DENOTES STANDARD IRON POST      |
| ●  |       | □ |        | DENOTES LEAD PLUG               |
| ●  |       |   |        | DENOTES ROUND NON-STANDARD POST |
| +  |       |   |        | DENOTES UNMONUMENTED POINT      |
| EX |       |   |        | DENOTES EXPLANATORY             |

THIS PLAN SHOWS ONE OR MORE WITNESS POSTS  
WHICH ARE NOT SET ON THE TRUE CORNER(S).

GRID BEARINGS ARE DERIVED FROM DIFFERENTIAL DUAL FREQUENCY  
GNSS OBSERVATIONS AND ARE REFERRED TO THE CENTRAL MERIDIAN  
OF UTM ZONE 10 NORTH (123° WEST LONGITUDE).

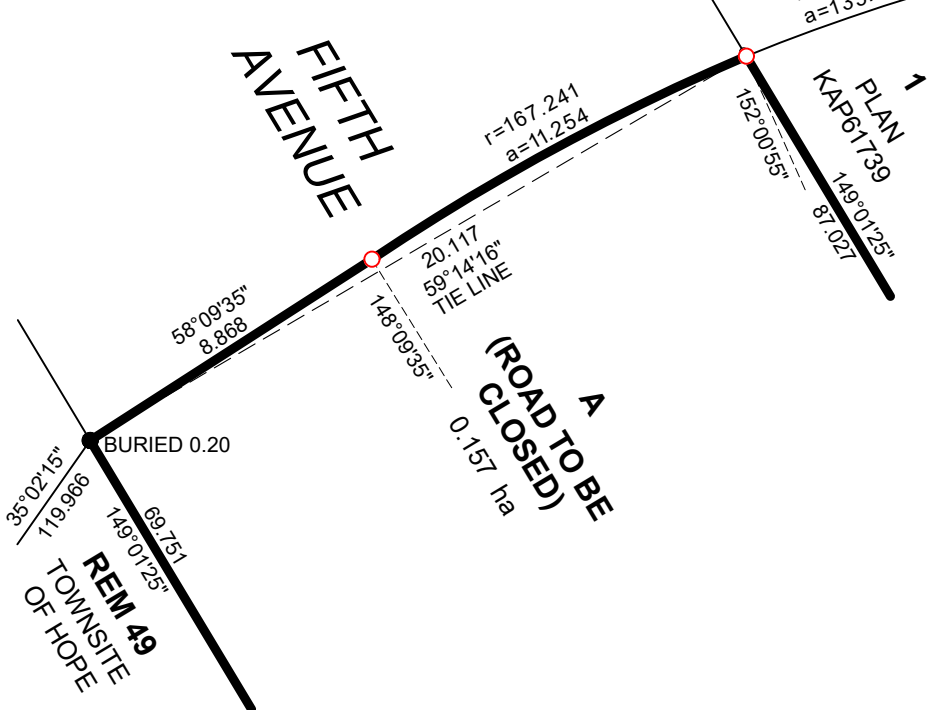
THE UTM COORDINATES AND ESTIMATED ABSOLUTE ACCURACY ACHIEVED  
ARE DERIVED FROM GNSS OBSERVATIONS TO SMARTNET REFERENCE  
STATION HOPE (BCHO). THIS STATION HAS BEEN POSITIONED AND  
CONFIRMED USING THE CSRS-PPP ONLINE PROCESSING SERVICE PROVIDED  
BY NATURAL RESOURCES CANADA.

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES UNLESS  
OTHERWISE SPECIFIED. TO COMPUTE GRID DISTANCES, MULTIPLY  
GROUND-LEVEL DISTANCES BY THE AVERAGED COMBINED FACTOR OF  
0.999753463. THE AVERAGE COMBINED FACTOR HAS BEEN DETERMINED  
BASED ON THE AVERAGE ELLIPSOIDAL ELEVATION OF 31.48 m.

COORDINATE TABLE			
DATUM: NAD83 (CSRS) 2002.0 UTM ZONE 10 NORTH			
POINT	UTM NORTHING	UTM EASTING	ABSOLUTE ACCURACY
216	5470558.25	613642.28	0.04
220	5470671.40	613630.40	0.04

DETAIL

NOT TO SCALE



THIS PLAN LIES WITHIN THE JURISDICTION OF THE  
APPROVING OFFICER FOR THE DISTRICT OF HOPE.

THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS  
COMPLETED ON THE XXth DAY OF XXXXX, 2024  
CHRIS BEAUGRAND, BCLS 1022

DISTRICT OF HOPE.

THIS PLAN LIES WITHIN THE  
FRASER VALLEY REGIONAL DISTRICT.



DRAWING No.: CW2402065P1  
FB: CXXXXYYY-YYY  
Date: 2024-03-08

## Road Closure Location Map





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1. News Release dated June 7, 2024 from the Office of the Premier, the Ministry of Health and BC Emergency Health Services re: New air ambulances are taking flight in B.C.
  2. Information Bulletin dated June 10, 2024 from the Ministry of Labour re: More workers will receive easier access to mental-health supports.
  3. News Release dated June 11, 2024 from the Ministry of Environment and Climate Change Strategy re: B.C. supports innovation for a cleaner industrial future.
  4. News Release dated June 12, 2024 from the Ministry of Post-Secondary Education and Future Skills re: New regulations streamline pathway for international credentials.
  5. News Release dated June 12, 2024 from the Ministry of Forests and the Ministry of Emergency Management and Climate Readiness re: B.C. takes action ahead of summer wildfire season.
  6. News Release dated June 12, 2024 from the Ministry of Labour re: Fair pay, basic protections coming for gig workers.
  7. News Release dated June 13, 2024 from the Ministry of Agriculture and Food and Agriculture and Agri-Food Canada re: Automation, robotics help farmers strengthen food security.
  8. Information Bulletin dated June 13, 2024 from the Ministry of Labour re: B.C. clarifies safety rules for young performers.
  9. News Release dated June 14, 2024 from the Ministry of Health re: B.C.'s biosimilar initiative saves money, reinvests to expand drug coverage.
  10. Information Bulletin dated June 14, 2024 from the Ministry of Social Development and Poverty Reduction and the Provincial and Territorial Forum of Labour Market Ministers re: Provincial, territorial labour-market ministers to meet with federal Minister Boissonnault to demand immediate reinstatement of \$625 million cut by the federal government from labour-market transfer funding.
  11. News Release dated June 17, 2024 from the Ministry of Housing re: Local governments receive grants to speed up delivery of homes.
  12. Information Bulletin dated June 17, 2024 from the Ministry of Water, Land and Resource Stewardship re: Violation ticket fines increasing to strengthen wildlife protection.
  13. News Release dated June 18, 2024 from the Ministry of Emergency Management and Climate Readiness re: New funding program helps protect people, communities from climate emergencies.
  14. Information Bulletin dated June 18, 2024 from the Ministry of Housing re: New rules help deliver housing faster in B.C.
  15. News Release dated June 18, 2024 from the Ministry of Transportation and Infrastructure re: New funding will improve access to active transportation.
  16. News Release dated June 19, 2024 from the Ministry of Mental Health and Addictions re: B.C. improves access to supports for youth, young adults experiencing psychosis.



17. News Release dated June 19, 2024 from the Ministry of Post-Secondary Education and Future Skills re: Education pathways support people needed for in-demand careers.
18. Letter dated May 28, 2024 from the City of Campbell River re: Management of forest practices.
19. Letter and Report dated June 11, 2024 from the City of Kamloops re: Support for Downloading Costs on Municipalities.



City of Campbell River  
From the Office of the Mayor

May 28, 2024

The Honorable Bruce Ralston  
Minister of Forests  
Room 138 Parliament Buildings  
Victoria, BC V8V 1X4

Via email: [FLNR.Minister@gov.bc.ca](mailto:FLNR.Minister@gov.bc.ca)

Dear Minister Ralston,

I am writing to express my deep concern regarding the provincial government's recent management of forest practices, which are having severe repercussions on local communities and the broader provincial economy. As you may be aware, two weeks ago, Canfor Corporation announced its decision to close a sawmill in Bear Lake, curtail production at a pulp mill in Prince George, and suspend plans for a new mill in Houston, BC. This announcement has sent shockwaves through these three BC communities, resulting in hundreds of job losses that that support families and sustain local economies.

The forest sector in BC is facing significant challenges, compounded by uncertainties surrounding fibre supply and the BC Government's Forest policies and directives. Our forests have supported communities and families for generations, and it is essential to maintain this legacy.

According to the BC Council of Forest Industries' 2024 report, the forest industry in BC supports approximately 100,000 jobs across the province. The industry contributes \$17.4 billion in value-added activity, with significant portions derived from forestry, logging supported activities, wood products manufacturing, and pulp and paper manufacturing. Additionally, the sector generates approximately \$9.1 billion in labour income and contributes \$6.6 billion in government revenue, benefitting provincial, federal and municipal levels.

This decline in the forest sector is not just a statistic; it represents a real crisis affecting people and communities. It is imperative that all levels of government take immediate and decisive action to protect good forestry jobs and ensure a sustainable future for this vital industry.

Without significant change, announcements like the one Canfor made two weeks ago will become more frequent, affecting communities across BC, including Campbell River. It is vital that we prioritize the health and sustainability of our forest sector to protect our communities, families, and the economy. I urge you to consider the far-reaching impacts of current forest management practices and to work

collaboratively with industry stakeholders to develop policies that support the long-term viability of BC's Forest sector.

Sincerely,



Kermit Dahl  
Mayor



June 11, 2024

B.C. Municipalities and Regional Districts

CR-6871

RE: Support for Downloading Costs on Municipalities

Dear Municipalities of BC,

Kamloops City Council recently received a report titled "The Financial Impacts of Higher-Level Government Policy Change" at a May 28, 2024, Council meeting. The report highlighted a number of significant costs that have been downloaded to the municipality due to changes in policies or lack of Provincial action. It is attached for your reference.

Next steps are necessary in order to create a call to action for all provincial party leaders in British Columbia as the election approaches.

It is also crucial that we bring these costs to the attention of our constituents as they grapple with significant increases to taxation at the local level and seek to bring responsibilities and associated costs back into appropriate scope for all levels of Canadian government. We are therefore urging fellow municipalities in British Columbia to perform a similar evaluation of the costs of higher-level government policy changes on your communities so that we can effectively bolster the advocacy already happening through UBCM in concrete terms.

Through our collective strength, and as one unified voice committed to seeing positive change in our communities, we can make a difference for the citizens who have chosen to make British Columbia home.

Sincerely,



Councillor Katie Neustaeter  
Deputy Mayor, City of Kamloops

cc: Council  
David Hallinan, Corporate Services Director, City of Kamloops



May 28, 2024

ADMINISTRATIVE REPORT TO COUNCIL  
ON  
FINANCIAL IMPACTS OF HIGHER-LEVEL GOVERNMENT POLICY CHANGE

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## PURPOSE

The purpose of this report is to provide Council with information pertaining to the impact that various changes at senior levels of government have had on City operations and budgets over the past five years.

## COUNCIL STRATEGIC PLAN

This report supports Council's strategic priorities and areas of focus regarding:

- **Safety and Security**
  - Safety: We prioritize the safety of our community for residents, businesses, and visitors.
  - Housing: We proactively create opportunities to increase the inventory of diverse housing supply so that residents can access and move throughout the housing continuum.
  - Social Supports: We intentionally collaborate with key partners to create innovative solutions that respond to and address the community's needs.
  - Emergency Preparedness and Response: We build community resiliency, mitigate the impacts of emergency events, streamline response, and ensure our protective services align with evolving needs.
- **Governance and Service Excellence**
  - Asset Management: We plan for the development, improvement, repair, and replacement of our infrastructure.
  - Fiscal Responsibility: We are accountable to Kamloops residents and businesses in providing effective management, best value, and responsible use of tax dollars.
  - Service Excellence: We promote the continuous development of staff and encourage innovation in process and service delivery.
- **Livability and Sustainability**
  - Healthy Community: We foster an environment that supports and promotes healthy living through community, recreation, and social connection.
  - Inclusivity: We reduce barriers for underrepresented groups to bring inclusivity, diversity, and fairness to our community.
  - Climate Action: We practice discipline in our environmental responsibility by enhancing the City's resiliency and capacity for mitigating climate change. We actively implement actions to reduce our environmental impacts.
- **Economic Health**
  - Business Development: We ensure our efforts and investments are measurable and accountable.
  - Economic Strength: We build strategies to increase our competitive advantage, cultivate growth, and support our residents.

## SUMMARY

On January 9, 2024, Council requested staff bring forward a summary of the City's costs associated with senior levels of government downloading services onto municipalities. The issue of downloading is complex and has become muddled by the impact of the various services that are expected to be provided by various levels of government. Services such as medical response become less clear when the interdependence between policing, fire, and ambulance services are called upon to address an emergency.

Other conditions are very clear and easily identified, as the relationship between federal and provincial responsibilities and those of local governments is easily distinguishable. Growing centres face increasing demands for service delivery to address growing social and health needs related to poverty, homelessness, and medical support. At the same time, the financial challenges facing all levels of government require alignment to provide services effectively. This report will focus on the different forms of downloading in six key focus areas:

- gaps in service delivery - areas where policy and/or service delivery should fall under federal or provincial jurisdiction
- senior government services shortfalls - areas where service is delivered by senior government and there are gaps in the service level addressed by the local government
- legislative and regulatory framework - changes to senior government legislative and regulatory framework that impacts municipal budgets
- property taxation policy and partnering - changes by senior government to property tax policy that impacts the City's ability to collect or increase taxes and partnering on infrastructure upgrades
- emerging service - areas of emerging service need that have resulted in an expanded mandate or increased cost on local governments
- future impacts - changes that are either known or are still in a phase of materializing with an impact on local governments

## RECOMMENDATION:

**For information only.**

## DISCUSSION

Senior levels of government have been shifting services or costs onto local governments for many years. The period of review of this report is from the beginning of 2019 through the end of 2023. As a starting point, since 2019, both levels of senior government have continued to introduce changes to policy, legislation, and regulatory compliance during a period of considerable challenges in the employment market, the social environment, and the economy. As these impacts ripple through municipalities across the province, the impact is being felt at the local government level in the delivery of services and the need to adapt to address these changes is being felt by City operations and residents.

Many of the impacts being felt at the local level are attributed to changes initiated by the federal or provincial governments and gaps in the ability to deliver the requested services are becoming increasingly evident.



Several of the policy changes in effect have yet to impact the City financially; however, these changes are expected to affect the organization's future financial position.

## Gaps in Service Delivery

### *Shelters, Social Housing, and Affordable Housing*

In support of responding to the housing crisis and increasing homelessness, the following is a list of City-owned properties currently being leased or previously leased at a nominal fee (\$1) to the Province to provide shelter services, social housing, or affordable housing.

- Shelter Services
  - Memorial Arena and Kamloops Curling Club - leased during the pandemic (2020/2021) to provide up to 90 temporary shelter beds (\$250,000 lost revenue).
  - Kamloops Yacht Club - leased to provide 20 temporary winter shelter beds winter 2021/2022 and 2022/2023 (\$24,000 lost revenue).
  - Stuart Wood School - leased through joint approvals by the City and Tk'emlúps te Secwépemc to provide temporary winter shelter in winter 2017/2018 and 2021/2022 and served as a temporary shelter on an ongoing basis since November 2022 with a current lease to April 2024 (likely to be further extended).
  - 600 Kingston Avenue - leased for \$1 in 2021 to provide a 41-bed temporary shelter (Moir House) through to end of 2026.
- Supportive Housing
  - Idle City property located at 785, 805, 807, and 809 Mission Flats Road - leased to BC Housing for \$1 in 2018 to provide 54 temporary supportive housing units (ongoing) (the City's cost to acquire adjacent property (773 Mission Flats Road) and demolish older dwelling to accommodate displaced public works operations - \$727,000).
  - 317 Tranquille Road - long-term (60 years) lease to provide 58 supportive housing units (Spero House) (City cost to acquire and demolish the existing building - \$1.4 million).
- Subsidized Affordable Housing:
  - City property located at 445 5th Avenue and 527, 533, and 537 St. Paul Street was provided under a long-term lease (60 years) to provide 60 subsidized affordable rental housing units (Diversity Flats) (City cost to acquire the property - \$1.41 million).
  - City property located at 975 Singh Street was provided under a long-term lease (60 years) to provide 31 housing units for Indigenous youths and Elders (Kikekyelc: A Place of Belonging).
  - City property located at 440 MacKenzie Avenue was provided under a long-term lease (60 years) to provide 43 housing units for seniors.

The City's total expenditures to accommodate the housing projects identified above is approximately \$3.537 million.

#### *Housing Regulations (Bill 44 or 46)*

The City works in partnership with the provincial government and BC Housing through a memorandum of understanding to support the planning, development, operations, and communications for future shelter, social housing, and subsidized affordable housing sites.

In 2023, the Province began issuing non-market and market housing targets to municipalities, including the City of Kamloops. Non-market housing is primarily achieved through provincial and federal funds, and market housing relies on investment and development by private landowners and developers.

Zoning changes required under Bill 44 to allow increased densities in urban areas will require significant infrastructure upgrades, which have not been accounted for in the Development Cost Charges Bylaw.

The Province also looks to the City to cover the costs for servicing and off-site improvements to assist in moving specific Province-led housing projects forward.

In summary, the costs in areas where policy and/or service delivery should fall under federal or provincial jurisdiction and where current gaps exist have negatively impacted the municipality either from a reduction in revenue, or the City costs to acquire property to support these forms of initiatives, along with recognizing the impact due to the loss of access and revenues on assets that are held for other civic purposes.

<b>Gaps in Service Delivery</b>	
<b>Summary of Identified Costs</b>	
Lost Revenue	\$274,000
Costs	\$3,537,000
<b>Total</b>	<b>\$3,811,000</b>

#### **Senior Government Services Shortfall**

This category impacts City service delivery and costs but is also difficult to quantify because they impact services in different ways and can be difficult to track. Costs that can be identified have been indicated.

Many of these cost impacts had been experienced by the local government; however, the COVID-19 pandemic placed a brighter spotlight on the growing opioid epidemic and the challenges in overall access to housing access and market affordability. Senior levels of government's response to these crises has been felt on the front lines of many municipalities, including Kamloops.

#### *Mental Health and the Toxic Drug Crisis*

### Kamloops Fire Rescue Medical Response

In addition to fire suppression, Kamloops Fire Rescue firefighters provide pre-hospital care as first responders to medical calls. Kamloops Fire Rescue's response to medical calls is approximately 66% of their annual calls for service. In the last three years, medical responses have increased by 57% between 2021 (4,600) and 2023 (7,200). Of the total annual medical calls, overdose/poisoning responses have increased by 57% between 2021 (540) and 2023 (845).

For 2023 medical responses, Kamloops Fire Rescue arrived on scene 75% of the time and an average of 4 minutes and 42 seconds before BC Emergency Health Services. Given an average call duration of 26 minutes for Kamloops Fire Rescue's medical responses, the 2,600 additional responses put significant pressure on existing crews and resources.

The 2023 budget for fire suppression and medical response was \$21.6 million. Given the large portion of response calls that are medical in nature, there is an implicit cost related to the increase in on-scene time due to delays in BC Emergency Health Services responses.

Overtime costs have increased by approximately 58% (\$180,000) since 2020, and sick leave hours have increased by 31% (4,800 hours) over the same period. Several factors contributed to these increases, but there is a correlation between the increased call volume, member fatigue, and rising leaves taken.

The City incurs a range of costs, including supplying medical supplies and Naloxone costs of about \$1,000 per year, as these supplies are consumed through these forms of Kamloops Fire Rescue responses.

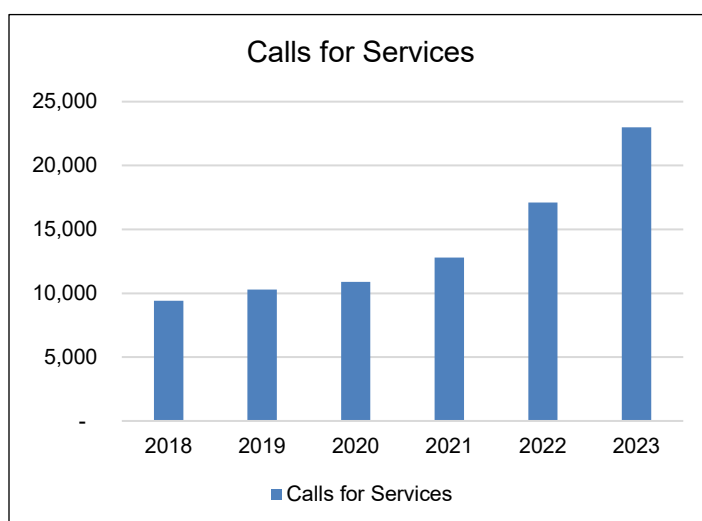
In addition to the increase in overall operating costs, an additional complication is the potential risk of delayed responses to other calls or a future need for increased staffing to meet rising demand. Medical response is a value-added service that Kamloops Fire Rescue provides as the primary responsibility for pre-hospital care lies with the Province through BC Emergency Health Services.

### Community Services

Leading up to 2019, it became apparent that social issues were increasing at the community level, and traditional Bylaw Officers lacked the skills to respond to these types of incidents safely. In response, the division was rebranded to Community Services, and Bylaw Officer positions were transitioned to Community Service Officers. This reorganization was intended to provide augmented services to support bylaw enforcement and to partner with the RCMP to introduce a greater combined presence within the city.

In 2018, 9,400 bylaw-related calls for service were received. Under the Community Services model, this has sharply increased each year, with 23,000 calls for service received in 2023. Of these calls, 24% were classified as social related.

This growth in call volume is attributed to residents' increased awareness of the supports provided by Community Services and a continuation of the rising social issues that precipitated the creation of the department in the first place.



To respond to this rising call volume, Community Services has added six new full-time equivalents over the past five years, with those additional salaries and wages adding approximately \$860,000 to the budget annually. Community Services Officers receive a higher level of training (up to \$20,000) and equipment profile (up to \$20,000) than previously required, and more vehicles (five at approximately \$90,000 once fully outfitted each plus operating costs) have been required to support the increased officer numbers and call volume. The cost for homeless camp cleanup is a specific cost that has increased \$140,000 from 2018 levels.

#### Community Services Budget and Staff Levels<sup>1</sup>

	2019	2020	2021	2022	2023
Salaries and Wages	\$2,581,000	\$2,851,000	\$2,975,000	\$2,775,000	\$3,788,000
Other	1,152,000	1,345,000	1,045,000	966,000	896,000
<b>Total</b>	<b>\$3,733,000</b>	<b>\$4,196,000</b>	<b>\$4,020,000</b>	<b>\$3,741,000</b>	<b>\$4,684,000</b>
Full-Time Equivalents	28.9	30.9	30.9	31.3	38.0

In fall 2022, BC's Attorney General and the Minister of Public Safety and Solicitor General commissioned the Transforming Policing and Community Safety in British Columbia report. The report contained many recommendations to address the gaps in the system around the care of people with mental health and substance use needs involved in the criminal justice system. Central to this was the understanding of the need to increase non-police resources to address mental health and substance use issues.

An additional impact of the rising call volume and the resulting Community Service Officer resource constraints led to a temporarily reduced focus on parking enforcement in the key business corridors. Parking ticket revenues in 2021 decreased by approximately \$40,000 and by a further \$5,000 in 2022. Once additional Community Service Officer resources were added as part of the 2023 supplemental budget process, Community Services Officers were able to refocus on enforcement, and revenue returned to historical levels.

<sup>1</sup> Combined custody of prisoners, Community Services, and parking budgets. The salaries and wages decrease in 2022 is attributable to a realignment of budgets and positions to the new model.

**On-Street and Off-Street Parking and Ticket Revenue**

	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Parking Revenue	\$2,000,900	\$1,111,700	\$1,432,300	\$1,468,200	\$1,482,700
Ticket Revenue	166,400	105,900	62,500	56,300	113,100
<b>Total</b>	<b>\$2,167,300</b>	<b>\$1,217,600</b>	<b>\$1,494,800</b>	<b>\$1,524,500</b>	<b>\$1,595,800</b>

Parking revenue was significantly impacted by COVID-19 measures and has been slow to recover. This is partially a result of changes in demand due to an increase in remote office workers and the effects of reduced enforcement due to Community Service Officers' capacity constraints.

**Contracted Security**

During the transition period to the Community Services model, the need to supplement the emerging program with private security services was identified. These security firms were engaged to support and minimize community impacts brought on by an increase in social conditions caused by the COVID-19 pandemic, opioid crisis, and lack of safe and secure housing for marginalized people.

While the City implemented these supports, funding was provided received through provincial Strengthening Communities' Services Program grants provided for security services in the city's key commercial corridors. This funding package expired in summer 2023. To keep this important support in place, the City approved using \$450,000 from the Gaming Reserve to maintain this service until the end of 2023.

The costs for security services over the past three years were \$689,000 in 2021, \$1.023 million in 2022, and approximately \$1.177 million in 2023. These costs were offset by grant funding totalling \$1.650 million over the same period. Security is still utilized in park areas and overnight; however, Community Services now has capacity to reduce usage.

Continuing security costs for 2024 are estimated at \$75,000 per month to provide ongoing patrols at transit exchanges, parkades, and surface lots and to perform washroom lockups and night patrols in the parks.

Having initiatives being funded by non-taxation-based revenues (e.g. the Gaming Fund) creates a challenge for the organization in that these funds have traditionally been used to introduce specific projects or initiatives that are completed in a short-term period. With these funds being diverted, it limits the introduction of broader community-based amenities or initiatives that would be added with these non-taxation forms of funding.

**Homelessness**

On March 2, 2021, Council directed staff to create comprehensive short-, medium-, and long-term plans for preventing and alleviating street issues. One of the medium-term options proposed in the original Notice of Motion was to identify daytime space for street-involved

individuals. In July 2021, Council authorized Administration to enter into a short-term facility use permit with the Kamloops Aboriginal Friendship Society and The Mustard Seed to provide The Gathering Place, a seasonal outdoor day space for people experiencing homelessness that was operated in a City-owned parking lot at 48 Victoria Street West. Council authorized the seasonal day space for unhoused individuals at 48 Victoria Street West again in 2022, 2023 and 2024. This initiative operates from April or May to October and is funded through the federal Reaching Home program.

In March 2023, Council approved \$450,000 in funding from the Gaming Reserve to support social-related initiatives beyond the August 2023 conclusion of the Strengthening Communities' Services Program funding. This funding was to continue operating the Envision Outreach Shuttle, the Community Service Officers Outreach Response Program, and the Clean Team through the end of the year.

In November 2023, for the 2024 budget, Council approved \$682,000 in annual funding (the initial year from the Gaming Reserve) to support the Community Service Officers Outreach Response Program (\$422,000) and the Clean Team (\$260,000) on an ongoing basis. The Envision Outreach Shuttle is now supported by funding from the federal Reaching Home program.

#### Social and Community Development Section

In 2009, Council adopted the Kamloops Social Plan, which resulted in the creation of the Social and Community Development Section to address community needs through the provision of programs and services to support community well-being and an inclusive, accessible, healthy community.

This portfolio puts particular emphasis on supports for vulnerable demographic groups, including, among others, seniors, children and youth, low-income families, Indigenous people, people with disabilities, and people experiencing homelessness. All municipalities have undertaken a social planning and community development function.

For many years through this portfolio, the City has provided affordable access to recreation and transportation; programs for youth, seniors, people with disabilities, and low-income families; food security initiatives; engagement with neighbourhood associations and support for community development initiatives; social and community development grants to community -based programs in alignment with Council and community priorities; coordination and support for community partners in addressing social issues; and social plans in the areas of food security, youth homelessness, childcare, affordable housing, accessibility and inclusion, and housing needs.

Over the past decade, new and growing social issues and community needs have arisen that municipalities, government agencies, and community partners are responding to. These include, among others:

- the toxic drug supply crisis
- the housing crisis and an increasing scale of homelessness
- limited access to and availability of childcare spaces
- increasing food insecurity



These issues are compounded by strains on our health care system and social safety net, climate change impacts, and demographic transitions. While housing, childcare, health care, and social services fall under the jurisdiction of senior government, these emerging social and community needs require municipalities to respond to address gaps where provincial and federal partners are not meeting them. This has resulted in the growth of social planning and community development portfolios in municipalities across the province and the country.

Prior to 2021, the City's Social and Community Development Section included five staff: a supervisor, two union coordinators, one union coordinator specifically for the Emergency Support Services program, and a project manager to support administration of the federal Reaching Home program.

In 2021, with escalating social issues creating increased impacts in the community, a new management position was created to provide oversight, direction, and additional capacity to the portfolio and to support relationship-building and partnership development with senior government agencies, including BC Housing, Interior Health, the Ministry of Social Development and Poverty Reduction, and the Ministry of Mental Health and Addictions. An additional Reaching Home project manager position was also created to support the program's increasing scale.

In 2022, a new supervisor position, predominantly funded through the federal Reaching Home program, was created to provide oversight and management support for the expanding program and to address new responsibilities given to the City as the local administrator of the program, including the development of a coordinated access and assessment system and a homelessness information management system. This new supervisory role also increased capacity to support the Emergency Support Services program, which is being activated with increasing frequency and duration to support regional evacuees fleeing the increasing number and scale of wildfires and floods.

#### Social and Community Development Section 2019–2023

The federal Reaching Home program funds the Social and Community Development Section. Most of the Reaching Home funds are provided to community programs and services to prevent and reduce homelessness in Kamloops, with the City utilizing an allocated portion for program administration, staffing, and specific projects like the Point-in-Time Count or extreme weather supplies for unhoused individuals.

The following table does not include salaries and wages for the Emergency Support Services program staff, which come from a different program. The federal government invested significant additional funds into the Reaching Home program during the COVID-19 pandemic.

	2019	2020	2021	2022	2023
Salaries and Wages	\$131,000	\$163,000	\$405,000	\$388,000	\$582,000
Community Programs and Services (Reaching Home, Service Agreements, Social and Community Development Grants)	1,219,000	2,211,000	4,664,000	2,258,000	2,577,000
Grant Funding	(569,000)	(1,426,000)	(4,036,000)	(1,640,000)	(1,874,000)
<b>Total</b>	<b>\$781,000</b>	<b>\$948,000</b>	<b>\$1,033,000</b>	<b>\$1,006,000</b>	<b>\$1,285,000</b>
Full-Time Equivalents (not including Reaching Home and Emergency Support Services program staff)	3.0	3.0	4.0	4.0	4.0
Full-Time Equivalents (including Reaching Home and Emergency Support Services program staff)	5.0	5.0	7.0	8.0	8.0

The ownership of the services identified under senior government services shortfalls can be described as shared between all three levels of government. These services, specifically the ability to clearly delineate where one level of government's responsibility starts and another's ends, are muddy at best. The service that best shows this is emergency/medical response. It is commonplace to see multiple first responders dealing with a situation, so while the local government incurs some of these costs, it is reasonable that those costs would be incurred regardless of the nature of the situation being responded to.

<b>Government Shortfalls</b>	
<b>Summary of Identified Costs</b>	
Overtime Costs	\$400,000
Medical Supplies	\$5,000
Camp Cleanup	\$210,000
Community Service Officers	\$813,000
Security	\$1,239,000
Community Programs	\$787,000
<b>Total</b>	<b>\$3,454,000</b>

## Legislative and Regulatory Framework

Municipalities are often impacted by senior government policy and legislation that result in increased spending by municipalities. While not directly considered downloading, these collectively require the City to increase its budgets or staffing. In a number of these circumstances, a stronger consultation process would improve coordination and help municipalities minimize additional costs.

### *Response to Emergency Situations*

Kamloops is centrally located in BC's Interior. In many circumstances, it becomes the destination for many other Interior residents during periods of local evacuation orders. Over the past number of years, Kamloops has been relied on as a host community for displaced residents from Merritt, Williams Lake, and Lytton.

With the changes to the *Emergency and Disaster Management Act* and a new potential requirement to be a host community, these services are necessary for evacuees, and supplying them is very impactful to the corporation's ability to maintain its brand of Canada's Tournament Capital.

Many City facilities become unavailable during host community activations to support many of the displaced residents or responding agencies. As these types of events become more frequent, the City is expected to experience a larger financial impact and that there will be less access for sports organizations and residents. In many circumstances, a number of these residents chose to remain in the city after many of the displaced people have returned home.

The Province covers some of these expenses; however, some costs, such as technology access and lost revenues, are not covered while the facility is unavailable. Potentially adding to the situation is the impact on reputation as the public becomes increasingly aware of the impacts that, for example, wildfires have on evacuation and air quality. Areas where these conditions exist become less desirable, and tourists and visitors are booked elsewhere where there is a greater level of comfort that these conditions will not impact their plans or events.

Adding to the delay in resuming normal City activities is that staff time is required to clean and prepare the facility to support program delivery.

### *Bail Reform*

Kamloops RCMP experienced an increase in calls for service from 45,000 in 2019 to almost 47,000 in 2022. Of those calls for service, criminal code offences increased by 3,500 over the same period. Many of these calls were related to mental health issues, addiction issues, and level of homelessness are a common theme with many missing person files. These investigations are challenging as those closest to these missing individuals are often difficult to locate. These investigations can be costly and resource intensive.

In response to rising case files per member, Council authorized an increase in the number of authorized RCMP members. For 2024, the budgeted target is 138 members, an increase of nine members over the previous budget level of 129. At the current estimated cost of \$225,000 per member, this equates to a \$2.0 million budget increase.

This increased amount does not account for the municipal support employees and facilities requirements needed to support a growing RCMP contingent. It should be noted that rapid population growth in Kamloops would have resulted in the need for additional policing resources regardless, but the timing was accelerated due to the rising caseload.

### *Changing Policies Towards Substance Use and Safe Supply Access*

These policies impact the overdose crisis and the overall community. They add to the cost of delivering City services across multiple departments, as outlined in the medical response section.

### *WorkSafeBC Regulation Changes*

#### Mental Health/Psychological

In 2012, WorkSafeBC introduced amendments to the *Workers Compensation Act* recognizing the impact of traumatic workplace events. These types of events have grown over the years as the impacts of mental health and psychological conditions are becoming more prevalent in the workplace, increasing psychological injuries.

The cost of a psychological injury in 2021 was \$220,270, which is five times more than a physical injury. As the number of accepted psychological injuries is increasing, the City has responded by providing various resources around mental health through benefits and an employee and family assistance program.

In support of these changing developments, the City has developed a wellness committee that focuses on mental and physical health. Through this committee, the City completes a Workplace Mental Health Essentials Canada to review where the city is currently at regarding mental health and to provide some guidance on the next steps to become a psychologically safe workplace.

#### Asbestos Certification and Licensing

WorkSafeBC introduced more stringent requirements for additional training with asbestos, which led to increased training for staff and contractors. These are all positive changes from a safety perspective but come with a cost to the City. The regulation changes required any City staff who handle asbestos or oversee contractors who handle asbestos to take additional training.

Of the staff who handle asbestos, 38 have achieved in level 1 certification at a total cost of \$4,500, and two staff have achieved level 3 certification at a total cost of \$3,000. Level 1 training is one full day, level 2 training is three full days, and level 3 training is one full day. Completion of levels 1 and 2 is a prerequisite for level 3.

In these circumstances, there is an additional cost to the City, either for employees who, while receiving training, are not available to deliver on City services or for contractors who, with training, pass this time on to the City as part of the overall cost to deliver the work that they are undertaking.

Traffic Control

The updated Traffic Management Manual (2020) required flashing arrow boards to be added to the tops of 25 City vehicles. Each of these arrow boards costs approximately \$3,000, for a total spend of \$75,000. Another requirement with the new regulations is the use of portable traffic signals. The City needed to purchase two portable traffic signals for \$57,500 each. In addition to these capital costs, any projects which require traffic control are seeing cost increases due to the new regulatory requirements.

Adding to overall safety awareness, in 2021, the change in requirements to provide a more stringent level of traffic control led to an increase in training requirements for training, staff time on site for assessments, and overall projects costs. These are all positive changes from a safety perspective but come with a cost to the City.

*Other Financial Impacts*Employer Health Tax

Effective January 1, 2020, the provincial government introduced the employer health tax as a replacement for the previous premium-based BC Medical program. The BC Medical premium was a fixed amount per person, or couple as opposed to a percentage allocation based on total payroll. The City's annual payroll is more than the \$1.5 million threshold that results in the provincially mandated tax rate of 1.95% of gross salaries and wages.

	2019	2020	2021	2022	2023
BC Medical	\$516,800				
Employer Health Tax	-	\$1,224,336	\$1,295,694	\$1,391,639	\$1,440,000
Difference Over 2019	-	\$707,536	\$778,894	\$874,839	\$923,200

When introduced in 2020, organizations with an annual payroll of less than \$500,000 were exempt from paying the employer health tax. As a result, many of the larger organizations, such as municipalities, were placed in the position of carrying the cost burden of these smaller businesses. This impact is expected to continue and to grow, proposed legislation changes for 2024 are expected to see the exemption limit double to organizations with an annual payroll of less than \$1.0 million.

Provincially Legislated Five Paid Sick Days

In addition to the number of sick days identified in the City of Kamloops collective agreement with CUPE Local 900, at the start of 2022, the Province legislated five sick days for staff who are not part of the union. The cost to the City in 2023 was \$24,467.

BC Carbon Tax

Since 2008, the provincial carbon tax has been applied to the purchase or use of fossil fuels, such as gasoline, diesel, natural gas, heating fuel, and propane. The carbon tax is collected at the fuel's point of retail consumption. In 2008, the BC carbon tax rate was calculated based on

\$10 per tonne of carbon dioxide equivalent emissions (tCO<sub>2</sub>e) produced at combustion. In 2023, the rate used by the Province and the federal government is \$65/tCO<sub>2</sub>e.

#### Carbon Tax Rate by Fuel Type by Year

Fuel Type	2019	2020	2021	2022	2023
Gasoline (\$/L)	\$0.089	\$0.089	\$0.099	\$0.110	\$0.143
Diesel (\$/L)	\$0.102	\$0.102	\$0.117	\$0.130	\$0.169
Natural Gas (\$/GJ)	\$1.99	\$1.99	\$2.31	\$2.56	\$3.24

[Gov.BC.ca/Assets/Download/2B773FE65B2E4370A4369A92311CA780](http://Gov.BC.ca/Assets/Download/2B773FE65B2E4370A4369A92311CA780)

#### Carbon Tax Cost on Operations by Fuel Type by Year

Fuel Type	Average Consumption /Year*	2019	2020	2021	2022	2023
Gasoline \$/L	400,000 L	\$35,600	\$35,600	\$39,600	\$44,000	\$57,200
Diesel \$/L	930,000 L	\$94,860	\$94,860	\$108,810	\$120,900	\$157,170
Natural Gas \$/GJ	81,433 GJ	\$162,072	\$162,072	\$188,110	\$208,468	\$263,843
<b>Total Carbon Tax Estimate</b>		<b>\$292,532</b>	<b>\$292,532</b>	<b>\$336,520</b>	<b>\$373,368</b>	<b>\$483,213</b>

\*Average consumption volume has been kept flat to show the impacts of the change in the carbon tax on operations.

Based on the estimates in the table above, carbon tax represents \$483,213 of the \$3,329,400 paid for fossil fuels used in the delivery of municipal services in 2023. These carbon tax expenses are partially offset by the \$325,000 of revenue the City receives through the Local Government Climate Action Program.

The Local Government Climate Action Program replaced the former Climate Action Revenue Incentive Program that was retired in 2021 and effectively reimbursed 100% of the carbon tax paid by municipalities for publicly reporting their annual greenhouse gas emissions.

This taxation impact on the City is expected to grow and increase as planned increases have already been identified at the provincial and federal government levels. As of April 1, 2024, the carbon tax rate increased by 23.0% from \$65 to \$80 per tonne.

#### Various Permitting (or Licensing)

Part of the ongoing relationship between City staff and other ministries of both governments or other government agencies is working within the regulatory and compliance requirements that are in place. Many of the requirements result in the need to secure "permission" before performing specific project works.

In many of these situations, delays are encountered in securing the completed permit in a timely manner. In some instances, these delays extend over many months and even years and, as a result, increase the project's costs due to these delays. In addition to this cost increase, there is a domino effect where the delay in one year will impact future years' project timing, priorities, funding, and access to resources.



The financial impact of these forms of delays is difficult to measure as inflationary impact due to supply and demand, supply chain issues, and contractor availability all contribute to cost increase caused by permitting delays.

### Regulations

Enhanced enforcement of regulations has led to higher project costs as we comply with building permitting, the *Heritage Conservation Act*, and the *Wildlife Act*.

Changes to existing regulations affect our ongoing operations, as staff need to ensure compliance with the regulations and change existing capital plans where they no longer fit the regulations. Changes in regulations for things like wastewater, organic matter, drinking water, and privacy require a lot of internal and external resources to ensure we are continually compliant. In cases such as the Commercial Vehicle Safety Enforcement hour of work regulation changes, it affects how we can meet our service level within our approved staffing.

While many of the regulatory changes are resulting in a positive impact on City operations, particularly those that help provide a safer working environment for the nearly 1,000 employees, others do not. Introduction of the employer health tax and the bc carbon tax add to the City's overall costs, and while they are intended to provide a greater value to the Province, they leave little being returned to the municipality.

Legislative and Regulatory Framework	
Summary of Identified Costs	
RCMP	\$2,030,000
Asbestos Training	\$185,000
Traffic Management	\$132,500
Employer Health Tax	\$3,284,469
Provincially Mandated Five Paid Sick Days	\$24,467
BC Carbon Tax	\$206,581
<b>Total</b>	<b>\$5,863,017</b>

### Property Taxation Policy and Partnering

#### *Supportive Housing Exemption*

In addition to statutory and permissive exemptions, eligible properties designated as supportive housing (Class 3) are assessed at a nominal value and are effectively exempt from property taxes.

The Province created this property class pursuant to the *Small Business and Revenue Statutes Amendment Act, 2008*. This exemption is applied to 19 Class 3 properties. It is difficult to project what the assessed value and corresponding taxes of these properties would be.

### *Provincial Partnership in Municipal Upgrades*

In many instances when City infrastructure is being revitalized, such as work recently completed on the Victoria Street West corridor, partnerships with Crown agencies or private companies result in increased costs to the City. Many of these agencies benefit from activities like installing infrastructure underground instead of maintaining it overhead or relocating their infrastructure to provide easier access. In many of these situations, there is no fair consideration of the value the third party provides. In these situations, the City identifies an overall fully funded budget to deliver the project uninterrupted.

This situation also exists when Crown agencies upgrade their infrastructure and restore the location. However, rather than restoring the area to a preferred standard, these agencies restore to a like-for-like deliverable instead. For example, instead of installing curb, gutter and sidewalk to current design standards, they replace it to the same standard curb as the existing outdated infrastructure.

## **Emerging Services**

### *Implementation of Surrey Policing Service*

Kamloops is a large municipality in relation to the surrounding communities and as a result, the city has the largest comparative contingent of RCMP members in the Thompson region. This allows for additional specialty members, such as a dog team, identification and forensic specialists, and emergency response team members. The Kamloops RCMP Detachment also has two provincially funded forensic members.

These specialty members are expected to cover the entire Thompson region and are often tasked outside the community to support smaller municipalities and rural areas. There is currently no cost-sharing initiative to support this central resource, so the City bears an outsized portion of the carrying costs for these shared resources.

The City of Surrey is transitioning from the RCMP to a municipal police force. Surrey has had the largest RCMP contingent in the province, so its departure will have a significant, although currently unknown, impact on ongoing operations. For example, ticket revenue for the province is pooled and paid to member communities through a pro-rata allocation based on member full-time equivalents. Surrey's pending transition from the RCMP will decrease the RCMP's total full-time equivalents and likely reduce the total ticket revenue collected and distributed. The City has already experienced a \$100,000–\$150,000 per year reduction in ticket revenue.

On the contract cost side, the impacts of Surrey's departure on divisional overhead, recruitment, and training expenses remain unknown. These costs are also allocated based on the full-time equivalents model, with an expectation that with fewer province-wide full-time equivalents to allocate against, the City would see an increase in the cost per member.

## **Future Impacts**

### *Orphan Dikes*

During flooding, mainly in the 1970s, many dikes were constructed on an emergency basis and not to applicable standards. Responsibility for these dikes was never established, and they became known as orphan dikes. In 2020, the Province contracted a consultant to assess all orphan dikes in BC.

The estimated cost to upgrade the orphan dikes within Kamloops' jurisdiction was \$115 million. We can assume that the cost has drastically increased with the inflation of construction services. If the Province continues with the strategy of assigning responsibility for orphan dikes to local governments, the cost and liability of this assignment would be immense.

### **Dams (Inherited)**

During its amalgamation, the City of Kamloops inherited several small dams operated by the BC Fruitlands Irrigation District. The City has never used or operated these dams but is responsible for their liability.

The current cost estimate for decommissioning these dams is \$5 million, and this estimate is included in both the 2027 and 2028 water utility capital budgets. There are ongoing discussions with the Province and Tk'emlúps te Secwépemc to find more cost-effective and less environmentally disruptive options.

### **Childcare**

As the demand on working parents increases, local governments have started to be drawn into the area of childcare. As Kamloops continues to grow, there is a need to support current municipal employees, other residents, and future residents. This concern may materialize in several ways. Subsidized childcare services may be provided, property or venues may be identified and provided, or local government may take on the responsibility of filling the gaps in the marketplace. Any costs associated with childcare are unknown until the details and nature of the programs and responsibilities are known.

With the ChildCareBC New Spaces Fund, 100% of project costs are covered if the applicant and landowner is a local government, Indigenous organization or governing entity, or a public body such as a health authority, board of education, post-secondary institution, or Crown Corporation. However, only 90% of project costs are covered if the applicant and landowner is a non-profit entity or independent school. This places additional pressure on the City to sponsor applications and provide land.

### **Sustainability**

In March 2021, the Province redefined and introduced new 2030 emissions targets within four target sectors to meet provincial greenhouse gas targets. Many of these targets transcend the service activities of the municipality.

These changes to the provincial emissions targets align with the federal 2030 Emissions Reduction Plan. The plan reflects input from provinces, territories, Indigenous Peoples, the Net-Zero Advisory Body, and interested Canadians on what is needed to reach Canada's more ambitious climate target of 40%–45% emissions reductions by 2030.

In October 2023, amendments to the *Zero-Emission Vehicles Act* implemented accelerated sales targets for new light-duty vehicles sold in BC, which were initially announced in the CleanBC Roadmap to 2030, so that 26% of light-duty (cars and trucks) vehicle sales in the province are zero-emission vehicles, 90% by 2030, and 100% by 2035.

The *Canadian Net-Zero Emissions Accountability Act* sets out Canada's commitment to achieving net-zero emissions by 2050. The act ensures transparency and accountability as the government works to deliver on its targets and requires public participation and independent advice to guide the Government of Canada's efforts.

While there are currently revenue streams providing funding to either the federal or provincial governments through the carbon tax, the level of revenues that are anticipated to be collected is greatly outpacing the amount of funding being provided back to local governments to support the implementation of these program and help achieve the emissions targets. This shortfall in funding is going to be required to meet the targets, and unless there is a change in the funding allocation from higher levels of government, it is going to fall on the local governments to identify funding opportunities.

## BC Carbon Tax

In 2024, the BC carbon tax as a component to consumable fuels is expected to increase to \$0.1761 per litre for gasoline and \$0.1525 per m<sup>3</sup> of natural gas consumption. Under the current government, this form of taxation is expected to triple by 2030. For this impact, average consumption volume has been kept flat to show the impacts of the change in the carbon tax on operations.

### BC Carbon Tax Rates

	2024	2025	2026	2027	2028
Gasoline \$/L	0.1761	0.2091	0.2422	0.2752	0.3082
Diesel \$/L	0.2074	0.2462	0.2851	0.3239	0.3628
Natural Gas \$/GJ	4.0951	4.8631	5.6311	6.3991	7.1671

### BC Carbon Tax Cost on Operations

	Estimated Volumes	2024	2025	2026	2027	2028
Gasoline L	400,000	\$70,440	\$83,640	\$96,880	\$110,080	\$123,280
Diesel L	905,000	\$187,697	\$222,811	\$258,016	\$293,170	\$328,325
Natural Gas GJ	84,378	\$336,324	\$399,398	\$462,473	\$525,548	\$588,622
<b>Total Carbon Tax Estimate</b>		<b>\$664,901</b>	<b>\$789,489</b>	<b>\$914,248</b>	<b>\$1,038,878</b>	<b>\$1,163,507</b>

## Occupational First Aid

The requirement for the number of staff trained in Level 1 and Level 2 first aid will change at the end of 2024. This change will require the City to train more staff in Level 1 first aid. In 2024,

there are 16 first aid courses scheduled, each costing \$1,200, for a total of \$19,200. The training requirements will continue in future years.

Future Impacts	
Summary of Potential Costs	
Orphan Dikes	\$115,000,000
Dams	\$5,000,000
BC Carbon Tax	\$2,194,548
First Aid	\$19,200
<b>Total</b>	<b>\$122,213,748</b>

## SUMMARY

Policy changes at both senior levels of government over the past five years have resulted in many impacts on local governments. In addition to these changes, the overall social and economic environments have added new challenges that are needing to be addressed by local governments. In some situations, the relationship between cause and effect is apparent and obvious, while in other situations, the impact is more challenging to identify and quantify.

As local government service delivery is placed on the front line to address the community's concerns, municipalities must find ways to meet new or changed regulatory requirements and address the growing gaps in services of other levels of government.

The following table summarizes the costs for each impact area from higher-level government policy changes or the expanded role that the City has had to undertake. The costs that the City has been able to quantify are included; however, as noted throughout the report, many significant impacts are not possible to quantify.

Identified Costs	
Gaps in Service Delivery	\$3,811,000
Senior Government Services Shortfalls	\$3,454,000
Legislative and Regulatory Framework	\$5,863,017
Property Taxation Policy and Partnering	Unknown
Emerging Service	Unknown
Future Impacts	\$122,213,748
<b>Total</b>	<b>\$135,341,765</b>

These costs have created and are likely going to continue to create an ongoing financial challenge for the City and provide opportunities to build partnerships with senior government to

explore improved co-operation and coordination and expand access to funding provide stable and predictable funding solution that does not lie solely on the municipal tax-payer.

[REDACTED]

D. Hallinan, FCPA, FCMA  
Corporate Services Director

Concurrence: J. Luison, Civic Operations Assistant  
Director  
C. Mazzotta, MA, Assistant Community and  
Culture Director  
M. Kwiatkowski, P. Eng. Development,  
Engineering and Sustainability Director

[REDACTED]

Approved for Council

Author: D. Rutsatz, CPA, CGA, Financial Planning  
and Procurement Manager

Reviewed by: L. Hill, BCom, CPA, CMA, Financial  
Services Manager  
M. Helfrich, CPA, CA, Business Operations  
Manager

DR/kjm